

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR MEETING

January 6, 2021

President Nickelson called the meeting to order at 7:01 pm. The meeting was held on-line via Zoom. Roll call attendance included Jeremy Moes – Doland, Toni Bukaske – Edmunds Central, Dan Nickelson – Frederick Area, Grant Rix – Groton Area, Jeremy Bottum – Hitchcock-Tulare, Jennifer Wegleitner – Langford Area and Richard Westphal – Leola, Heidi Boeckelheide – Northwestern Area and Sharon Stroschein - Warner. Absent: Others present were Director Kristi Hilzendeger, Advisory Board President Joe Schwan and Coop staff members Jenifer Deutsch, Jodi Gardner, Cathy Goethel, Mary Heupel, Paula Johnson, Sue Neiger, Diane Reyelts and Roxana Uttermark.

Moved by Stroschein, second Moes to approve the agenda with two amendments under new business: accept a resignation from Jodi Gardner and take possible action on COVID bonus from CRF funds. Motion carried 9-0 on a roll call vote with members Moes, Bukaske, Nickelson, Rix, Bottum, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public member present to speak, the board proceeded with their remaining agenda items.

Bills and financial statements from November and December 2020 were presented as follows: Treasurer's report balance November 1, 2020 – 291,108.74; Receipts – 9,006.50; Expenditures – 78,390.45; Balance November 30, 2020 – 221,724.79. NOVEMBER NON-COOP SERVICES: Net Salary – 303.85; FIT – 34.87; Medicare – 11.38; FICA – 48.68; Delta Dental – 2.53; SDRS – 48.00; AFLAC – 4.14; Wellmark – 53.84; Reliastar Life - .15; Deutsch, Jennifer – mileage, 96.60; Waltman, Diane – mileage, 19.55. NOVEMBER OTHER SPECIAL REVENUE (COOP): Net Salary – 35,546.83; FIT – 3,461.75; Medicare – 1,385.90; FICA – 5,925.82; Delta Dental – 401.91; SDRS – 6,313.46; Horace Mann – 400.00; AFLAC – 955.84; AXA Equitable – 1,500.00; SD Supplemental Retirement – 50.00, Wellmark – 10,338.16; Reliastar Life – 17.13; Avesis Vision – 71.18; American News – legals, 117.31; Bowdle Healthcare – services, 2,732.68; Century Business - copies, 30.96; Clark, Jeff – services 1,000.00; Deutsch, Jennifer – expenses, 939.13; Eide Bailly – services, 6,000.00; Gardner, Jodi – expenses, 124.59; Goethel, Cathy – expenses, 1,199.03; Great Western Bank – charges, 122.10; Hempel, Mary – expenses, 854.60; Hilzendeger, Kristi – expenses, 164.03, Johnson, Paula – expenses, 712.00; Multi-Health Systems – protocols, 318.75; Neiger, Susan – expenses, 243.38; NCSEC – bank fee, 16.85; NSU – rent, phone, 463.83; NSU Post Office – postage, 41.15; Rasmussen, Lyndsay – expenses, 1,133.48; Reyelts, Diane – expenses, 974.20; Schwan, Joe – services, 1,000.00; Uttermark, Roxana – expenses, 542.77, Waltman, Diane – expenses, 326.75.

Treasurer's report balance December 1, 2020 – 221,724.79; Receipts – 190,143.00; Expenditures – 85,999.47; Balance December 31, 2020 – 325,868.32. DECEMBER NON-COOP SERVICES: Net Salary – 303.85; FIT – 34.87; Medicare – 11.38; FICA – 48.68; Delta Dental – 2.53; SDRS – 48.00; AFLAC – 4.14; Wellmark – 53.84; Reliastar Life - .15; Reyelts, Diane – mileage, 128.80.

