

UNOFFICIAL PROCEEDINGS OF  
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE  
GOVERNANCE BOARD

REGULAR MEETING  
July 8, 2021

President Nickelson called the meeting to order at 7:00 p.m. The meeting was in-person at the NSU Campus Missouri River Room and on-line via Zoom. Roll call attendance included Aaron Roth – Edmunds Central, Dan Nickelson – Frederick Area, Jeremy Bottum – Hitchcock-Tulare, Jennifer Wegleitner – Langford Area, and Sharon Stroschein - Warner. Absent: Jeremy Moes – Doland, Grant Rix – Groton Area, Richard Westphal – Leola and Heidi Boekelheide - Northwestern. Others present were Director Kristi Hilzendeger and Business Manager Mike Weber.

Moved by Stroschein, second Bottum to approve agenda with an amendment in the reorganizational meeting under Consent Agenda Item #11 – approve of local share assessment. Motion carried 5-0 on a roll call vote with members Roth, Nickelson, Bottum, Wegleitner and Stroschein voting aye.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Weber presented bills and financial statements from June 2021 as follows:

Treasure's report balance June 1, 2021 – 524,400.81; Receipts – 63,970.05; Expenditures – 257,573.59; Balance June 30, 2021 – 330,797.27. JUNE NON-COOP SERVICES: Net Salary – 911.37; FIT – 104.76; Medicare – 34.14; FICA – 146.06; Delta Dental – 7.59; SDRS – 144.00; AFLAC – 12.42, Wellmark – 161.51; Standard Life – .45; ASBSD Worker's Comp – premium, 19.57; Deutsch, Jennifer – mileage, 94.64; Neiger, Susan – mileage, 25.76; Rasmussen, Lyndsay – mileage, 28.00. JUNE OTHER SPECIAL REVENUE (COOP): Net Salary – 91,196.76; FIT – 8,982.32; Medicare – 3,523.58; FICA – 15,066.18; Delta Dental – 988.65; SDRS – 16,465.88; Horace Mann – 1,200.00; AFLAC – 2,651.46; AXA Equitable Life – 4,500.00; SDRS Supplemental – 150.00; Wellmark – 25,544.49; Standard Life – 41.79; Avesis Vision – 144.52; ASBSD Worker's Comp – premium, 3,038.43; ASBSD – dues, 775.00; Bowdle Health Care – services, 1,805.12; Churchill, Manolis, Freeman and Kludt – services, 211.15; Deutsch, Jennifer – expenses, 309.32; Gibbs, Lora – expenses, 45.00; Goethel, Cathy – expenses, 251.64; Great Western – charges, 599.38; Hempel, Mary – expenses, 260.04; Hilzendeger, Kristi – expenses, 79.72; Johnson, Paula – expenses, 105.48; Neiger, Susan – expenses, 56.76; NSU Finance Office – rent, phone 1,624.18; NSU Post Office – postage, 21.63; Quill – labels, 10.59; Rasmussen, Lyndsay – expenses, 310.44; Reyelts, Diane – expenses, 45.00; SASD – dues, 622.00; Totem PD – software, 5,990.00; Uttermark, Roxana – expenses, 45.00; Waltman, Diane – expenses, 109.96.

Hilzendeger presented a list of action items from the Advisory Board Meeting held on July 7, 2021, including president and reporter nominations, prior minutes, bills, and financial statements, staff salaries for 2021-22, Dacotah Bank official depository, Aberdeen American News official newspaper, Rodney Freeman legal counsel, Hilzendeger Director of Federal Programs, Weber Title IX Coordinator, agent for SD Retirement, existing funds, new accounts, investing and borrowing, Eide Bailly auditor, surplus list, Special Ed Comprehensive Plan and 2021-22 NCSEC Handbook.



REGULAR MEETING, p 2.  
July 8, 2021

Director Hilzendeger reported on discussion and information items from the Advisory Board Meeting held on July 7, 2021, including budget hearing, IDEA Application, Cooperative COVID protocols, 1st Reading of Title IX policy, NCSES website, Collaboration Cohort flyer, proposed board meeting dates, preschool screening dates, Totem training and B3 District Agreement.

