

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR BOARD MEETING

November 4, 2024

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Rix called the meeting to order at 7:00 p.m. The meeting was held in the NCSEC Conference Room. Present: Grant Rix-Groton Area, Leah Haaland-Warner, Megan Clemensen-Northwestern Area, Toni Bukaske-Edmunds Central, Jeremy Bottum-Hitchcock-Tulare, Amy Hofer-Doland, and Krissa Sampson-Langford Area. Absent: Samantha Kallas-Leola and Eric Sumption-Fredrick. Others present were Director Becky Erickson and business manager Becky Hubsch.

Moved by Bukaske, second by Clemensen, to approve the agenda as written. Motion carried.

Pursuant to SDCL 23-3, no potential conflict disclosure was reported.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Hubsch presented the bills and financial statements as follows:

NON-COOP RELATED SERVICES Treasure's Report balance September 1, 2024 3,781.18 Receipts 0.00 Expenditures 3,398.43; Balance September 30,2024 382.75; Net Salary 329.57 Net Benefits 271.28 ;JOHNSON, PAULA -B3 PART C MILES 82.41;REYELTS, DIANE NON COOP MILES 79 52.93;

OTHER SPECIAL REVENUE-COOP Treasure's Report balance September 1, 2024 350,174.03 Receipts 107.41, Expenditures 81,975.45 Balance September 30, 2024 268305.99. Reserve Unemployment 27,405.41. Net Salary 38,387.11,Net Benefits 30,260.32;ASBSD 24 ASBSD SASD CONVENTION 100.00; BECK, TAMMI 1660 COOP MILES/PHONE 1,162.20CENTURY BUSINESS PRODUCTS COPIES 26.59;CHURCHILL,MANOLIS,FREEMAN,KLUDT,National Council School Attorneys 160.00; ERICKSON, BECKY COOP MILES/PHONE 403.76;GOETHEL, CATHY 1592 COOP MILES/PHONE 1,116.64;HABECK, ANGIE SEPT 24 EXPENSES 50.00;HUBSCH, REBECCA PHONE 50.00;JOHNSON, PAULA COOP MILES 446/PHONE 348.82 MASTERCARDPRE-POSTED ENVELOPES/AUTISM SPECTRUM RATING SCALES/ADOBE/HARDDRIVE 1TB/128 GB FLASHDRIVE/ PPVT-5 FORM A RECORD FORMS 815.19; MCQUILLEN CREATIVE GROUP- ABERDEEN PUBLICATION 50.15 NCS PEARSON, INC. CELF-5 RECORD FORMS 5-8 114.00;NEIGER, SUSAN COOP MILES 359/PHONE 240.53;NSU FINANCE OFFICE PAPER/RENT 358.50 NSU POST OFFICE POSTAGE 53.17;PERRION, ANNIE COOP MILES/PHONE/LICENSE 666.32 PRAIRIE HEIGHTS HEALTHCARE SLP CONTRACTED SERVICES/SLP CONTRACTED MILES 167;4,319.39 QUILL CORPORATION TONER/FILE FOLDERS 514.95;RASMUSSEN, LYNSAY COOP MILES 2461/PHONE 1,698.87;REYELTS, DIANE COOP MILES 718/PHONE 531.06 SCHOOL SPECIALTY INC. PAPER SUPPLIES 35.39;SCHUMACHER, NITA PHONE/COOP MILES 320 264.40;SORENSEN, STEPHANIE PSYCH SERVICES/PSYCH CONTRACTED SERVICES/TRAVEL /PSYCH CONTRACTED SERVICES MILEAGE 3,602.60; WALTMAN, DIANE COOP MILES 717/PHONE 530.39;

NON-COOP RELATED SERVICES Treasure's Report balance October 1, 2024 382.75 Receipts 0.00 Expenditures 5,278.54 Transfer 7,702.70 Balance October 31,2024 7,349.26; Net Salary,330.06 Net Benefits 270.79;JOHNSON, PAULA B3 PART C 125 MILES 83.75;REYELTS, DIANE NON COOP MILES 112.00/PHONE 158.79

