

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR MEETING

January 3, 2022

President Rix called the meeting to order at 7:0 p.m. The meeting was held in the Groton Area Conference Room with members also joining on-line via Zoom. Present: Craig Hansen – Doland Toni Bukaske – Edmunds Central, Grant Rix – Groton Area, Jeremy Bottum – Hitchcock-Tulare, Richard Westpahl – Leola, Doug Stahl – Northwestern Area and Sharon Stroschein – Warner. Absent: Eric Sumption – Frederick Area and Jennifer Wegleitner – Langford Area. Others present were Director Kristi Hilzendeger, Groton Area Superintendent Joe Schwan, and Business Manager Mike Weber.

Moved by Stroschein, second Bukaske to approve the agenda as presented. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public member present to speak, the board proceeded with their remaining agenda items.

Bills and financial statements from November and December 2021 were presented as follows:

Treasurer's report balance November 1, 2021 – 330,797.27; Receipts – 10,421.12; Expenditures – 83,958.75; Balance November 30, 2021 – 159,817.10. NOVEMBER NON-COOP SERVICES: Net Salary – 317.40; FIT – 38.49; Medicare – 11.98; FICA – 51.16; Delta Dental – 2.62; SDRS – 50.40; AFLAC – 4.14; Wellmark – 53.84; Standard Life - .15; Deutsch, Jennifer – mileage, 1.12; Johnson, Paula – mileage, 3.36; Rasmussen, Lyndsay – mileage, 202.72; Reyelts, Diane – mileage, 172.48; Waltman, Diane – mileage, 31.36. NOVEMBER OTHER SPECIAL REVENUE (COOP): Net Salary – 39,664.33; FIT – 3,913.28; Medicare – 1,546.96; FICA – 6,614.76; Delta Dental – 384.66; SDRS – 6,962.84; Horace Mann – 400.00; AFLAC – 896.27; AXA Equitable – 1,500.00; SD Supplemental Retirement – 1,192.00, Wellmark – 9,556.16; Standard Life – 15.21; Avesis Vision – 58.08; Century Business - copies, 100.76; Clark, Jeff – services 1,000.00; Deutsch, Jennifer – expenses, 1,000.36; ESTR Publications – supplies, 172.00; Gibbs, Lora – expenses, 45.00; Goethel, Cathy – expenses, 655.40; Great Western Bank – charges, 455.00; Hempel, Mary – expenses, 983.48; Hilzendeger, Kristi – expenses, 669.96, Johnson, Paula – expenses, 381.00; Kilber, Haylee – expenses, 574.76; Multi-Health Systems – forms, 106.25; Neiger, Susan – expenses, 266.20; NCSEC – bank fee, 16.80; NSU – rent, phone, 460.23; NSU Post Office – postage, 43.57; Rasmussen, Lyndsay – expenses, 1,647.16; Reyelts, Diane – expenses, 737.16; Schwan, Joe – services, 1,000.00; Uttermark, Roxana – expenses, 703.76, Waltman, Diane – expenses, 383.24.

Treasurer's report balance December 1, 2021 – 330,797.27; Receipts – 221,888.31; Expenditures – 83,972.68; Balance December 31, 2021 – 297,732.73. DECEMBER NON-COOP SERVICES: Net Salary – 317.40; FIT – 38.49; Medicare – 11.98; FICA – 51.16; Delta Dental – 2.62; SDRS – 50.40; AFLAC – 4.14; Wellmark – 53.84; Standard Life - .15; Goethel, Cathy – mileage, 22.40; Reyelts, Diane – mileage, 140.00. DECEMBER OTHER SPECIAL REVENUE (COOP): Net Salary – 38,958.95; FIT – 3,808.34; Medicare – 1,519.62; FICA – 6,497.86; Delta Dental – 384.66; SDRS – 6,842.22; Horace Mann – 400.00; AFLAC – 896.27; AXA Equitable – 1,500.00; SD Supplemental Retirement – 1,192.00; Wellmark – 9,556.16; Standard Life – 15.21; Avesis Vision – 58.08;

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Aramark – lunch, 140.31; Arrowhead Resort – lodging, 296.90; Century Business – copies, 77.07; Churchill, Manolis Freeman, Kludt & Shelton – fees, 696.49; Deutsch, Jennifer – expenses, 956.56; Gibbs, Lora – expenses, 45.00; Goethel, Cathy – expenses, 1,037.56; Great Western Bank – charges, 843.13; Hempel, Mary – expenses, 582.60; Hilzendeger, Kristi – expenses, 465.00, Johnson, Paula – expenses, 289.16; Kappenman, Haylee – expenses, 428.04; Neiger, Susan – expenses, 223.08; NCSEC – bank fees, 5.70; NSU – rent, phone, 444.35; NSU Post Office – postage, 11.27; Rasmussen, Lyndsay – expenses, 1,361.56; Reyelts, Diane – expenses, 538.92; Roseland – Deb – services, 59.64; Uttermark, Roxana – expenses, 541.16; Waltman, Diane – expenses, 637.36.

Business Manager Weber presented a mid-year budget comparison and an audit update.

Superintendent Schwan presented a list of action items from the Advisory Board Meeting held on December 6, 2021, and January 3, 2022, including minutes, financial statements and bills and the payment procedure for teacher in-service.

Director Hilzendeger reported on discussion and information items from the Advisory Board Meeting held on December 6, 2021, and January 3, 2022, including IDEA application, Behavior/Academic discussion, Totem PD usage, caseloads, COVID protocols, in-service schedule and budget, negotiation member appointments and input panel discussion, training dates, time and effort documents and federal mileage rate changes.

Moved by Bottum, second Westphal to approve the following consent agenda items: minutes from November 1, 2021 Governing Board Meeting, approve bills and financial statements from November and December 2021, NCSEC Advisory Board of Superintendents making recommendations to Governance Board concerning employment of personnel, budgets, policy and other concerns deemed necessary and NCSEC Advisory Board of Superintendents approving bills for payment with final approval at the next Governance Board Meeting. Motion carried.

Moved by Bukaske, second Hansen to approve teacher in-service expenses divided by all members except Warner, which will act as the in-service host site. Motion carried.

Moved by Stroschein, second Westphal to go into executive session at 7:44 pm, pursuant to SDCL 1-24-2(4) for negotiations. Motion carried.

Rix declared the board out of executive session at 8:09 pm.

Moved by Westphal, second Stroschein to adjourn, Motion carried.

M. J. Weber, Business Manager

Grant Rix, President

The addition of signatures to this page verifies these minutes as official.

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