Moved by Bottum, second Stroschein to approve the following consent agenda items; minutes of June 7, 2021 Governance Board meeting, June bills and financial statements and authorize Business Manager to publish staff salaries for 2021-22 as follows: Jennifer Deutsch - \$66,139.73, Lora Gibbs - \$28,560.00; Cathy Goethel - \$60,754.87, Mary Hempel - \$55,933.57, Kristi Hilzendeger - \$82,457.70; Paula Johnson, \$57,776.68; Haylee Kilber - \$17,800.00; Susan Neiger - \$56,131.07, Lyndsay Rasmussen - \$54,001.06; Diane Reyelts - \$63,011.73; Roxana Uttermark - \$76,863.03; Diane Waltman - \$51,357.63 and Mike Weber - \$11,829.30. Motion carried 5-0 on a roll call vote with members Roth, Nickelson, Bottum, Wegleitner and Stroschein voting aye.

Moved by Wegleitner, second Stroschein to adjourn at 7:24 pm. Motion carried 5-0 on a roll call vote with members Roth, Nickelson, Bottum, Wegleitner and Stroschein voting aye.

Acting as chairman pro tem, Business Manager Weber called the first meeting of the 2021-22 North Central Special Ed Coop Governance Board to order at 7:25 p.m.

Weber opened the floor for nominations for 2021-22 Board President. Moved by Nickelson, second Bottum to nominate Rix, cease nominations and declare a unanimous ballot. Motion carried 5-0 on a roll call vote with members Roth, Nickelson, Bottum, Wegleitner and Stroschein voting aye.

Weber took nominations for Board Vice-President. Moved by Nickelson, second Bottum to nominate Stroschein, cease nominations and declare a unanimous ballot. Motion carried 5-0 on a roll call vote with members Roth, Nickelson, Bottum, Wegleitner and Stroschein voting aye.

Vice-President Stroschein conducted the remainder of the meeting.

Moved by Nickelson, second Bottum to appoint Business Manager Weber as record keeper. Motion carried 5-0 on a roll call vote with members Roth, Nickelson, Bottum, Wegleitner and Stroschein voting aye.

Pursuant to SDCL 23-3 Hilzendeger read a potential conflict disclosure from Weber, who serves as the Business Manager for the North Central Special Ed Coop while under contract as the Business Manager for the Groton Area School District. A copy of the potential conflict is on file in the business office. Moved by Nickelson, second Roth to determine that the matter underlying the conflict is fair, reasonable, and not contrary to public interest. Motion carried 5-0 on a roll call vote with members Roth, Nickelson, Bottum, Wegleitner and Stroschein voting aye.

Members of the public were allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Weber presented the NCSEC budget for 2021-22 including revenue, expenditures, and fund balance projections. The final budget will be approved in September at the Governing Board Meeting.

Page 3  
July 8, 2021

REGULAR MEETING, p 3.  
July 8, 2021

Moved by Nickelson, second Wegleitner to approve the following consent agenda items: Dacotah Bank official depository, Aberdeen American News official newspaper, Rodney Freeman legal counsel/cooperative attorney, Hilzendeger Director of Federal Programs, Weber Title IX Coordinator and agent for SD Retirement, existing funds, new accounts, investing and borrowing, Eide Bailly auditor, NCSEC Special Education Comprehensive Plan, NCSEC 2021-22 Handbook, items for surplus property, local share assessment at \$350,000, NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning the employment of personnel, budgets, policy and other concerns, and approve July bills for payment in August with final authorization at the next Governing Board meeting, authorize Weber the use of President Rix's signature stamp. Motion carried 5-0 on a roll call vote with members Roth, Nickelson, Bottum, Wegleitner and Stroschein voting aye.

The following new business items were noted: IDEA application update, Cooperative COVID protocols, 1st Reading of Title IX policy, NCSEC website and future meetings to be held at 7:00 pm on September 7, 2021, on November 1, 2021, January 3, 2022, March 7, 2022, April 14, 2022, May 2, 2022, and June 6, 2022.

Moved by Nickelson, second Wegleitner to adjourn at 8:09 pm. Motion carried 5-0 on a roll call vote with members Roth, Nickelson, Bottum, Wegleitner and Stroschein voting aye.

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M. J. Weber, Business Manager

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Dan Nickelson, President

The addition of signatures to this page verifies these minutes as official.

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