

UNOFFICIAL PROCEEDINGS OF  
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE  
GOVERNANCE BOARD

REGULAR BOARD MEETING

May 5, 2025

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Rix called the meeting to order at 7:03 p.m. The meeting was held in the NCSEC Conference Room with board members present on Zoom. Present: Megan Clemensen-Northwestern Area, Toni Bukaske-Edmunds Central, Samantha Kallas-Leola, Eric Sumption-Fredrick, Grant-Rix-Groton, and Amy Hofer-Doland Absent: Krissa Sampson-Langford Area, Leah Haaland-Warner, and Jeremy Bottum-Hitchcock-Tulare. Others present was Director Becky Erickson.

Moved by Clemensen, seconded by Bukaske, to approve the agenda as written. Motion carried.

Pursuant to SDCL 23-3, no potential conflict disclosure was reported.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with its remaining agenda items.

The bills and financial statements were presented as follows:

NON-COOP RELATED SERVICES Treasure's Report balance April 1, 2025 12,574.57 Receipts 0.00 Expenditures 654.46 Balance April 30, 2025 11,920.11; Net Salary 233.84 Net Benefits 342.22; ERICKSON, BECKY FUND 11 ADMIN 250; HUBSCH, REBECCA FUND 11 ADMIN 250; JOHNSON, PAULA NON-COOP MILES 88.20; REYELTS, DIANE NON-COOP MILES 78.40

OTHER SPECIAL REVENUE-COOP Treasure's Report balance April 1, 2025 416,146.00 Receipts 736.61, Expenditures 87,505.93; Balance April 30, 2025 329,376.68; Reserve Unemployment 12,000.00; Net Salary 40,001.58, Net Benefits 32,407.61; BECK, TAMMI COOP MILE/PHONE 881.60; CENTURY BUSINESS PRODUCTS COPIES 39.69; CLARK, JEFFEREY RECORDER 1,000.00; ERICKSON, BECKY COOP MILES/PHONE 478.40; GOETHEL, CATHY COOP MILES/PHONE 916.60; HABECK, ANGIE PHONE 50.00; HUBSCH, REBECCA PHONE 50.00; JOHNSON, PAULA COOP MILES/PHONE 268.40; MASTERCARD CLEFT KIT. MITCHELL TECH PD, OFFICE SUPPLIES 603.23; MCQUILLEN GROUP PUBLICATION 70.56; MITCHELL TECH CORPORATE EDUCATION DEVELOPMENT 54.00; NEIGER, SUSAN MILES/PHONE/REGISTRATION 343.40; NSU FINANCE OFFICE RENT 350.00; PERRION, ANNIE COOP MILES/PHONE 420.30; PRAIRIE HEIGHTS HEALTHCARE CONTRACTED SPEECH SERVICES 47,261.05; RASMUSSEN, LYND SAY MILES/PHONE 1,646.70; REYELTS, DIANE; COOP MILES/PHONE 859.20; SCHUMACHER, NITA PHONE/COOP MILES 302.00; SCHWAN, JOSEPH BOARD CHAIRMAN 1,000; TOTEM PD SUBSCRIPTION 1,295.00; WALTMAN, DIANE COOP MILES/PHONE 505.00.

Erickson presented the Director's report, which included caseload numbers, year-to-date evaluation numbers, and ESY. Erickson provided updates on Woodcock-Johnson, Title VI Assurances, summer and fall dates, and the 2025-26 school year calendar.

The preliminary FY26 budget was discussed.

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Moved by Clemensen, seconded by Bukaske, to approve local shares for FY 26. Motion carried.

The board discussed meeting dates for FY26, setting July 15<sup>th</sup> as the annual meeting.

Moved by Kallas, seconded by Bukaske, to approve the Advisory Board Chairman and Recorder to receive a \$2000 stipend for FY 26. Motion carried.

Moved by Sumpton, seconded by Bukaske, to approve a \$250 stipend to the Business Manager and the Director for Fund 11 Administration during fiscal year 2026. Motion carried.

Moved by Clemensen, seconded by Bukaske, to approve the following consent agenda items: minutes from the April 7, 2025, Governing Board meeting, April 2025 bills and financial statements, IEE agreement with Aberdeen School District, authorize director to file IDEA application, authorize business manager to open a new credit card account with Dacotah Bank with a \$10,000 credit limit, approve ESY & B3 summer agreements: Annie Perrion at \$48.33/hour, Sue Neiger \$47.21/hour, Paula Johnson \$50.14/hour, Diane Waltman \$47.65/hour, Cathy Goethel \$50.34/hour, Lyndsay Rasmussen \$45.21/hour, Tammi Beck \$30.44/hour; authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning the employment of personnel, budgets, policy and other matters deemed necessary, and authorize NCSEC Advisory Board of Superintendents to approve bills for payment with final approval at the next meeting of the Governance Board. Motion carried.

Moved by Sumpton, seconded by Kallas, to adjourn the meeting at 7:37 pm. Motion carried.

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Becky Hubsch, Business Manager

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Grant Rix, President

The addition of signatures to this page verifies these minutes as official.

Published once at the total approximate cost of \_\_\_\_\_.