

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR MEETING

November 4, 2019

President Nickelson called the meeting to order at 7:00 pm in the Gold Room #268 at NSU Student Union. Members present: Jeremy Moes – Doland, Toni Bukaske – Edmunds Central, Dan Nickelson – Frederick Area, Jeremy Bottum – Hitchcock-Tulare, Lisa Olson – Langford Area, Mary Meilke – Northwestern and Sharon Stroschein – Warner. Absent: Grant Rix – Groton Area and ReEtta Sieh - Leola. Others present were: Director Kristi Hilzendeger, Groton Area Superintendent Joe Schwan, Business Manager Mike Weber.

Coop staff members Paula Johnson and Lyndsay Rasmussen were introduced.

Moved by Bottum, second Stroschein to approve the agenda as presented. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public were allowed five minutes to address the board on any topic of their choice. With no public member present to speak, the board proceeded with their remaining agenda items.

Weber presented bills and financial statements from September and October 2019 as follows:

Treasurer's report balance September 1, 2019 – 306,162.49; Receipts – 190,837.98; Expenditures – 81,911.80; Balance September 30, 2019 – 353,399.22. SEPTEMBER NON-COOP SERVICES: Net Salary – 609.59; FIT – 74.84; Medicare – 23.00; FICA – 98.30; SDRS – 95.72; AFLAC – 4.14; Wellmark – 53.84; Reliastar Life - .15; SEPTEMBER OTHER SPECIAL REVENUE (COOP): Net Salary – 36,214.83; FIT – 3,825.74; Medicare – 1,420.90; FICA – 6,075.62; SDRS – 6,515.80; Horace Mann – 400.00; AFLAC – 1,079.92; AXA Equitable – 1,500.00; Wellmark – 11,442.16; Reliastar Life – 17.13; Avesis Vision – 76.64; American News – legal, 116.01; Acadience Learning – workbooks, 174.00; Bowdle Healthcare – services, 1,389.60; CASE/NASDSE – fees, 435.00; Deutsch, Jennifer – expenses, 1,226.06; Gardner, Jodi – expenses, 89.27; Goethel, Cathy – expenses, 1,393.38; Great Western Bank – charges, 1,299.36; Hempel, Mary – expenses, 883.68; Hilzendeger, Kristi – expenses, 460.86; Johnson, Paula – expenses, 417.36; NCS Pearson – supplies, 444.91; Neiger, Susan – expenses, 329.95; NSU – rent, phone, 543.96; NSU Post Office – postage, 16.33; Office Depot – supplies, 110.67; Rasmussen, Lyndsay – expenses, 1,921.30; Reyelts, Diane – expenses, 426.48; SASD – fee, 579.00; Uttermark, Roxana – expenses, 834.56; Waltman, Diane – expenses, 801.58.

Treasurer's report balance October 1, 2019 – 353,399.22; Receipts – 1,617.79; Expenditures – 81,438.05; Balance October 31, 2019 – 273,578.96. OCTOBER NON-COOP SERVICES: Net Salary – 304.87; FIT – 36.18; Medicare – 11.46; FICA – 49.00; SDRS – 48.00; AFLAC – 4.14; Wellmark – 53.84; Reliastar Life - .15; Reyelts, Diane - mileage, 165.88. OCTOBER OTHER SPECIAL REVENUE (COOP): Net Salary – 35,193.74; FIT – 3,645.10; Medicare – 1,380.56; FICA – 5,903.04; SDRS – 6,348.80; Horace Mann – 400.00; AFLAC – 1,079.92; AXA Equitable – 1,500.00; SD Supplemental Retirement – 50.00; Wellmark – 11,442.16; Reliastar Life – 17.13; Avesis Vision – 76.64; Aramark – water, 4.95; Arrowwood Resort – lodging, 77.00; ASBSD –

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meal, 15.00; Bowdle Healthcare – services; Century Business – copies, copier, 4,555.26; Deutsch, Jennifer – expenses, 1,038.54; Gardner, Jodi – expenses, 54.56; Goethel, Cathy – expenses, 1,394.08; Great Western Bank – charges, 765.39; Hempel, Mary – expenses, 1,372.44; Hilzendeger, Kristi – expenses, 749.40, Johnson, Paula – expenses, 402.28; Neiger, Susan – expenses, 256.76; NSU – expenses, 486.16; NSU Post Office – postage, 35.08; Rasmussen, Lyndsay – expenses, 1,960.74; Reyelts, Diane – expenses, 646.44; Sheraton Sioux Falls – lodging, 188.00; Uttermark, Roxana – expenses, 767.64; Waltman, Diane – expenses, 446.36.

Superintendent Schwan presented a list of action items from the Advisory Board Meeting held on October 7 and November 1, 2019.

Director Hilzendeger reported on discussion and information items from the Advisory Board Meeting held on October 7 and November 1, 2019 including, teacher in-service, SPED Advantage software, iPad Management Console, Language Link, NCSEC audit, National CASE Conference, monthly caseloads, tech assistance for iPad management, preschool screenings, ESY report, copier update, Birth to 3 part B and C, Collaboration Cohort, SD DOE Specialized, Non-Public School Approved Program Application, graduation certification, special education forms and parental rights brochures and Early Childhood Special Education Student Teacher.

Moved by Olson, second Moes to approve the following consent agenda items: minutes from September 3, 2019 Governing Board Meeting, approve bills and financial statements from September and October 2019, contribution for NCSEC Attorney Rodney Freeman to attend National Law Conference, contract with Sean Covell for FY 20 in-service keynote speaker, in-service expenses split by 8 member districts with Warner excluded in return for hosting the event, authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning employment of personnel, budgets, policy and other concerns deemed necessary, authorize NCSEC Advisory Board of Superintendents to approve bills for payment with final approval at the next Governance Board Meeting. Motion carried.

Moved by Stroschein, second Bottom to adjourn at 7:33 pm. Motion carried.

M. J. Weber, Business Manager

Dan Nickelson, President

The addition of signatures to this page verifies these minutes as official.

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