



North Central Special Education Cooperative

1200 South Jay Street
Aberdeen, SD 57401

Phone: (605) 626-3359
Fax: (605) 626-3360

NCSEC Governing Board Meeting

Monday, July 15th, 2024 at 7:00 pm
Via Zoom <https://sdk12.zoom.us/j/95996988890>

Agenda:

- Call Meeting to Order
- Approve Agenda as Presented
- Potential Conflict Disclosure Pursuant SDCL 23-3
- Public Input in accordance with Board Policy

Old Business:

- **Business Manager Report:** (Becky Hubsch, Business Manager)
 - o Acknowledge bills and financial statements from June 2024 and July 2024
 - o NCSEC staff salaries will be published as follows:

Rebecca Erickson- \$85,000.00	Annie Perrion- \$39,660.00	Rebecca Hubsch- \$13,000.00
Cathy Goethel- \$34,416.23	Diane Reyelts- \$71,500.00	Diane Waltman- \$65,000.00
Lyndsay Rasmussen- \$61,527.44	Paula Johnson- \$68,548.22	Susan Neiger- \$38,700.00
Tammi Beck- \$40,500		

- **Director Report:** (Becky Erickson, NCSEC Director)
 - o Report on discussion and information items from NCSEC Advisory Board meeting

Consent Agenda:

1. Approve minutes from May 6, 2024 NCSEC Governing Board meeting
2. Approve June 2024 bills and financial statements
3. Authorize Business Manager to publish staff FY25 salaries
4. Approve contract with Expetec for technology services
5. Approve resignation of Lora Gibbs effective August 1, 2024
6. Approve updates to Administrative Assistant job description

ADJOURNMENT

ANNUAL REORGANIZATION BUSINESS

- Call meeting to order
- Acknowledgement of new Governing Board members
- Election of officers
 - Nominations for President
 - Nominations for Vice-President
 - Record Keeper- appoint Business Manager
- Potential Conflict Disclosure Pursuant SDCL 23-3
- Public Input in accordance with Board Policy

New Business

1. Appoint Governing Board Negotiators for 2024-2025 school year
2. Cooperative Budget Hearing- Revenue & Expenditures- Line Items

Consent Agenda

1. Designate Dacotah Bank of Groton as official depository
2. Designate Aberdeen American News as official newspaper
3. Appoint Rodney Freeman as legal counsel/ Coop attorney
4. Designate NCSEC Business Manager as Title IX Coordinator
5. Designate NCSEC Director as Director of Federal Programs
6. Designate NCSEC Business Manager as South Dakota Retirement authorized agent
7. Authorize Business Manager to continue managing existing funds, establish new accounts, and invest and borrow money
8. Authorize Business Manager to use Governing Board president signature stamp
9. Approve July 2023 bills
10. Adopt NCSEC Handbook for 2024-2025 school year
11. Approve Birth-to-Three Agreement for 2024-2025 school year
12. Approve 2024-2025 NCSEC Comprehensive Plan
13. Authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning employment of personnel, budgets, policy, and other matters deemed necessary
14. Authorize NCSEC Advisory Board of Superintendents to approve bills for payment with final approval at the next meeting of the Governance Board

Adjournment: Meeting adjourned at _____ pm.

Upcoming board meetings:

- **Governance Board:**
 - o September 3rd, 2024 at NCSEC Conference Room- NSU Graham Hall Room #212 at 7:00 pm
- **Advisory Board of Superintendents Meeting:**
 - o August 5th, 2024 at TBD
 - o September 3rd, 2024 at NCSEC Conference Room- NSU Graham Hall Room #212 at 10:30 am

____ Doland ____ Edmunds Central ____ Frederick ____ Groton ____ Hitchcock- Tulare
____ Langford ____ Leola ____ Northwestern ____ Warner