



North Central Special Education Cooperative

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Unapproved minutes for the North Central Special Education Cooperative meeting on Monday, February 5, 2024 NCSEC Conference Room #212 (NSU Campus) – 10:30 am

- Meeting was called to order at 10:31 am
- Members Present: Jeff Clark (Hitchcock-Tulare), Kevin Kunz (Edmunds Central), Garrett Schmidt (Doland), Mike Kroll (Warner), Rob Lewis (Northwestern), Shad Storley (Langford), and Jeff Kusters (Frederick)
- Members Absent: Joe Schwan (Groton) & Domenic Paolo (Leola)
- Approve Agenda (as amended) – **Frederick/Warner (carries)**
- Disclosure of Conflict of Interest (If Any): **None**
- Public Input: **None**
- ACTION ITEMS (Consider, discuss and take all necessary action on the following items):
 1. Approval of Minutes, Financial Statements, and Bills: **Edmunds Central/Doland (carries)**
 - Minutes from January 3, 2024
 - Approve bills and financial statements from January 2024
 2. Continued discussion regarding restraint and seclusion training tool
 - Discussion was held on continuing with TOTEM or switching to another training tool.
 - Providers for Restraint and Seclusion training include:
 - CPI
 - ASPEN (TOTEM)
 - Safety Care
 - Will wait to gather more information concerning Safety Care before making a final decision.
 3. Approve resignation/retirement of Susan Neiger at the completion of her 2023-2024 contract, with early resignation benefits. **Frederick/Langford (carries)**
 4. Approve resignation/retirement of Mary Hempel at the completion of her 2023-2024 contract, with early resignation benefits. **Langford/Northwestern (carries)**
- INFORMATION/DISCUSSION ITEMS:
 1. Caseload Summary:
 - Caseloads were reviewed and a handout was provided for each district.
 2. Update given on Yearly Evaluation Comparison (handout provided)
 3. Health Insurance Provider options:
 - Options/comparisons were given for health insurance providers.
 - More official information will be given as it is received.
 4. Spring Screenings Schedule: (handout provided)

Doland*Edmunds Central*Frederick*Groton Area*Hitchcock Tulare
Langford Area*Leola*Northwestern Area*Warner

5. District Calendars for 2024-2025:
 - Please send approved district calendar when it is finalized to NCSEC>
6. NCSEC Preschool Changes:
 - Possible changes to the NCSED preschool offered at the Gorton Area School were discussed with the Advisory Board.
7. Federal Mileage Increase:
 - Federal mileage increased to 0.67/mile.
8. District Distance learning Policy:
 - Discussion held and reminder to include IEP requirements in the Distance Learning Policy.
9. Time and Effort Certification:
 - Signed twice a year by staff.
10. Internal Reviews:
 - Staff can start working on these at any time.
 - Due June 1, 2024
11. SLP Update:
 - Advertised the positions in a couple places.
 - Have a few names to contact concerning the positions that are open.
12. Psych Services:
 - Reached out to a couple different people/providers to see if they have the ability to assist if needed to finish this year.
13. Staff Evaluation update was given:
14. Trainings/Important Dates:
 - Collaboration Cohort:
 - January 26, 2024, at 1:00 PM at K.O Lee Library in Aberdeen
 - Good turnout for this event – 20+ attended.
 - SPED Conference:
 - March 5-6, 2024, in Sioux Falls
 - Early Childhood Conference:
 - April in Oacoma
 - CASE Law Conference:
 - April 16-18 in Minneapolis

Executive Session: SDCL 1-25-2(1) Personnel/Director's Evaluation and SDCL 1-25-2(4) Negotiations
 In: **Warner/Doland at 11:39 am (carries)**
 Out: The board came out of executive session at 12:12 pm

Adjournment at 12:13 PM – **Langford/Frederick (carries)**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Monday, February 5, 2024, at 7:00 PM – NCSEC Conference Room – NSU Graham Hall Rm # 212
- Regular Advisory Board Meeting:
 - Monday, March 4, 2024, at 10:30 AM: NCSEC Conference Room on NSU Campus.