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DECEMBER OTHER SPECIAL REVENUE (COOP): Net Salary – 35,492.76; FIT – 3,467.51; Medicare – 1,384.48; FICA – 5,919.74; Delta Dental – 401.91; SDRS – 6,319.58; Horace Mann – 400.00; AFLAC – 955.84; AXA Equitable – 1,500.00; SD Supplemental Retirement – 50.00; Wellmark – 10,338.16; Reliastar Life – 17.13; Avesis Vision – 71.18; Aberdeen American News – legals, 164.38; Bowdle Healthcare – services, 2,597.20; Century Business – copies, 25.65; Century Business – 25.65; Churchill, Manolis Freeman, Kludt & Shelton – services, 282.94; Deutsch, Jennifer – expenses, 664.15; Eide Bailly – audit, 2,500.00; Gardner, Jodi – expenses, 45.00; Goethel, Cathy – expenses, 986.85; Great Western Bank – charges, 572.82; Hempel, Mary – expenses, 560.20; Hilzendeger, Kristi – expenses, 204.85, Johnson, Paula – expenses, 507.30; Neiger, Susan – expenses, 246.98; NCSEC – bank fees, 5.70; NSU – rent, 350.00; NSU Post Office – postage, 44.27; Rasmussen, Lyndsay – expenses, 1,465.26; Reyelts, Diane – expenses, 635.53; Uttermark, Roxana – expenses, 618.28; Waltman, Diane – expenses, 365.85.

Superintendent Schwan presented a list of action items from the Advisory Board Meeting held on December 2, 2020 and January 6, 2021 including minutes and bills, Bright Beginnings Course Work Stipend, Families First Coronavirus Relief Act (FFCR) and Emergency Paid Sick Leave (EPSL), Jodi Gardner resignation and COVID bonus from CRF funds.

Director Hilzendeger reported on discussion and information items from the Advisory Board Meeting held on December 2, 2020 and January 6, 2021 including 2021 IDEA application amendment, audit, caseloads, COVID issues, 2022 teacher in-service, federal mileage rate, negotiation team of administrators and CRF funding.

Moved by Westphal, second Rix to approve the following consent agenda items: minutes from November 2, 2020 Governing Board Meeting, approve bills and financial statements from November and December 2020, NCSEC Advisory Board of Superintendents making recommendations to Governance Board concerning employment of personnel, budgets, policy and other concerns deemed necessary, NCSEC Advisory Board of Superintendents approving bills for payment with final approval at the next Governance Board Meeting. Motion carried 9-0 on a roll call vote with members Moes, Bukaske, Nickelson, Rix, Bottum, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

Moved by Bottum, second Moes to approve \$1,500 stipend to staff upon completion of Bright Beginnings course work. Motion carried 9-0 on a roll call vote with members Moes, Bukaske, Nickelson, Rix, Bottum, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

Moved by Bukaske, second Westphal to extend Families First Coronavirus Relief Act (FFCRA) and Emergency Paid Sick Leave (EPSL) from January 1, 2021 through May 31, 2021. Motion carried 9-0 on a roll call vote with members Moes, Bukaske, Nickelson, Rix, Bottum, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

Nickelson appointed Rix and Stroschein to serve as Negotiation Team members.

Moved by Stroschein, second Wegleitner to accept resignation from Jodi Gardner with last day of June 4, 2021. Motion carried 9-0 on a roll call vote with members Moes, Bukaske, Nickelson, Rix, Bottum, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

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Moved by Rix, second Bukaske to approve \$900 stipend for full time employees and \$250 stipend for business manager for additional work in regard to completion of COVID-19 protocols and procedures. Motion carried 9-0 on a roll call vote with members Moes, Bukaske, Nickelson, Rix, Bottum, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

Moved by Westphal, second Stroschein to go into executive session at 8:03 pm, pursuant to SDCL 1-24-2(1) for a personnel matter and SDCL 1-24-2(4) for negotiations. Motion carried 9-0 on a roll call vote with members Moes, Bukaske, Nickelson, Rix, Bottum, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

Nickelson declared the board out of executive session at 8:08 pm.

Moved by Stroschein, second Rix to adjourn at 8:09 pm. Motion carried 9-0 on a roll call vote with members Moes, Bukaske, Nickelson, Rix, Bottum, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

M. J. Weber, Business Manager

Dan Nickelson, President

The addition of signatures to this page verifies these minutes as official.
Published once at the total approximate cost of _____.