

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR MEETING
July 14, 2026

Clemensen called the meeting to order at 7:05 p.m. The meeting was held in the NCSEC Conference Room, NSU-Graham Hall #212. Present: Nick Strom- Groton Area, Megan Clemensen –Northwestern Area, Lori Hettick–Edmunds Central, Jeremy Bottum – Hitchcock-Tulare, Rich Schlosser-Fredrick, Richard Westphal – Leola, Amy Hofer-Doland. Absent: Krissa Sampson –Langford Area, Shannon Knupe–Warner. Others present were Director Becky Erickson and Business Manager Becky Hubsch.

Moved by Westphal, seconded Strom to approve the agenda as presented. Motion carried.

Pursuant to SDCL 23-3, no potential conflict disclosure was reported.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with its remaining agenda items.

Hubsch presented bills and financial statements from May and June 2026 as follows:

NON-COOP RELATED SERVICES Treasure's Report balance May 1, 2026 37,345.23 Receipts 0.00 Expenditures 1,1355.71 Balance May 31, 2026 35,989.07; Net Salary 372.22 Net Benefits 297.89; June 1, 2026 35989.07 Receipts 27,662.20 Expenditures 5,479.78 Balance June 30, 2026 59,382.51; Net Salary 371.63 Net Benefits 303.53.MAY/JUNE BECK, HEATHER SUMMER INITIATIVE WORKER 250.00; BROWN, TAYLOR SUMMER INITIATIVE WORKER 125.00; DOLLAR TREE SUPPLIES-TRANSITION 54.43; EDMUNDS CENTRAL SCHOOL DISTRICT SUMMER INITIATIVE MILEAGESUMMER 168.00; ERICKSON, BECKY SUMMER INITIATIVE WORKER 600.00, FUND 11 ADMINISTRATION 250.00; BUILDING RENTAL REIMBURSEMENT 250.00; GUTHMILLER, CARLY SUMMER INITIATIVE MILEAGE 56.00; HABECK, ANGIE SUMMER INITIATIVE WORKER 250.00; HUBSCH, REBECCA SUMMER INITIATIVE WORKER 1-2 200.00; FUND 11 ADMINISTRATION 250; JOHNSON, PAULA PART C 2 MILES B3 PART B 6 MILES 44.95; KENS SUPPLIES-TRANSITION GRANT 209.21; KESSLERS SUPPLIES-TRANSITION GRANT 147.57; KOSTERS, CHRISTINE SUMMER INITIATIVE WORKER 250.00 SUMMER INITIATIVE MILEAGE 81.20; LANGFORD AREA SCHOOL DISTRICT SUMMER INITIATIVE MILEAGE 64.40; FIX, MARIE SUMMER INITIATIVE WORKER 250, SUMMER INITIATIVE MILEAGE 64.40; OSWALD, KELLY; SUMMER INITIATIVE WORKER 125.00; SUMMER INITIATIVE MILEAGE 28.00; RASMUSSEN, LYND SAY PART C MILES 64 46.40 B3 PART C 177 MILES 128.33; REYELTS, DIANE NON COOP MILES 137.75 NON COOP MILES 49.30; ROBINSON, ANGELA SUMMER INITIATIVE WORKER 125.00; TARGET SUPPLIES-TRANSITION GRANT 19.16; TEACHERS PAY TEACHERS TRANSITION GRANT SUPPLIES 3.08;WALMART SUPPLIES-TRANSITION GRANT 21.22; WARNER SCHOOL DISTRICT SUMMER INITIATIVE MILEAGE 30.80;

OTHER SPECIAL REVENUE-COOP Treasure's Report balance May 1, 2026 398,524.40 Receipts 574.78, Expenditures 86,944.69; Balance May 31, 2026 311836.10; Reserve Unemployment 12,000.00; Net Salary 36,359.66, Net Benefits 26,653.04; June 1, 2026 311,836.10 Receipts 759.99, Expenditures 213,953.52; Balance June 30, 2026 211,513.18. Net Salary 36,031.28 Net Benefits 27,230.89 Reserved Unemployment 12,000. MAY/JUNE AMAZON OFFICE SUPPLIES, SCANNER,

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CALCULATOR 479.15; BECK, MONICA MILES PHONE 145.70; BECK, TAMMI MILES, ESY MILES, PHONE 2,931.10; CENTURY BUSINESS PRODUCTS COPIES 82.50; CLARK, JEFFREY 2ND HALF BOARD RECORDER 1,000.00; EMC INSURANCE COMPANIES INSURANCE 5.00; BECKY MILES, PHONE 819.18; FLAME, INC. BOARD 175.58; GROTON AREA SCHOOL DISTRICT PRINTER AND PAPER 300.00; HUBSCH, REBECCA PHONE MILES 506.70; JOHNSON, PAULA MILES, PHONE, ESY MILES, B3 PART B 950.40; LARSON, HALEY ESY MILES, PHONE, BACKGROUND REIMB, B3 PART B 898.00; MCQUILLEN CREATIVE GROUP- ABERDEEN INSIDER PUBLICATIONS 176.80; MITCHELL TECH-CORPORATE EDUCATION D. WALTMAN SLP DAY 54.00; NEIGER, SUSAN MILES, PHONE, SLP CONT.ED, ESY MILES 718.75; NSU FINANCE OFFICE RENT POSTAGE 704.17; PERRION, ANNIE MILES PHONE 284.88; PRAIRIE HEIGHTS HEALTHCARE SPEECH THERAPY SERVICES 8,654.46; PROFESSIONAL SPEECH THERAPISTS, LLC SPEECH THERAPY SERVICES 22,000.00; RASMUSSEN, LYNDASAY MILES, PHONE, ESY MILEAGE, B3 PART B MILES 3,883.75; REYELTS, DIANE MILES, PHONE 1991.50; SCHUMACHER, NITA PHONE, MILES, B3 MILES, B3 PART 3 MILES 976.50; SCHWAN, JOSEPH 2ND HALF BOARD RECORDER 1,000.00; TARGET WATER, KLEENEX, MOUSE, CLEANING SUPPLIES 43.03; TOTEM PD COURSE SUBSCRIPTION 1,595.00; WALMART STAFF DEVELOPMENT 36.77; WALTMAN, DIANE MILEAGE, ESY MILES, PHONE 1585.50

