

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR MEETING

April 6, 2021

Vice-President Bottum called the meeting to order at 7:00 p.m. The meeting was held on-line via Zoom. Roll call attendance included Jeremy Moes – Doland, Toni Bukaske – Edmunds Central, Grant Rix – Groton Area, Jeremy Bottum – Hitchcock-Tulare, Jennifer Wegleitner – Langford Area, Heidi Boekelheide – Northwestern Area, and Sharon Stroschein - Warner. Absent: Dan Nickelson – Frederick Area and Richard Westphal - Leola. Others present via Zoom were Director Kristi Hilzendeger, Business Manager Mike Weber, Groton Area Superintendent Joe Schwan and coop staff members Jennifer Deutsch and Lyndsay Rasmussen.

Moved by Rix, second Wegleitner to approve the agenda as presented. Motion carried 7-0 on a roll call vote with members Moes, Bukaske, Rix, Bottum, Wegleitner, Boekelheide and Stroschein voting aye.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members requesting to speak, the board proceeded with their agenda items.

Weber presented bills and financial statements from March 2021 as follows:

Treasurer's report balance March 1, 2021 – 191,539.00; Receipts – 104,900.70; Expenditures – 78,364.92; Balance March 31, 2021 – 218,074.78. MARCH NON-COOP SERVICES: Net Salary – 304.35; FIT – 34.37; Medicare – 11.38; FICA – 48.68; Delta Dental – 2.53; SDRS – 48.00; AFLAC – 4.14; Wellmark – 53.84; Standard Life – .15; Reylets, Diane – mileage, 62.72; MARCH OTHER SPECIAL REVENUE (COOP): Net Salary – 35,559.15; FIT – 3,579.45; Medicare – 1,390.32; FICA – 5,944.76; Delta Dental – 431.99; SDRS – 6,335.40; Horace Mann – 400.00; AFLAC – 955.84; AXA – 1,500.00; SD Supplemental Retirement – 50.00; Wellmark – 10,338.16; Standard Life – 17.13; Avesis Vision – 71.18; Aberdeen American News – legals, 278.78; Bowdle Healthcare Center – services, mileage, 2,573.44; Century Business – copies, 50.61; Deutsch, Jennifer – expenses, 475.20; ESTR – supplies, 88.00; Fettig, Jodi – expenses, 45.00; Goethel, Cathy – expenses, 895.08; Great Western Bank – charges, 359.04; Hempel, Mary – expenses, 690.12; Hilzendeger, Kristi – expenses, 162.60; Johnson, Paula – expenses, 411.24; Neiger, Susan – expenses, 204.04; NCSEC – bank fee, 11.25; NSU Finance Office – rent, phone, 451.53; NSU Post Office – postage, 17.36; Rasmussen, Lyndsay – expenses, 1,345.32; Reylets, Diane – expenses, 731.44; Uttermark, Roxana – expenses, 463.88; Waltman, Diane – expenses, 397.80.

Schwan presented a list of action items from the Advisory Board Meetings held on March 30, 2021, including, health insurance options, workman's compensation rates, January 2022 teacher in-service, membership agreements, early resignation of Jodi Fettig, hiring of Lora Gibbs and Early Childhood substitute teacher rates at \$125/day.

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Hilzendege reported on discussion and information items from the Advisory Board Meeting held on March 30, 2021, including hearing screening dates, FY '21 calendars, GEER funds, caseloads, ESY numbers, Bright Beginnings Cohort, preschool screenings, state training, and hiring Haylee Kilber as SLPA at Edmunds Central and SLPA/SLP internship at Groton Area.

Moved by Stroschein, second Moes to approve the following consent agenda items: minutes from March 1, 2021 Governance Board Meeting, bills and financial statements from March 2021, ASBPT Protective Trust agreement for Health Insurance, Avesis Vision and Delta Dental as self-pay options, ASBPT Protective Trust agreement for Worker's Compensation Insurance, teacher in-service keynote contract with Sean Covell, Cooperative Membership School Agreements, early resignation from Jodi Fettig as of April 1, 2021, hire Lora Gibbs as Administrative Assistant beginning April 12, 2021, increase Early Childhood substitute teacher rate from \$100 to \$125 beginning with school term 2021-22, hire Haylee Kilber as SLPA and SLP intern for 2021-22, authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning the employment of personnel, budgets, policy and other concerns, and authorize NCSEC Advisory Board of Superintendents to approve bills for payment to be approved at the next Governance Board Meeting. Motion carried 7-0 on a roll call vote with members Moes, Bukaske, Rix, Bottum, Wegleitner, Boekelheide and Stroschein voting aye.

Moved by Rix, second Wegleitner to go into executive session at 7:31 pm pursuant to SDCL 1-25-2(4) for negotiations. Motion carried 7-0 on a roll call vote with members Moes, Bukaske, Rix, Bottum, Wegleitner, Boekelheide and Stroschein voting aye.

Vice-President Bottum declared the board out of executive session at 8:14 pm.

Moved by Bukaske, second Rix to adjourn at 8:15 pm. Motion carried 7-0 on a roll call vote with members Moes, Bukaske, Rix, Bottum, Wegleitner, Boekelheide and Stroschein voting aye.

M. J. Weber, Business Manager

Dan Nickelson, President

The addition of signatures to this page verifies these minutes as official.

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