



North Central Special Education Cooperative

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Unapproved minutes for the North Central Special Education Cooperative meeting on Monday, March 4, 2024 NCSEC Conference Room #212 (NSU Campus) – 10:30 am

- Meeting was called to order at 10:31 am
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Kevin Kunz (Edmunds Central), Garrett Schmidt (Doland), Mike Kroll (Warner), Rob Lewis (Northwestern), Shad Storley (Langford), and Jeff Koters (Frederick)
- Members Absent: Domenic Paolo (Leola)
- Approve Agenda (as amended) – **Warner/Edmunds Central (carries)**
- Disclosure of Conflict of Interest (If Any): **None**
- Public Input: **None**
- ACTION ITEMS (Consider, discuss and take all necessary action on the following items):
 1. Approval of Minutes, Financial Statements, and Bills: **Hitchcock-Tulare/Langford (carries)**
 - Minutes from February 5, 2024
 - Approve bills and financial statements from February 2024
 2. Continued discussion regarding restraint and seclusion training tool
 - Discussion was held on continuing with TOTEM or switching to another training tool.
 - Providers for Restraint and Seclusion training include:
 - CPI
 - ASPEN (TOTEM)
 - Safety Care
 - Train the Trainer – 3 days
 - 2 Day Training for staff
 - \$2,000/trainer
 - Will wait to gather more information concerning Safety Care before making a final decision.
 3. Appointment of Advisory Board Members for Negotiations.
 - Governing Board:
 - Leola & Doland
 - Advisory Board:
 - Hitchcock-Tulare & Edmunds Central
 4. Discussion was held on auditors for FY 24. **Frederick/Doland (carries)**
 - Cahill Bauer & Associates
 - \$11,000 for 2024-2025 Audit
 5. Discussion was held on options for health insurance for 2024-2025.
 6. Review and approve FY23 Audit. **Langford/Warner (carries)**

Doland*Edmunds Central*Frederick*Groton Area*Hitchcock Tulare
Langford Area*Leola*Northwestern Area*Warner

- INFORMATION/DISCUSSION ITEMS:

1. Caseload Summary:
 - Caseloads were reviewed and a handout was provided for each district.
2. Update given on Yearly Evaluation Comparison (handout provided)
3. Pre-ETS Summer Initiative Grant
 - Grant was approved.
 - 4 Days total (2 in June & 2 in July)
 - 9:00 – 2:00
4. ASERT
 - Approved Autism Training
5. Parent Surveys
 - State will pull data and let districts know if they are not meeting this indicator.
6. Launchpad – Indicators 11 & 12
 - State is switching back to the old reporting system (Launchpad)
7. SLP & Psych Updates
 - Director Erickson gave an update on our search for SLP and Psych
8. Spring Screenings Schedule:
 - Frederick – March 22, 2024
 - Hitchcock-Tulare – April 19, 2024
9. Trainings/Important Dates:
 - SPED Conference:
 - March 5-6, 2024, in Sioux Falls

Executive Session: SDCL 1-25-2(1) Personnel and SDCL 1-25-2(4) Negotiations

In: **Edmunds Central/Doland at 11:23 am (carries)**

Out: The board came out of executive session at 12:14 pm

1. Consider request from Roxana Uttermark for sabbatical leave for the 2024-2025 school year.
Motion to Approve Request – Langford/Northwestern (carries)

Adjournment at 12:15 PM – **Northwestern/Edmunds Central (carries)**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Tuesday, April 2, 2024, at 7:00 PM – NCSEC Conference Room – NSU Graham Hall Rm # 212
- Regular Advisory Board Meeting:
 - Tuesday, April 2, 2024, at 10:30 AM: NCSEC Conference Room on NSU Campus.