



North Central Special Education Cooperative

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Unapproved minutes for the North Central Special Education Cooperative meeting on Tuesday, July 15, 2025 NCSEC Conference Room – NSU, Gaham Hall #212 – 10:30 am

- Meeting was called to order at 10:33 am
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Kevin Kunz (Edmunds Central), Jeff Kusters (Frederick), Mike Kroll (Warner), Jeremy Wieseler (Doland), and Rob Lewis (Northwestern).
- Members Absent: Shad Storley (Langford) and Domenic Paolo (Leola)
- Approve Agenda – **Warner/Edmunds Central (carries)**
- Disclosure of Conflict of Interest (If Any): **Frederick/Hitchcock-Tulare (Approve as is with no conditions) - carries**

1. **Becky Hubsch (Business Manager): Under Contract at Groton and NCSEC**

- Public Input: **None**
- ACTION ITEMS (Consider, discuss and take all necessary action on the following items):
 1. Nominate President and Recorder for FY26 –
 - President – Joe Schwan (Groton) - **Northwestern/Hitchcock-Tulare (Carries)**
 - Recorder – Jeff Clark (Hitchcock-Tulare) – **Northwestern/Frederick (Carries)**
 2. Appoint Advisory Board Negotiators for 2025-2026 school year –
 - Kevin Kunz (Edmunds Central) & Jeff Clark (Hitchcock-Tulare) pending Governing Board Member selection
 3. Approve Supplemental Budget FY25-3 – **Hitchcock-Tulare/Warner (carries)**
 4. Review and acknowledge SD Open Meeting Laws
 5. Approve NCSEC Handbook with revisions for 2025-2026 School Year – **Frederick/Edmunds Central (carries)**
 6. First Reading of NCSEC Federal Grants Manuel
 7. Approve contract with Professional Speech Therapist, LLC – **Hitchcock-Tulare/Northwestern (carries)**
 - Northwestern, Doland, Hitchcock-Tulare
 - 60 Students
 - \$110,000
 8. Approve amended contract for Sue Neiger, SLP for 2025-2026 school year – **Frederick/Edmunds Central (carries)**
 9. Approve subcontractor agreement with Tonja Jungwirth, School Psychologist for 2025-26 school year – **Frederick/Hitchcock-Tulare (carries)**
 - 15 Evaluations at Northwestern, Hitchcock-Tulare, & Doland
 - \$12,000

CONSENT AGENDA: Hitchcock-Tulare/Frederick (Carries)

1. Approval of Minute from June 10, 2025 Advisory Board meeting.
 2. Approve bills and financial statements from June 2025 and July 2025
 3. Authorize Business Manager to publish staff salaries:
 4. Designate Dakota Bank of Groton as official depository
 5. Designate Aberdeen Insider as official newspaper
 6. Appoint Rodney Freeman as legal counsel/cooperative attorney
 7. Designate Title IX Coordinator – NCSEC Business Manager Becky Hubsch
 8. Designate Director of Federal Programs – NCSEC Director Becky Erickson
 9. Designate Co-Op Business Manager, Becky Hubsch, South Dakota Retirement authorized agent.
 10. Authorize business manager to continue existing funds, establish new accounts and invest and borrow money.
 11. Approve Birth-to-Three Agreement for 2025-2026 School Year
 12. Approve 2025-2026 NCSEC Comprehensive Plan
10. Discussion and Motion to designate official newspaper.
- Aberdeen Insider – **Langford/Warner (carries)**

• **INFORMATION/DISCUSSION ITEMS:**

1. Budget hearing will be held on July 15, 2025 at 7:00 PM during the Governing Board Meeting.
 - Becky Hubsch (NCSEC Business Manager) reviewed the proposed budget with the advisory board,
2. Federal IDEA Part B 611 & 619 funds and Application
 - Update was given on the application by NCSEC director.
3. Science Core Content Connectors:
4. Summer Initiative Transition Camp:
 - Update was given including financials
5. B-3 Contracts
 - Information given to include NCSEC Staff as approved LEA on district contracts.
6. De-escalation Tools
 - Totem/ASPEN
7. Reminder to district to approve comprehensive plans.
8. Trainings/Important dates
 - Preschool & Hearing Screenings – handout provided for each district with dates.
 - NCSEC SPED Back to School Inservice
 - August 6th
 - 9:30-2:30 at the K.O. Lee Library in Aberdeen
 - Email was sent to all district SPED staff.
 - Proposed Board Meeting Dates – Handout provided with Advisory Board meeting dates for the year.
 - Fall IEP Trainings
 - Most will be online through Canvas

Adjournment at 11:01 AM – **Frederick/Northwestern (carries)**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Tuesday, July 15, 2025 at 7:00 PM – NCSEC Conference Room
- Regular Advisory Board Meeting:
 - Monday, August 4, 2025, at 10:30 AM: NCSEC Conference Room