

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR MEETING

January 4, 2023

President Rix called the meeting to order at 7:00 p.m. The meeting was held in the Groton Area Conference Room with members also joining on-line via Zoom. Present: Craig Hansen – Doland, Grant Rix – Groton Area, Jeremy Bottum – Hitchcock-Tulare, Krissa Sampson – Langford Area, Richard Westphal – Leola, and Doug Stahl – Northwestern Area. Absent: Sharon Stroschein – Warner, Toni Bukaske – Edmunds Central and Eric Sumption – Frederick Area. Others present were Director Becky Erickson, Groton Area Superintendent Joe Schwan, and Business Manager Mike Weber.

Moved by Stahl, second Bottum to approve the agenda as presented. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public member present to speak, the board proceeded with their remaining agenda items.

Bills and financial statements from November and December 2022 were presented as follows:

Treasurer's report balance November 1, 2022 – 332,633.95; Receipts – 19,208.43; Expenditures – 89,434.53; Balance November 30, 2022 – 262,407.85. NOVEMBER NON-COOP SERVICES: Net Salary – 298.37; FIT – 31.83; Medicare – 12.44; FICA – 53.22; Delta Dental – 2.78; SDRS – 52.42; AFLAC – 4.14; SD Supplemental Retirement – 40.00; Wellmark – 56.00; Standard Life - .15; ESTR Publications – supplies, 10.58; Kappenman, Haylee – mileage, 35.00; NCS Pearson – supplies, 66.00; Rasmussen, Lyndsay – mileage, 46.88; Uttermark, Roxana – mileage, 35.00; NOVEMBER OTHER SPECIAL REVENUE (COOP): Net Salary – 35,832.74; FIT – 3,713.04; Medicare – 1,530.48; FICA – 6,544.30; Delta Dental – 341.28; SDRS – 6,843.38; AFLAC – 1,014.75; AXA Equitable – 1,500.00; SD Supplemental Retirement – 4,100.46, Wellmark – 9,601.40; Standard Life – 41.25; Avesis Vision – 51.48; Churchill, Manolis, Freeman & Kludt – services, 150.00; Clark, Jeff – services 1,000.00; Erickson, Becky – expenses, 596.88; ESTR Publications – supplies, 121.62; Gibbs, Lora – expenses, 45.00; Goethel, Cathy – expenses, 1,183.75; Hempel, Mary – expenses, 1,167.00; Johnson, Paula – expenses, 497.50; Kappenman, Haylee – expenses, 658.75; Mastercard – charges, 1,014.60; Meyer, Maria – services, 3,300.00; NCS Pearson – supplies, 804.00; Neiger, Susan – expenses, 351.38; NCSEC – bank fee, 5.70; NSU – rent, phone, 452.61; Perrion, Annie – expenses, 176.25; Pro-Ed – supplies, 225.00; Rasmussen, Lyndsay – expenses, 1,531.88; Reyelts, Diane – expenses, 896.25; SASD – registration, 150.00; Schwan, Joe – services, 1,000.00; USD – registration, 160.00; Uttermark, Roxana – expenses, 172.50; Waltman, Diane – expenses, 1,133.75.

Treasurer's report balance December 1, 2022 – 262,407.85; Receipts – 221,906.37; Expenditures – 84,585.83; Balance December 31, 2022 – 399,728.39. DECEMBER NON-COOP SERVICES: Net Salary – 298.37; FIT – 31.83; Medicare – 12.44; FICA – 53.22; Delta Dental – 2.78; SDRS – 52.42; AFLAC – 4.14; SD Supplemental Retirement – 40.00; Wellmark – 56.00; Standard Life - .15; Johnson, Paula – mileage, 28.75; Kappenman, Haylee – mileage, 26.25; Reyelts, Diane – mileage, 25.00. DECEMBER OTHER SPECIAL REVENUE (COOP): Net Salary – 35,287.92; FIT –

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3,671.82; Medicare – 1,510.34; FICA – 6,458.12; Delta Dental – 341.28; SDRS – 6,767.78; AFLAC – 1,014.75; AXA Equitable – 1,500.00; SD Supplemental Retirement – 4,100.46; Wellmark – 9,601.40; Standard Life – 41.25; Avesis Vision – 51.48; Aberdeen American News – printing, 73.04; Century Business – copies, 53.14; Erickson, Becky – expenses, 532.50; Gibbs, Lora – expenses, 45.00; Goethel, Cathy – expenses, 1,012.97; Hempel, Mary – expenses, 631.25; Johnson, Paula – expenses, 392.50; Kappenman, Haylee – expenses, 620.00; Mastercard – charges, 490.00; Neiger, Susan – expenses, 228.13; NCSEC – bank fees, 11.40; NSU – rent, phone, 448.32; Perrion, Annie – expenses, 120.00; Pro-Ed – supplies, 14.63; Rasmussen, Lyndsay – expenses, 1,221.88; Reyelts, Diane – expenses, 1,036.88; Uttermark, Roxana – expenses, 160.00; Waltman, Diane – expenses, 367.50.

Business Manager Weber presented a mid-year budget comparison.

Superintendent Schwan presented a list of action items from the Advisory Board Meetings held December 5, 2022, and January 4, 2023, including minutes, financial statements and bills, birth to 3 and head start agreements, use of additional SLP hours to reduce caseloads, and appointments of Superintendents Kevin Kunz of Edmunds Central and Jeff Clark of Hitchcock-Tulare as Negotiations Team members.

Director Erickson reported on discussion and information items from the Advisory Board Meetings held December 5, 2022, and January 4, 2024, including caseload summaries, yearly evaluation comparison, trainings, Ed Plan rollout for indicators 11 & 12, Dyslexia Winter Training, audit, sample TAT, 2023-24 Inservice Options, and Collaboration Cohort scheduled for January 27, 2023.

Moved by Stahl, second Bottum to approve the following consent agenda items: minutes from November 7, 2022 Governing Board Meeting, approve bills and financial statements from November and December 2022, NCSEC Advisory Board of Superintendents making recommendations to Governance Board concerning employment of personnel, budgets, policy and other concerns deemed necessary, NCSEC Advisory Board of Superintendents approving bills for payment with final approval at the next Governance Board Meeting, and use of current SLP to assist with caseload management paid at on hourly rate for approximately 8 hours per week for the remainder of the school term as needed. Motion carried.

Moved by Stahl, second Westphal to go into executive session at 7:26 pm, pursuant to SDCL 1-24-2(4) for negotiations and SDCL 1-24-2(1) for personnel. Motion carried.

Rix declared the board out of executive session at 7:45 pm.

Moved by Stahl, second Westphal to adjourn at 7:46 pm. Motion carried.

M. J. Weber, Business Manager

Grant Rix, President

The addition of signatures to this page verifies these minutes as official.
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