



North Central Special Education Cooperative

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Unapproved minutes for the North Central Special Education Cooperative meeting on Monday, April 30, 2018 NCSEC Conference Room – 10:30 AM

- Meeting was called to order at 10:40 am by Chairman Schwan
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Brian Heupel (Leola), Jeff Koters (Frederick), Monte Nipp (Langford) Jim Hulscher (Doland), Ryan Bruns (Northwestern), Karen Fox (Edmunds Central) and Michael Kroll (Warner)
- Members Absent: None
- Approve Agenda as amended: – **Frederick/Warner**
- Disclosure of Conflict of Interest (If Any): **No conflicts to report**
- ACTION ITEMS:
 1. Approve minutes, financial statements, and bills – **Hitchcock-Tulare/Leola**
 - Minutes from April 5, 2018
 - Bills and financial statements from April 2018
 2. Approve NCSEC School Agreement – **Warner/Northwestern**
 - Return signed copy of agreement to NCSEC
 3. Approve Technology contract with Warner School District for FY 19: **Hitchcock-Tulare/Langford**
 - \$1000 per year
 4. Approve contract for Hollie Strand and Rick Melmer as keynote speakers for January in-service: **Northwestern/Frederick**
 - \$1000 flat fee plus hotel per keynote speaker
 5. Approve payment for Chairman and Recorder at \$2000 per year, half to be paid at each semester (FY19): **Doland/Northwestern (Groton & Hitchcock-Tulare abstained from voting)**
 6. Approve \$250 stipend for business manager and director for Fund 11 Administration (FY19): **Frederick/Doland**
 7. Authorize the director to file the IDEA application federal flow through funds for 2018-2019 for IDEA Part B 611 and 619 through the Grants Management System: **Langford/Hitchcock-Tulare**
- DISCUSSION ITEMS:
 1. Liability Insurance:
 - Still waiting on information from Protective Trust
 - Will finalize at June meeting
 2. SASD Leadership Academy:
 - Director would like to take part in this for FY19
 - \$700/year
 3. Preliminary Budget Review:
 - Business Manager Mike Weber went over the preliminary budget for FY 19
 - Local shares will stay at \$325,000
 4. Comprehensive Plan updates must be approved at the July 2018 board meeting
 5. Discussion was held on Restraint and Seclusion Policy:
 - Looking at how this affects Cooperatives
 6. Birth to 3 Rate Changes:
 - FY18 - \$53.80 per hour FY19 - \$54.08 per hour
 7. Monthly Caseloads were reviewed
 8. Administrative Assistant – Jodi Gardner (Starts May 1, 2018)

- \$15.50/hr for 7.5 hours a day for 35 days for the FY18 school year
 - \$15.50/hr for 7.5 hours a day for 210 days for the FY19 school year
9. ESY Agreements:
- Jennifer Deutsch – approx. 55 hours @ \$42.61/hr.
 - Cathy Goethel – approx. 75 hours @ \$38.89/hr.
 - Mary Hempel – approx. 85 hours @ \$35.57/hr.
 - Paula Johnson – approx. 35 hours @ \$36.84/hr.
 - Sue Neiger – approx. 22 hours @ \$35.70/hr.
 - Lyndsay Rasmussen – approx. 72 hours @ \$34.23/hr.
 - Diane Waltman – approx. 40 hours @ \$32.41/hr.
 - Subcontract with TiAnn Poloncic – approx. 37 hours @ \$53.80/hr.
10. Long Term sub coverage for Fall of 2018:
- Getting this figures out in each district that is affected. Will have it finalized by June 2018.
11. Reading Workshop for FY19:
- Cancelled for this summer due to lack of numbers.
12. Flyer was handed out for SD Educators Institute in Sioux Falls:
- July 16-20, 2018
13. Behavior de-escalation training in Aberdeen on August 10th
14. Update was given on Negotiations

Adjournment at 11:25 am – **Doland/Frederick**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Monday, May 7, 2018 at 7:00 PM – Maroon Room Graham Hall, NSU
- Regular Advisory Board Meeting:
 - Monday, June 4, 2018 at 11:00 AM – TBA