

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR BOARD MEETING

February 3, 2025

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Rix called the meeting to order at 7:00 p.m. The meeting was held in the NCSEC Conference Room. Present: Grant Rix-Groton Area, Leah Haaland-Warner, Megan Clemensen-Northwestern Area (Zoom), Toni Bukaske-Edmunds Central (Zoom), Jeremy Bottum-Hitchcock-Tulare, Amy Hofer-Doland (Zoom), and Samantha Kallas-Leola and Eric Sumption-Fredrick. Absent: Krissa Sampson-Langford Area . Others present were Director Becky Erickson and business manager Becky Hubsch.

Moved by Haaland, second by Bukaske, to approve the agenda as written. Motion carried.

Pursuant to SDCL 23-3, no potential conflict disclosure was reported.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Hubsch presented the bills and financial statements as follows:

NON-COOP RELATED SERVICES Treasure's Report balance November 1, 2024 7,349.26; 5860.09 Receipts 759.64 Expenditures; JE -23.45 Balance November 30, 2024 12,449.71; Net Salary 330.06 Net Benefits 270.79 ;JOHNSON, PAULA -B3 PART C MILES 99.16; PERRION, ANNIE B3 PART C MILES 30.82;RASMUSSEN, LYND SAY, B3 PART C MILES 64.99;REYELTS, DIANE NON COOP MILES 110.55;

OTHER SPECIAL REVENUE-COOP Treasure's Report balance November 31, 2024 393,485.89 Receipts 15,326.94, Expenditures 85,724.57;JE -3803.47 Balance November 30, 2024 323,051.21. Reserve Unemployment 12,000.00. Net Salary 38,151.89,Net Benefits 29,188.02;ASBSD LAW SEMINARS 175.00; BECK, TAMMI COOP MILES/PHONE 1,022.84;CAHILL BAUER & ASSOCIATES FY25 AUDIT 5,159.00; CENTURY BUSINESS PRODUCTS COPIES 34.47;CLARK,JEFF 1ST HALF BOARD RECORDER 1,000.00; ERICKSON, BECKY COOP MILES/PHONE 964.55;GOETHEL, CATHY COOP MILES/PHONE 1,363.20;HABECK, ANGIE PHONE 50.00;HUBSCH, REBECCA PHONE 50.00;JOHNSON, PAULA COOP MILES/PHONE 285.84; MASTERCARD PEARSON,QUILL ,TARGET,AMAZON,STAFF TRAINING ,DAKOTA JOB FINDER, TRANSITION SUPPLIES 413.65; MCQUILLEN CREATIVE GROUP-ABERDEEN PUBLICATION 589.71;NEIGER, SUSAN COOP MILES /PHONE 334.08;NSU FINANCE OFFICE RENT 350; PERRION, ANNIE COOP MILES/PHONE 737.42; PRAIRIE HEIGHTS HEALTHCARE SLP CONTRACTED SERVICES/SLP CONTRACTED MILES ;5,323.78;RASMUSSEN, LYND SAY COOP MILES /PHONE 1,649.29;REYELTS, DIANE COOP MILES 718PHONE/SUPPLIES 890.55; RIVERSIDE INSIGHTS COMPUTERS 2,196.00;RIVERSIDE TECHNOLOGIES COMPUTERS 2,196;SCHUMACHER, NITA PHONE/COOP MILES 398.40; SCHWAN, JOSEPH 1ST HALF BOARD CHAIR 1,000; UNIVERSITY OF SOUTH DAKOTA SPED CONFERENCE 160;WALTMAN, DIANE COOP MILES/PHONE/MEMBERSHIP/DUES 864.10;

NON-COOP RELATED SERVICES Treasure's Report balance December 1, 2024 12,449.71 Receipts 247.26 Expenditures 906.37 Balance December 31,2024 4,087.92; Net Salary,330.06 Net Benefits 270.79;PERRION, ANNIE B3 PART C MILES 30.82;RASMUSSEN, LYND SAY 50.92;REYELTS, DIANE NON COOP MILES 75.04

OTHER SPECIAL REVENUE-COOP Treasure's Report balance December 1, 2024 323,051.21

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Receipts 213,284.59, Expenditures 90,469.80; JE -37.05 Balance December 31, 2024 453,605.71;. Reserve Unemployment 12,000. Net Salary 38,537.69, Net Benefits 28,665.67;