Hubsch gave the business manager a report and reviewed the financial statements and the FY27 budget. Erickson reported on year-end caseload and evaluation summaries, IDEA funds and application, Comprehensive plans, parent surveys, CEUS sign-off, summer initiative transition camp, 26-27 reevaluations and psychology services, Safety Care training, CEC Leadership Institute, summer and fall dates for NCSEC fall in-service, proposed governing board meeting dates, and fall IEP training.

Moved by Westphal, seconded by Bottum to approve the following consent agenda items; minutes of May 4, 2026, Governance Board meeting, May and June 2026 bills and financials, acknowledge semi-annual certification of time and effort, approve surplus listing at no value with listing to be found at the COOP office, and approve Cahill, Bauer, and Associates to complete the FY26 audit. Motion carried.

Moved by Schlosser, seconded by Strom, to adjourn at 7:50 pm. Motion carried.

Acting as chairman pro tem, Hubsch called the first meeting of the 2026-27 North Central Special Ed Coop Governance Board to order at 7:50 p.m. and opened the floor for nominations for 2026-27 Board President. Moved by Westphal, seconded by Schlosser to nominate Clemensen, cease nominations, and declare a unanimous ballot. Motion carried.

Clemensen took nominations for Board Vice-President. Moved by Schlosser, seconded by Clemensen, to nominate Westphal, cease nominations, and declare a unanimous ballot. Motion carried.

Clemensen appointed Business Manager Hubsch as record keeper.

Pursuant to SDCL 23-3, potential conflict disclosure: none. The board continued its business.

Members of the public were allowed five minutes to address the board on any topic of their choice.

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With no public members present to speak, the board proceeded with its remaining agenda items.

The Governing Board appointed Westphal and Clemensen as Governing Board Negotiators for the 26-27 school year.

Hubsch presented the NCSEC budget hearing for 2026-27, including revenue, expenditures, and fund balance projections.

Moved by Strom, seconded by Westphal to approve the FY 2027 Budget. Motion carried.

The board reviewed and acknowledged South Dakota Open Meeting Laws pursuant to SDCL 1-25-13.

Moved by Westphal, seconded by Strom, to adopt the NCSEC Handbook with changes for the 2026- 2027 school year. Motion carried.

Moved by Westphal, seconded by Schlosser, to approve subcontractor agreement with Tonja Jungwirth, School Psychologist, for the 2026-2027 school year. Motion carried.

The board set the following dates for NCSEC Governing Board meetings to be held at 7 pm in Graham Hall #212: Sept. 8, Nov 2, Feb 1, Apr. 5, May 3. All dates will be considered for rescheduling to other dates, times, and places when deemed necessary or appropriate.

Moved by Bottum, seconded by Hettick, to approve the following consent agenda items: authorize the business manager to publish staff salaries for 2026-27 as follows: Tammi Beck \$43,518.75; Becky Erickson \$93,125; Paula Johnson \$70,417.57; Susan Neiger \$66,318.75; Annie Perrion \$40,763.25; Lyndsay Rasmussen \$63,309.03; Nita Schumacher \$ 44,651.25; Diane Reyelts \$81,000; Diane Waltman \$66,825, Haley Larson \$63,000, Angie Habeck \$20.55/Hour, and Becky Hubsch \$14,000; Dacotah Bank official depository, Aberdeen Insider official newspaper, Rodney Freeman legal counsel/cooperative attorney, Erickson Director of Federal Programs, Hubsch Title IX Coordinator and agent for SD Retirement, continue existing funds, new accounts, investing and borrowing, authorize Hubsch the use of President's signature stamp, July 2026 bills, 2026-27 NCSEC Special Education Comprehensive Plan, NCSEC 2024-25 Handbook, NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning the employment of personnel, budgets, policy, and other concerns, and approve bills for payment with final authorization at the next Governing Board meeting. Motion carried.

July bills as follows: JULY OTHER SPECIAL REVENUE (COOP): ASBSD MEMBERSHIP DUES 775.00; EMC INSURANCE COMPANIES INSURANCE 13,960.00, HEALTH EQUITY HSA ADMIN FEE 12 MONTHS 27.00, NSU FINANCE OFFICE RENT 350.00, QBS MIDCO LLC SAFETY CARE TRAINING 1,798.00.SASD ERICKSON DUES 847.00.

Moved by Schlosser, seconded by Strom, to adjourn at 8:01 pm. Motion carried.

Becky Hubsch, Business Manager

Megan Clemensen, President

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The addition of signatures to this page verifies these minutes as official.

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