

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR BOARD MEETING

September 3, 2024

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Rix called the meeting to order at 7:01 p.m. The meeting was held in the NCSEC Conference Room. Present: Grant Rix-Groton Area, Leah Haaland-Warner, Megan Clemensen-Northwestern Area, Toni Bukaske-Edmunds Central, Amy Hofer-Doland, Jeremy Bottum-Hitchcock-Tulare, and Samantha Kallas-Leola. Absent: Krissa Sampson-Langford Area and Eric Sumption-Fredrick. Others present were Director Becky Erickson.

Moved by Haaland, second by Clemensen, to approve the agenda as written. Motion carried.

Pursuant to SDCL 23-3, no potential conflict disclosure was reported.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Erickson presented the bills and financial statements as follows:

NON-COOP RELATED SERVICES Treasure's Report balance August 1, 2024 5,314.98 Receipts 0.00 Expenditures 955.43; Balance August 31,2024 3,781.18; Net Salary,578.99 Net Benefits 386.70 BROWN, TAYLOR summer transition camp worker 125.00; EDMUNDS CENTRAL SCHOOL DISTRICT summer transition camp mileage 100.98; ERICKSON, BECKY summer transition camp coordinator summer 500.00; FREDERICK AREA SCHOOL DISTRICT 06-2 summer transition camp mileage77.52; GIBBS, LORA transition camp worker transition camp miles 168 335.68; GUTHMILLER, CARLY summer transition camp mileage 40.80; HITCHCOCK-TULARE SCHOOL DIST summer transition camp mileage 136.17; HUNTER, MELISSA summer transition camp worker 250.00; JOHNSON, PAULA B3 miles 54, B3C Miles74 85.76; KOSTERS, CHRISTINE summer transition camp worker 250.00; MASTERCARD transition camp supplies 247.77; MCNEIL, SARA summer transition camp worker 250.00; NORTHWESTERN AREA SCHL DIST transition camp mileage 23.46; ROBINSON, ANGELA summer transition camp worker 125.00SCHMITT, MICHELLE summer transition camp worker 125.00; WARNER SCHOOL DISTRICT 11-4 summer transition camp mileage 22.44; WRIGHT, NIKKI summer transition camp mileage 10200;

OTHER SPECIAL REVENUE-COOP Treasure's Report balance August 1, 2024 425,406.22 Receipts 144.74, Expenditures 26,451.65 Balance August 31, 2024 350,174.03. Reserve Unemployment 27,405.41. Net Salary 39,085.43,Net Benefits 32317.85ABERDEEN AMERICAN NEWS publication 28.92; Aberdeen Insider Publication 22.93; ASBSD 24-25 ASBSD DUES 775.00BECK, TAMMI phone 50.00; CENTURY BUSINESS PRODUCTS Copies 48.59; ERICKSON, BECKY 274 miles phone 233.58;ESTR PUBLICATIONS TRS 132.20;GOETHEL, CATHY 607 coop miles, phone, 266 ESY Miles 634.91;HABECK, ANGIE staff safety care meal, phone,66 miles 233.54; HUBSCH, REBECCA phone 50.00; JOHNSON, PAULA reimbursement lodging, 40 coop miles, phone, ESY miles 392, meals 595.36;MASTERCARD psych multi health systems, fun with directions app store, apple ap store SCIP, staff meal safety care, amazon supplies office supplies 465.31;MIDWEST SPECIAL INSTRUMENTS Maintenance 485.00; NCS PEARSON, INC. Global scoring IV, V, BASC 3 preschool, WISC-V Record forms, DIAL 4 record

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forms DIAL 4 parent questionnaires, DIAL 4 Cutting cards, GFTA 3 record forms, KLPA 3 Analysis Forms, DIAL 4 record forms, DIAL 4 parent questionnaires 2,115.96;NEIGER, SUSAN 88.40 miles, phone 109.23; NSU FINANCE OFFICE 4 parking passes, phone service, rent 973.00; PERRION, ANNIE 142 miles, phone 145.14;QBS MIDCO LLC Safety care training 2,050.00;QUILL CORPORATION toner and paper 850.88;RASMUSSEN, LYNDSAY 266 miles, phone, ESY 98 miles 293.88; REYELTS, DIANE Reimbursement lodging,412 miles, Phone, meals, professional dues 675.04;Speech Corner speech supplies 722.93;SUPER DUPER PUBLICATIONS speech supplies 549.48;TWO TREE TECHNOLOGIES Hempel computer repair 404.50;WALTMAN,DIANE 522 miles, phone 399.74;WESTERN PSYCHOLOGICAL SERVICES ABS 3 Teacher form, ABS 3 caregiver form, ABS forms shipping 277.20;

Erickson gave Director's report including caseload numbers, staff assignments, and staff professional development for the 2024-2025 school year.

Moved by Bottum, second by Kallas, to approve the final FY 2025 Budget. Motion carried.

The board reviewed the NCSEC Title IX Policy. No action was taken.

Moved by Clemensen, second by Haaland, to approve the contract with Juanita Schumacher, SLP, for the 24-25 school year for \$36,250. Motion carried.

Moved by Haaland, second by Kallas, to approve the following consent agenda items: minutes from the July 15, 2024, Governing Board meeting, minutes from the August 26, 2024, Governing Board meeting, July and August 2024 bills and financial statements, NCSEC Preschool Handbook, agreement with Northeast SD Head Start Program, authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning the employment of personnel, budgets, policy and other matters deemed necessary, and authorize NCSEC Advisory Board of Superintendents to approve bills for payment with final approval at the next meeting of the Governance Board. Motion carried.

Moved by Clemensen, second by Bottum to adjourn the meeting at 7:44pm Motion carried.

Becky Hubsch, Business Manager

Grant Rix, President

The addition of signatures to this page verifies these minutes as official.

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