



North Central Special Education Cooperative

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Unapproved minutes for the North Central Special Education Cooperative meeting on Tuesday, July 7, 2026 NCSEC Conference Room – NSU, Gaham Hall #212 – 10:30 am

- Meeting was called to order at 10:33 am
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Jeff Kosters (Frederick), Mike Kroll (Warner), and Rob Lewis (Northwestern).
- Members Absent: Jeremy Wieseler (Doland), Keven Kunz (Edmunds Central), Shad Storley (Langford) and Domenic Paolo (Leola)
- Approve Agenda – **Warner/Northwestern (carries)**
- Disclosure of Conflict of Interest (If Any): **None**
- Public Input: **None**
- ACTION ITEMS (Consider, discuss and take all necessary action on the following items):
 1. Nominate President and Recorder for FY27 –
 - President – Joe Schwan (Groton) - **Frederick/Northwestern (Carries)**
 - Recorder – Jeff Clark (Hitchcock-Tulare) – **Warner/Frederick (Carries)**
 2. Appoint Advisory Board Negotiators for 2026-2027 school year –
 - Kevin Kunz (Edmunds Central) & Jeff Clark (Hitchcock-Tulare) – **Frederick/Warner (carries)**
 3. Review and acknowledge SD Open Meeting Laws
 4. Approve NCSEC Handbook for 2026-2027 School Year – **Hitchcock-Tulare/Warner (carries)**

CONSENT AGENDA: **Frederick/Hitchcock-Tulare (Carries)**

1. Approval of Minute from June 8, 2026 Advisory Board meeting.
 2. Approve bills and financial statements from June 2026 and July 2026
 3. Authorize Business Manager to publish staff salaries:
 4. Designate Dakotah Bank of Groton as official depository
 5. Designate Aberdeen Insider as official newspaper
 6. Appoint Rodney Freeman as legal counsel/cooperative attorney
 7. Designate Title IX Coordinator – NCSEC Business Manager Becky Hubsch
 8. Designate Director of Federal Programs – NCSEC Director Becky Erickson
 9. Designate Co-Op Business Manager, Becky Hubsch, South Dakota Retirement authorized agent.
 10. Authorize business manager to continue managing existing funds, establish new accounts and invest and borrow money.
 11. Approve Birth-to-Three Agreement for 2026-2027 School Year
 12. Approve 2026-2027 NCSEC Comprehensive Plan
- INFORMATION/DISCUSSION ITEMS:
 1. Budget hearing will be held on July 14, 2026 at 7:00 PM during the Governing Board Meeting.

Doland*Edmunds Central*Frederick*Groton Area*Hitchcock Tulare
Langford Area*Leola*Northwestern Area*Warner

- Becky Hubsch (NCSEC Business Manager) reviewed the proposed budget with the advisory board,
- 2. Federal IDEA Part B 611 & 619 funds and Application
 - Update was given on the application by NCSEC director.
- 3. Summer Initiative Transition Camp:
 - Update was given including financials
- 4. B-3 Contracts
 - Information given to include NCSEC Staff as approved LEA on district contracts.
 - Contracts will be sent early August to districts.
- 5. De-escalation Tools
 - Totem/ASPEN
- 6. Reminder to district to approve comprehensive plans at July board meetings.
- 7. Trainings/Important dates
 - Safety Care:
 - Re-certification – July 28, 2026
 - Initial – July 29-31, 2026
 - All days are 8:30-4:30
 - 2026 CEC Leadership Institute:
 - July 24-26, 2026
 - Washington, DC
 - Becky Erickson will be attending.
 - NCSEC SPED Back to School Inservice
 - August 5th
 - Proposed Board Meeting Dates – Handout provided with Advisory Board meeting dates for the year.
 - Fall IEP Trainings
 - Most will be online through Canvas
 - Handout provided for trainings provided in Aberdeen

Adjournment at 10:56 AM – **Northwestern/Warner (carries)**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Tuesday, July 14, 2026 at 7:00 PM – NCSEC Conference Room
- Regular Advisory Board Meeting:
 - Monday, August 3, 2026, at 10:30 AM: NCSEC Conference Room