



North Central Special Education Cooperative

1200 South Jay Street Phone: (605) 626-3359
Aberdeen, SD 57401 Fax: (605) 626-3360
ncsec@northern.edu

Unapproved minutes for the North Central Special Education Cooperative meeting on Monday, December 4, 2023 NCSEC Conference Room #212 (NSU Campus) – 10:30 am

- Meeting was called to order at 10:35 am
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Shad Storley (Langford), Jeff Kusters (Frederick), Domenic Paolo (Leola), Garrett Schmidt (Doland), Rob Lewis (Northwestern), and Mike Kroll (Warner)
- Members Absent: Kevin Kunz (Edmunds Central)
-
- Approve Agenda – **Warner/Doland (carries)**
- Disclosure of Conflict of Interest (If Any): **None**
- Public Input: **None**
- ACTION ITEMS:
 1. Approve minutes, financial statements, and bills: **Federick/Northwestern (carries)**
 - Minutes from November 6, 2023, Advisory Board meeting.
 - Bills and financial statements from November 2023
- INFORMATION/DISCUSSION ITEMS:
 1. Caseload Summaries – handout was provided for each district.
 2. Yearly Evaluation Comparison – handout was provided for each district.
 3. Audit
 - Audit findings were reviewed and discussed.
 4. Record Retention:
 - Update was given on IDEA document retention.
 5. Child Count:
 - December 1 Child count is due on January 12th with final sign off on February 16th.
 6. Trainings/Important Dates:
 - Coop Collaboration Cohort:
 - December 1st – 17 attended.
 - Next one will be held in January.
- EXECUTIVE SESSION: Pursuant SDCL 1-25-2(1): Personnel
 - In: **Hitchcock-Tulare/Langford at 10:51 (carries)**
 - Out: Chairman Schwan declared the board out of executive session at 11:21

Adjournment at 11:21 AM – **Frederick/Doland (carries)**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Monday, February 5, 2024, at 7:00 PM – Aberdeen NSU Graham Hall Rm #212
- Advisory Board Meeting:
 - Wednesday, January 3, 2024, at 10:30 AM: NCSEC Conference Room on NSU Campus.