

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR MEETING

May 1, 2023

President Rix called the meeting to order at 7:01 p.m. The meeting was held in the Groton Area Conference Room with members joining via Zoom. Present: Toni Bukaske – Edmunds Central, Grant Rix – Groton Area, Krissa Samson – Langford Area, Richard Westphal – Leola and Doug Stahl – Northwestern Area. Absent: Craig Hansen – Doland, Eric Sumption – Frederick Area, Jeremy Bottum – Hitchcock-Tulare, and Sharon Stroschein – Warner. Others present Director Becky Erickson and Business Manager Mike Weber.

Moved by Samson, second Westphal to approve the agenda as presented. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members requesting to speak, the board proceeded with their agenda items.

Weber presented bills and financial statements from April 2022 as follows:

Treasurer's report balance April 1, 2023 – 333,818.31; Receipts – 291,136.53; Expenditures – 95,787.24; Balance April 30, 2023 – 529,167.60. APRIL NON-COOP SERVICES: Net Salary – 299.18; FIT – 31.02; Medicare – 12.44; FICA – 53.22; Delta Dental – 2.78; SDRS – 52.42; AFLAC – 4.14; SD Supplemental Retirement – 40.00; Wellmark – 56.00; Standard Life – .15; Erickson, Becky – stipend, mileage, 268.34; Johnson, Paula – mileage, 23.58; Reyelts, Diane – mileage, 36.68; Weber; Michael – stipend, 250.00. APRIL OTHER SPECIAL REVENUE (COOP): Net Salary – 38,250.12; FIT – 3,879.64; Medicare – 1,609.94; FICA – 6,884.56; Delta Dental – 341.28; SDRS – 6,772.56; AFLAC – 1,014.75; AXA – 1,500.00; SD Supplemental Retirement – 4,100.46; Wellmark – 9,336.00; Standard Life – 41.25; Avesis – 51.48; Century Business – copies, 46.15; Clark, Jeff – recorder, 1,000.00; Erickson, Becky – expenses 762.93; Gibbs, Lora – expenses, 45.00; Goethel, Cathy – expenses, 1,180.77; Johnson, Paula – expenses, 659.39; Kappenman, Haylee – expenses, 818.56; Mastercard – charges, 255.38; MTI Corporate Ed – registration, 108.00; NCS Pearson – supplies, 852.18; Neiger, Susan – expenses, 245.43; NCSE Coop – fee, 17.00; NSU Finance Office – rent, 350.00; NSU Post Office – postage, 10.58; Perrion, Annie – expenses, 466.82; Pro-Ed – supplies, 7.40; Rasmussen, Lyndsay – expenses, 1,523.34; Reyelts, Diane – expenses, 939.73; Schwan, Joe – chairman, 1,000.00; Uttermark, Roxana – expenses, 409.18; Waltman, Diane – expenses, 581.45.

Erickson presented a list of action items from the Advisory Board Meetings held on April 26, 2023, minutes, financials and bills, Chairman and Recorder semester stipends, Business Manager and Director Fund 11 stipends, FY '24 IDEA application, FY '24 budget and local share assessments, ESY/B3 staff summer agreements, IEE agreement with Aberdeen School District, contract day amendments due to snow days and staff contracts for 2023-24.

REGULAR MEETING, p 2.
May 1, 2023

Erickson reported on discussion and information items from the Advisory Board Meeting held on April 26, 2023, monthly caseload summary, year-to-date evaluation comparison, June and July meeting dates, internal reviews, training dates, membership agreements, 2023-24 screening schedule, alternate assessment participation guidance and SPED Director call.

Weber presented the 2023-24 NCSEC Coop Preliminary Budget in accordance with SDCL 13-11-12.

No action was taken.

Moved by Bukaske, second Westphal to approve local share assessments in the amount of \$384,000 for 2023-24. Motion carried.

Staff contract days for the 2022-23 school year was discussed. No action was taken.

Moved by Westphal, second Samson to approve negotiated agreements for Speech-Language Pathologist, Speech-Language Pathologist Assistant, Director, Early Childhood Special Education and School Psychologist. Motion carried.

Moved by Bukaske, second Stahl to issue contracts with a return date of May 5, 2023. Motion carried.

Possible meeting dates and locations were discussed for the July 2023 Advisory and Governing Board Meetings including July 12 and July 13. No action was taken.

Moved by Stahl, second Westphal to approve the following consent agenda items: minutes from April 3, 2023 Governing Board Meeting, bills and financial statements from April, 2023, authorize payment amount of \$1,000 per semester for Advisory Board Chairman and Recorder for 2023-24, approve one-time payment of \$250 for Business Manager and Director for Fund 11 Administration for 2023-24, approve IEE agreement with Aberdeen School District, authorize Director to file IDEA application, approve ESY and Birth to 3 Summer Service Agreements with a return date of May 5, 2023 for Cathy Goethel – 33 hours @ \$46.37/hour, Mary Hempel – 48 hours @ \$42.85/hour, Paula Johnson – 38 hours @ \$46.18/hour, Sue Neiger – 14 hours @ \$42.99/hour, Annie Perrion – 51 hours @ \$38.46/hour, Lyndsay Rasmussen – 24 hours @ \$41.44/hour and Diane Waltman – 30 hours @ \$39.51/hour, authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning the employment of personnel, budgets, policy and other concerns deemed necessary, authorize NCSEC Advisory Board of Superintendents to approve bills payment to be approved at the next Governance Board Meeting. Motion carried.

Moved by Stahl, second Westphal to adjourn at 7:56 pm. Motion carried.

M. J. Weber, Business Manager

Grant Rix, President

The addition of signatures to this page verifies these minutes as official.
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