



# North Central Special Education Cooperative

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## Unapproved minutes for the North Central Special Education Cooperative meeting on Wednesday, July 7, 2021 NSU Campus Student Union Missouri River Room #008 – 10:30 am

- Meeting was called to order at 10:34 am
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Ryan Bruns (Northwestern), Jeff Kusters (Frederick), and Mike Kroll (Warner), Kevin Kunz (Edmunds Central), Brett Gibbs (Langford), and Jim Hulscher (Doland)
- Members Absent: Bev Myer (Leola)
- Approve Agenda as amended– **Warner/Frederick (carries)**
- Disclosure of Conflict of Interest (If Any): **No conflicts to report**
- Public Input: **None**
- ACTION ITEMS (Consider, discuss and take all necessary action on the following items):
  1. Nominate President and Recorder for FY22 – **Frederick/Warner (Carries)**
    - President – Joe Schwan (Groton)
    - Recorder – Jeff Clark (Hitchcock-Tulare)
  2. Consent Agenda: **Hitchcock-Tulare/Frederick (Carries)**
    - Approval of Minute from June 1, 2021
    - Approve bills and financial statements from June 2021
    - Authorize Business Manager to publish staff salaries:
      - Jennifer Deutsch - \$66,139.73; Lora Gibbs - \$28,560.00; Cathy Goethel - \$60,754.87; Mary Hempel - \$55,933.57; Kristi Hilzendegeer - \$82,457.70; Paula Johnson - \$57,776.68; Haylee Kilber - \$17,800; Susan Neiger - \$56,131.07; Lyndsay Rassmussen - \$54,001.06; Diane Reyelts - \$63,011.73; Roxana Uttermark - \$76,863.03; Diane Waltman - \$51,357.63; and Mike Weber - \$11,829.30.
    - Designate Dakotah Bank of Groton as official depository
    - Designate Aberdeen American News as official newspaper
    - Appoint Rodney Freeman as legal counsel/cooperative attorney
    - Designate Title IX Coordinator – NCSEC Business Manager and Director of Federal Programs – NCSEC Director
    - Designate Co-Op Business Manager, Mike Weber, South Dakota Retirement authorized agent.
    - Authorize business manager to continue existing funds, establish new accounts and invest and borrow money.
    - Approve Eide Bailey as auditors
    - Approve Surplus List
    - Adopt NCSEC Special Education Comprehensive Plan
    - Adopt NCSEC Handbook for the NCSEC 2021-2022 School Year

- **INFORMATION/DISCUSSION ITEMS:**

1. Budget hearing will be held on July 8, 2021 during the Governing Board Meeting.
  - Budget was reviewed with the advisory board.
2. IDEA Grant Application Update:
  - GMS is not open yet
  - Districts sign off on CEIS
  - Local Shares to stay at \$350,000 due to ARP funds
  - IDEA ARP funds to flow through to NCSEC
3. Cooperative COVID protocols for the 2021-22 school term will be to follow school district guidelines in which staff serves.
4. 1<sup>st</sup> Reading of Title IX policy
5. Update on NCSEC Website
  - Website is being constructed with input from NCSEC director
  - Hoping for live look in August
6. Collaboration Cohort Flyer
  - Handout with dates and topics provided
7. Proposed board meeting dates
  - Handout with meeting dates provided
8. Preschool screening dates provided for each school district
9. Totem: Aspen Training for School Trainer
  - August 4<sup>th</sup> at 1:00 pm in Aberdeen
10. Reminder to sign B3 agreement

Adjournment at 10:54 AM – **Doland/Frederick (carries)**

**Upcoming Board Meetings:**

- Governance Board Meeting:
  - Wednesday, July 7, 2021 at 7:00 PM (Hybrid Model via Zoom Platform and Face to Face in the Missouri River Room #008 on the lower level of Graham Hall located on NSU Campus)
- Regular Advisory Board Meeting:
  - Tuesday, August 3, 2021, at 10:30 AM: Missouri River Room #008 on NSU Campus.