



North Central Special Education Cooperative

1200 South Jay Street Phone: (605) 626-3359
Aberdeen, SD 57401 Fax: (605) 626-3360
ncsec@northern.edu

Unapproved minutes for the North Central Special Education Cooperative meeting on Monday, November 6, 2023 NCSEC Conference Room #212 (NSU Campus) – 10:30 am

- Meeting was called to order at 10:38 am
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Shad Storley (Langford), Jeff Kusters (Frederick), Kevin Kunz (Edmunds Central), Garrett Schmidt (Doland), Rob Lewis (Northwestern), and Mike Kroll (Warner)
- Members Absent: Domenic Paolo (Leola)
-
- Approve Agenda – **Frederick/Warner (carries)**
- Disclosure of Conflict of Interest (If Any): **None**
- Public Input: **None**
- **CONSENT AGENDA: Hitchcock-Tulare/Edmunds Central (carries)**
 1. Approve minutes, financial statements, and bills:
 - Minutes from October 2, 2023, Advisory Board meeting.
 - Bills and financial statements from October 2023
 2. Approve items as surplus.
- **ACTION ITEMS:**
 1. Approve resignation/retirement of Cathy Goethel at the completion of her 2023-2024 contract, with early resignation benefits. **Frederick/Hitchcock-Tulare (carries)**
 2. Approve a \$160 contribution request from Rodney Freeman to attend Educational Law Association Annual Meeting. **Hitchcock-Tulare/Warner (carries)**
- **INFORMATION/DISCUSSION ITEMS:**
 1. Caseload Summaries – handout was provided for each district.
 2. ASERT
 - Handout of trainings offered through USD was provided for each district.
 3. Pre-ETS Summer Initiative Grant:
 - Update was given on this grant opportunity and if it would be something that could be offered as a Co-op wide program.
 4. ASPEN for Admin:
 - Available for everyone to utilize on TOTEM (about 30 minutes long)
 5. MSAA – Testing Coordinator Changes:
 - Districts need to let DOE know if their testing coordinator is different than last year.
 6. Comprehensive Plans:
 - Will be looked at and updated as districts face review.
 7. Parent Guide to the Special Education Process:

Doland*Edmunds Central*Frederick*Groton Area*Hitchcock Tulare
Langford Area*Leola*Northwestern Area*Warner

- Copy was provided for each district and also emailed to all Co-op SPED Teachers.
8. Child Count:
- Reminder for district to check and update Campus prior to December 1st.
 - January 12th submission date
 - February 5th Final Sign off Due
9. Screenings:
- November 8, 2023 – Northwestern
 - Hearing Screenings:
 - November 6th – Northwestern & Warner
 - November 7th - Langford
10. Trainings/Important Dates:
- Standards Based Instruction: Core Content Connectors – October 16th in Sioux Falls
 - ADOS Training & IEP Goal Writing
 - ASHA Conference
 - Sioux Falls
 - Mary Hempel & Diane Waltman attended.
 - Coop Collaboration Cohort:
 - December 1st
 - Afternoon in Aberdeen at the Public Library
 - 504 Training – Harrisburg or on Zoom
 - Monday, November 20, 2023 (10:00 AM – Noon)
 - SPED Conference:
 - March 5-6, 2023, at Sioux Falls

Adjournment at 11:04 AM – **Frederick/Doland (carries)**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Monday, November 6, 2023, at 7:00 PM – Aberdeen NSU Graham Hall Rm #212
- Regular Advisory Board Meeting:
 - Monday, December 4, 2023, at 10:30 AM: NCSEC Conference Room on NSU Campus.