

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

May 6, 2024

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Bottum called the meeting to order at 7:01 p.m. The meeting was held in the NCSEC Conference Room, Present: Jeremy Bottum – Hitchcock-Tulare, Val Jensen – Warner, Sarah Lambert-Doland (Zoom), Doug Stahl – Northwestern Area, Toni Bukaske–Edmunds Central (Zoom). Absent: Eric Sumption-Fredrick, Krissa Sampson – Langford Area, Richard Westphal – Leola, and Grant Rix-Groton Area. Others present were Director Becky Erickson, and Business Manager Becky Hubsch.

Moved by Jensen, second Stahl to approve the agenda as written. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Hubsch presented bills and financial statements from April 2024, as follows:

March 2024:Treasure’s report balance April 1, 2024 – 425,671.76; Receipts – 182.39; Expenditures – 87,962.30; Balance April 30, 2024 – 337,891.85 NON-COOP SERVICES: Net Salary – 311.70; Benefits: 243.25; Erickson, Becky-Fund 11 administration-250.00, Goethel, Cathy – mileage, 6.70, Hubsch, Rebecca-Fund 11 administration-250.00; Johnson, Paula- mileage-1.34, Perrion, Annie-mileage-64.99; Reyelts, Diane-mileage-66.33 OTHER SPECIAL REVENUE (COOP): Net Salary – 37,521.24, Benefits- 33,752.80; Aberdeen American News-publication 74.68; Beck, Tammi-expenses 542.45; Century Business – copies, 45.54, Clark, Jeffrey- board recorder #2 payment 1,000.00, Erickson, Becky-expenses 567.24, Gibbs, Lora – expenses, 50.00; Goethel, Cathy – expenses 974.60; Hempel, Mary – expenses, 896.21 Johnson, Paula – expenses, 588.54; Mastercard-charges 176.97, Neiger, Susan – expenses, 327.11; NSU Finance Office – rent, phone, postage 451.04, NSU Post Office-postage 17.69, Perrion-Annie-expenses 472.77; Rasmussen, Lyndsay – expenses, 1,897.86; Reyelts, Diane – expenses, 1,134.18, Schwan, Joseph-Board Chairman #2 payment 1,000.00, Waltman, Diane – expenses, 715.98.

Hubsch’s business manager report included a discussion on the local assessment, shares, preliminary budget, and supplemental budget.

Erickson updated caseload summaries, yearly evaluation comparisons, June and July Advisory Board meetings, staff openings include two speech-language pathologists and one psychologist. Internal reviews, ASERT training, discussed summer and fall dates for NCSEC Fall in-service, new teacher in-service, Safety Care July 30-31, August 1, office hours, Summer Transition Camp, 24-25 screening schedule draft, and 24-25 reevaluations.

Moved by Jensen, second Stahl, to adopt Supplemental Budget #FY 24-1. The motion carried.

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RESOLUTION TO ADOPT SUPPLEMENTAL BUDGET #FY24-1

Let it resolved that the school board of the North Central Special Education Cooperative, in accordance with SDCL 13-11-3.12, and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:

	NON -COOP FUND-11	COOP FUND-29
Appropriations		
11-2211-000-315-616	\$200.00	
11-2211-000-319-616	\$2,500.00	
11-2211-000-334-616	\$600.00	
11-2211-000-411-616	\$650.00	
Total Appropriations	\$3,950.00	
Means of Finance		
11-4900-000-616	Pre-Employment Transition Services- Department Human Services Grant	\$3,950.00
Total Means of Finance		\$3,950.00
	Presiding Officer	
	Business Manager	

Board discussed the Preliminary Budget for FY 25

Moved by Jensen, second Stahl, to approve FY25 Local Shares and Assessments. Motion carried.

Moved by Jensen, second Stahl to approve Negotiated Agreements for Certified Staff for 2024-2025 school year, Speech-Language Pathologist Assistant for 2024-2025 school year, Director for 2024-2025 school year, and Memorandum of Understanding for Roxana Uttermark for 2023-2024 school year. Motion carried.

Moved by Jensen, second Stahl to approve staffing contracts for 2024-2025 with a return date of May 10, 2024. Motion carried.

Annie Perrion-SLP \$39,660.00; Becky Erickson-Director \$85,000.00; Becky Hubsch-Business Manager \$13,000.00; Cathy Goethel-Speech Pathologist \$34,416.23; Diane Reyelts-School Psychologist \$71,500.00; Diane Waltman -Speech Therapist \$65,000.00; Lora Gibbs-Secretary \$20.00/hour; Lyndsay Rasmussen-Early Childhood Special Education Teacher \$61,527.44; Paula Johnson- Early Childhood Special Education Teacher \$68,548.22; Susan Neiger-Speech Pathologist \$38,700.00; Tammi Beck-Speech Language Pathology Assistant-\$40,500.00.

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Discussion of meeting dates. The next governing board meeting will be held on July 15th 7pm.

Moved by Jensen, second Stahl to approve payment amount for Advisory Board Chairman and Recorder for FY 25 at \$2000. Motion carried.

Moved by Jensen, second Stahl to approve one-time payment amount for the Business Manager and Director for Fund 11 Administration during FY25 for \$250. Motion carried.

Moved by Jensen, second Stahl to approve sending two NCSEC employees to Safety Care Training. Motion carried.

Moved by Jensen, second Stahl, to approve the following consent agenda items: minutes from April 2 Governing Board meeting, April 2024 bills and financial statements, approve IEE agreement with the Aberdeen School District, approve contract for psychological services for Ipswich School District for 2024-2025 school year, authorize Director to file IDEA application, approve ESY and B3 Summer Agreements with a return date of May 10, 2024, for Annie Perrion approximately 17 hours @ \$41.39/hour Diane Waltman approximately 37 hours @ \$41.62/ hour; Sue Neiger approximately 27 hours @ \$45.10/ hour Cathy Goethel approximately 47 hours @ \$48.48/hour; Mary Hempel approximately 35 hours @ \$44.96/ hour Lyndsay Rasmussen approximately 30 hours @ \$43.55/ hour; Paula Johnson approximately 42 hours @ \$48.29/hour Tammi Beck approximately 72 hours @ \$29.25/hour. Authorize the NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning the employment of personnel, budgets, policy, and other matters deemed necessary, and authorize the NCSEC Advisory Board of Superintendents to approve bills for payment with final approval at the next meeting of the Governance Board. Motion carried.

Moved by Jensen, second Stahl to adjourn at 7:53 pm. Motion carried.

Becky Hubsch, Business Manager

Grant Rix, President

The addition of signatures to this page verifies these minutes as official.

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