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OTHER SPECIAL REVENUE-COOP Treasure’s Report balance October 1, 2024 268,305.99
 Receipts 202,217.29, Expenditures 81,989.50 Transfer 7,702.70 Balance October 31, 2024
 396,267.84;. Reserve Unemployment 12,000. Net Salary 38,526.18, Net Benefits 29,281.61;
 BECK, TAMMI 1424 COOP MILE/PHONE 1,004.08; CAHILL BAUER & ASSOCIATES LLC 24
 AUDITING SERVICE 5,841.00;CENTURY BUSINESS PRODUCTS COPIES
 24.53;CHURCHILL,MANOLIS,FREEMAN,KLUDT, SHELTON LEGAL FEES 155.00;
 ERICKSON, BECKY 622 COOP MILES/PHONE 466.74;GOETHEL, CATHY 1416 COOP
 MILES/PHONE 998.72; HABECK, ANGIE PHONE 50.00;HUBSCH, REBECCA PHONE
 50.00;JOHNSON, PAULA COOP MILES 258/PHONE 222.86;MASTERCARD WPS MULTI HEALTH
 SYSTEM/GFTA 3 RECORD FORMS/DAKOTA JOB FINDER 273.99;NEIGER, SUSAN 284
 MILES/PHONE 240.28;NSU FINANCE OFFICE PHONE SERVICE/RENT 516.00;PERRION, ANNIE
 582 COOP MILES/PHONE/ASHA DUES 717.94;PRAIRIE HEIGHTS HEALTHCARE MILES
 414/CONTRACTED SPEECH SERVICES 5,207.38;RASMUSSEN, LYND SAY 1968 MILES/PHONE
 1,368.56; REYELTS, DIANE; COOP MILES 991/PHONE 713.97;SCHOOL SPECIALTY INC.SHEET
 PROTECTOR 9.82;SCHUMACHER, NITA PHONE/COOP MILES 440 344.80;WALTMAN, DIANE
 COOP MILES 762/PHONE 560.54

Business manager Hubsch reviewed the financial statements and reported on updating banking with the ICS account as it will benefit the COOP by receiving higher interest rates versus the traditional account. Cahill Bauer and Associates conducted the annual audit on October 1-3, 2024. The final report is expected in November. Hubsch informed the Board that the state had re-allocated additional 611 and 619 funds, which is the reason for the supplemental budget.

Erickson gave Director’s report including caseload numbers, website, TEAMS, PRF, comprehensive plans, policies, and procedures, 2024-2030 accountability reviews, RDA coaching, hiring and job fairs, McLeod & Crowe Speech Articulation Norms, Summer Voc Rehab Transition Initiative Grant, upcoming trainings, and staff professional development.

Moved by Haaland, second by Sampson, to approve Budget Resolution FY25-1. Motion carried.
 North Central Special Education Cooperative Board Motion - Adopt Supplemental Budget #FY25-1

RESOLUTION TO ADOPT SUPPLEMENTAL BUDGET #FY25-1

Let it resolved that the school board of the North Central Special Education Cooperative, in accordance with SDCL 13-11-3.12, and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:

Appropriations	NON -COOP FUND-11	COOP FUND-29
29 1226 000 111 611		\$137.00
29-1226 000 220 611		\$5487.00
29 1226 000 334 619		\$1817.00

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29 1226 000 411 619		\$1000.00
29 2142 000 111 611		-\$7716.00
29 2142 000 230 611		\$2396.00
29 2142 000 319 611		\$16242.00
29 2142 000 334 611		\$5007.00
29 2152 000 230 611		\$2179.00
29 2152 000 411 611		\$1000.00
29 2211 000 210 611		\$200.00
22 2211 000 220 611		\$156.00
22 2211 000 230 611		\$184.00
Means of Finance		\$28,089.00
11-4900-000-616	619 Reallocation	\$3,226.00
29-0000 000 000	611 Reallocation	\$24,863.00
Total Means of Finance		\$28,089.00
	Presiding Officer	_____
	Business Manager	_____

Moved by Bukaske, second by Bottum, to approve setting unemployment balance to \$12,000.
 Motion carried.

Moved by Sampson, second by Clemensen, to approve the amended contract with Stephanie Sorensen, School Psychologist. Motion carried.

Moved by Bukaske, second by Haaland, to approve the following consent agenda items: minutes from the September 3, 2024, Governing Board meeting, September and October 2024 bills and financial statements, approve \$160 contribution request from Rodney Freeman to attend

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Educational Law Association annual meeting, authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning the employment of personnel, budgets, policy and other matters deemed necessary, and authorize NCSEC Advisory Board of Superintendents to approve bills for payment with final approval at the next meeting of the Governance Board. Motion carried.

Moved by Bottum, second by Clemensen to adjourn the meeting at 7:46pm Motion carried.

Becky Hubsch, Business Manager

Grant Rix, President

The addition of signatures to this page verifies these minutes as official.

Published once at the total approximate cost of _____.