BECK, TAMMI COOP MILE/PHONE 685.16; ;CENTURY BUSINESS PRODUCTS COPIES 73.30; EMBROIDERY FOR YOU STAFF APP 476.83;ERICKSON, BECKY COOP MILES/PHONE 357.53;GOETHEL, CATHY COOP MILES/PHONE 1,028.87; HABECK, ANGIE PHONE 50.00;HUBSCH, REBECCA PHONE 50.00;JOHNSON, PAULA COOP MILES/PHONE 313.98;MASTERCARD TARGET,JUNCTION,ABAS TEACHER FORMS DAKOTA JOB FINDER 331.59;NEIGER, SUSAN MILES/PHONE/DUES 338.06;NSU CAREER FAIR 90.00;NSU FINANCE OFFICE PHONE SERVICE/RENT/PAPER 372.19;PERRION, ANNIE COOP MILES/PHONE 568.58;PRAIRIE HEIGHTS HEALTHCARE CONTRACTED SPEECH SERVICES 2,810.55; QBS MIDCO LLC SAFETY CARE TRAINING 60.00;QUILL TONER 106.99;RASMUSSEN, LYND SAY MILES/PHONE 1,664.03; REYELTS, DIANE; COOP MILES/PHONE 925.02;SCHUMACHER, NITA PHONE/COOP MILES 264.40;WALTMAN, DIANE COOP MILES/PHONE 496.22

NON-COOP RELATED SERVICES Treasure's Report balance January 1, 2025 4,087.92 Receipts 10,500; Expenditures 757.63; JE 148.74 Balance January 31,2024 13,830.29; Net Salary,330.40 Net Benefits 270.43; JOHNSON, PAULA B3 PART C MILES 37.80;PERRION, ANNIE B3 PART C MILES 30.82;

OTHER SPECIAL REVENUE-COOP Treasure's Report balance January 31, 2025 451,409.71 Receipts 835.63, Expenditures 77,123.80; JE 13,271.94 Balance January 31, 2025 375,121.54;. Reserve Unemployment 12,000. Net Salary 37,894.81, Net Benefits 28,088.37;

BECK, TAMMI COOP MILE/PHONE 568; ;CENTURY BUSINESS PRODUCTS COPIES 27.83; ERICKSON, BECKY COOP MILES/PHONE 409.80;GOETHEL, CATHY COOP MILES/PHONE 521.80; HABECK, ANGIE PHONE 50.00;HUBSCH, REBECCA PHONE/POSTAGE 64.60;JOHNSON, PAULA COOP MILES/PHONE/TPT 144.49;MASTERCARD AUTISM SPECTRUM OFFICE SUPPLIES 152.20; NEIGER, SUSAN MILES/PHONE 118.60;NSU FINANCE OFFICE RENT/POSTAGE 356.21;PERRION, ANNIE COOP MILES/PHONE 134;PRAIRIE HEIGHTS HEALTHCARE CONTRACTED SPEECH SERVICES 3,559.94; RASMUSSEN, LYND SAY MILES/PHONE 840.30; REYELTS, DIANE; COOP MILES/PHONE 600.20;SCHUMACHER, NITA PHONE/COOP MILES 218.00; SDSLHA SPEECH ADVERTISEMENT 75; SORENSEN STEPHANIE CONTRACTED PSYCH SERVICES 1,728.10;WALTMAN, DIANE COOP MILES/PHONE 432.90

Business manager Hubsch reviewed financial reports;W-2, 1099, 1095 are finished and have been sent; and federal mileage rate increased to \$0.70/mile, January 1, 2025.

Erickson gave Director's report including caseload numbers, year-to-date evaluation numbers; time-and effort certification; special education procedure manuals; pre-ETS summer initiative grant, and reminded that internal reviews at each school should be completed by June 1. 2025-2026 schools up for accountability reviews are Doland, Northwestern, and Warner. Staff evaluations will be finishing up; discussed ACT and Special Education for next year; Infinite Campus updated the IEP form and there is now some videos on Canvas to learn the new form, discussed the hearing van that will be coming to the area, and discussed the teacher career fair held on January 31. Upcoming dates to watch are spring screening schedule, safety care renewals, SPED conference March 17-19 and Early Childhood Conference April 10-11.

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Discussion was held by the board on continuing to use Totem as a PD for school employees on restraint/seclusion/behavior too. The board acknowledged the Semi-Annual Certification of Time and Effort; and discussed joint powers agreement between Bowdle School District & Edmunds Central and any impact on NCSEC services and membership, board agreed membership will stay the same.

Moved by Sumption, second by Bottum, to approve the following consent agenda items: minutes from the November 4, 2024, Governing Board meeting, November 2024, December 2024 and January 2025 bills and financial statements, authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning the employment of personnel, budgets, policy and other matters deemed necessary, and authorize NCSEC Advisory Board of Superintendents to approve bills for payment with final approval at the next meeting of the Governance Board. Motion carried.

Moved by Haaland, second by Sumption to go into executive session pursuant to SDCL 1-25-2(1)Personnel, Directors evaluation, and SDCL 1-25-2(4) Negotiations at 7:38pm. The Board came out of executive session at 7:56pm. Motion carried.

Moved by Haaland, second by Kallas to approve the amended contract for Diane Reyelts with an additional 75 days at a prorate of her daily salary, amending her contract to \$101,626.40 for the 24-25 school year. Motion carried.

Moved by Sumption, second by Haaland to adjourn the meeting at 7:57pm Motion carried.

Becky Hubsch, Business Manager

Grant Rix, President

The addition of signatures to this page verifies these minutes as official.

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