



## North Central Special Education Cooperative

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### Unapproved minutes for the North Central Special Education Cooperative meeting on Monday, November 3, 2025 NCSEC Conference Room #212 (NSU Campus) – 10:30 am

- Meeting was called to order at 10:32 am
- Members Present: Jeff Clark (Hitchcock-Tulare), Shad Storley (Langford), Jeff Kusters (Frederick), Kevin Kunz (Edmunds Central), Rob Lewis (Northwestern), Domenic Paolo (Leola), and Mike Kroll (Warner)
- Members Absent: Joe Schwan (Groton) & Jeremy Wieseler (Doland)
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- Approve Agenda (as amended) – **Warner/Edmunds Central (carries)**
- Disclosure of Conflict of Interest (If Any): **None**
- Public Input: **None**
- ACTION ITEMS:
  1. Approve minutes, financial statements, and bills: **Frederick/Warner (carries)**
    - Minutes from October 6, 2025, Advisory Board meeting.
    - Bills and financial statements from October 2025
  2. Approval of recommended policy changes:
    - Criminal Background Checks (amended) – **Leola/Warner (carries)**
    - Record Retention and Destruction – **Frederick/Leola (carries)**
    - Federal Grants Manual – Micro Purchase Threshold – **Edmunds Central/Warner (carries)**
- INFORMATION/DISCUSSION ITEMS:
  1. Caseload Summaries – handout was provided for each district and information was reviewed.
  2. Child Count Reminder – December 1<sup>st</sup>
    - Recommended to run report and check figures prior to November 30<sup>th</sup>
  3. 2025 Accountability Reviews:
    - Email send with things learned from recent reviews for coming years.
  4. Policies and Procedures:
    - Available for schools on TEAMS
  5. Hiring was reviewed:
    - BCBA
    - SLPA
    - Psych Intern
  6. DCI Background Check Audit:
    - Update on audit process and progression.
  7. Educators Rising:
    - Discussion held on Educators Rising Organization for high school students.

Doland\*Edmunds Central\*Frederick\*Groton Area\*Hitchcock Tulare  
Langford Area\*Leola\*Northwestern Area\*Warner

8. Aberdeen Area SPED Directors Meeting
  - November 19th
9. Screenings:
  - November 7, 2025 – Frederick
  - November 12, 2025 – Northwestern
  - Hearing Screenings: Finishing up this week.
10. Trainings/Important Dates:
  - Transition Workshop:
    - December 9<sup>th</sup> at 9:30 AM
    - Aberdeen
  - Safety Care and CPR – NSEC staff on November 14<sup>th</sup>
  - Coop Collaboration Cohort – December 5<sup>th</sup>
  - SPED Conference:
    - March 3-4, 2026
    - Sioux Falls, SD

Adjournment at 11:12 AM – **Frederick/Warner (carries)**

**Upcoming Board Meetings:**

- Governance Board Meeting:
  - Monday, November 3, 2025, at 7:00 PM – Aberdeen NSU Graham Hall Rm #212
- Regular Advisory Board Meeting:
  - Monday, December 1, 2025, at 10:30 AM: NCSEC Conference Room on NSU Campus.