



North Central Special Education Cooperative

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Unapproved minutes for the North Central Special Education Cooperative meeting on Wednesday, April 26, 2023 NCSEC Conference Room #212 Graham Hall - NSU Campus – 10:30 am

- Meeting was called to order at 10:33 am
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Mike Kroll (Warner), Kevin Kunz (Edmunds Central), Jeff Kosters (Frederick), & Rob Lewis (Northwestern).
- Members Absent: Bev Myer (Leola), Garrett Schmidt (Doland), (Langford)
- Approve Agenda (as amended) – **Warner/Edmunds Central (carries)**
- Disclosure of Conflict of Interest (If Any): **No conflicts to report**
- Public Input: **None**
- ACTION ITEMS (Consider, discuss and take all necessary action on the following items):
 1. Approve minutes, financial statements, and bills: **Hitchcock-Tulare/Northwestern (Carries)**
 - Approval of Minutes from March 28, 2023
 - Approve bills and financial statements from April 2023.
 2. Approve payment for Chairman and Recorder services at \$2,000 per year, half to be paid at each semester (FY24) – **Warner/Edmunds Central (Carries)**
 3. Approve \$250 stipend for business manager and director for Fund 11 Administration (FY24) – **Hitchcock-Tulare/Warner (carries)**
 4. Authorize the Director to file the FY24 IDEA Application – **Hitchcock-Tulare/Edmunds Central (carries)**
 5. Discuss Preliminary Budget for FY24 and approve Local Share Amount – **Edmunds Central/Warner (carries)**
 - Raise fixed cost to \$12,000 per district – Total Local Share was raised to \$384,000.
 6. Approve ESY and B3 Summer Agreements – **Hitchcock-Tulare/Northwestern (carries)**
 - Annie Perrion – approx. 51 hours @ \$38.46/hr
 - Sue Neiger – approx. 14 hours @ \$42.99/hr
 - Mary Hempel – approx. 48 hours @ \$42.85/hr
 - Paula Johnson – approx. 38 hours @ \$46.18/hr
 - Diane Waltman – approx. 30 hours @ \$39.51/hr
 - Cathy Goethel – approx. 33 hours @ \$46.37/hr
 - Lyndsay Rasmussen – approx. 24 hours @ \$41.44/hr
 7. Approve IEE Agreement with the Aberdeen School District – **Warner/Frederick (carries)**
 8. Discuss and take possible action regarding staff contract days for 2022-2023 school year:
 - A discussion was held, and staff will finish out their normal year and fulfill days at each member district as needed.
 9. Approve Negotiated Agreements – **Edmunds Central/Northwestern (carries)**
 - Speech-Language Pathologist
 - Speech-Language Pathologist Assistant
 - Director
 - Early Childhood Special Education

Doland*Edmunds Central*Frederick*Groton Area*Hitchcock Tulare
Langford Area*Leola*Northwestern Area*Warner

- School Psychologist
- 10. Approve issuing staff contracts with a return date of May 5, 2023 – **Hitchcock-Tulare/Warner (carries)**

- **INFORMATION/DISCUSSION ITEMS:**

1. Monthly Caseloads:
 - Reviewed individual caseload numbers for staff.
 - Handouts were provided for each district.
2. Year-to-Date Evaluation Comparison was reviewed.
3. July meeting date was discussed:
 - Proposed date will be Wednesday, July 12, 2023
4. Internal Reviews
 - Due to DOE by June 1st
5. Trainings:
 - Parent Involvement Training – (Indicator 8) – May 4th at 10:00; May 5th at 1:00
 - Core Content Connectors – May 3rd at 1:00
 - NCSEC BDI-3 Training
 - NCSEC Fall Inservice
6. Reminder for districts to return Cooperative Membership Agreements
7. 2022-2023 Preschool screening dates were reviewed, and a handout was provided for each district.
8. Alternate Assessment Participation Guidance was reviewed.
9. SPED Director Call/RDA
 - Handout was provided on RDA and Risk assessment Rubric.

Adjournment at 11:34 AM – **Edmunds Central/Warner (Carries)**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Monday, May 1, 2023, at 7:00 PM - Hybrid Model via Zoom Platform and Face to Face in Groton High School Conference Room – Groton, SD
 - Monday, June 5, 2023, at 7:00 PM – Hybrid Model via Zoom Platform and Face to Face in Groton High School Conference Room – Groton, SD
- Regular Advisory Board Meeting:
 - **No Advisory Board Meeting in June**
 - Wednesday, July 12, 2023, at 10:30 AM – NCSEC Conference Room at NSU