



North Central Special Education Cooperative

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Unapproved minutes for the North Central Special Education Cooperative meeting on Monday, May 6, 2024 NCSEC Conference Room #212 Graham Hall - NSU Campus – 10:30 am

- Meeting was called to order at 10:33 am
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Mike Kroll (Warner), Kevin Kunz (Edmunds Central), Garrett Schmidt (Doland), Shad Storley (Langford), Domenic Paolo (Leola), & Rob Lewis (Northwestern).
- Members Absent: Jeff Kusters (Frederick)
- Approve Agenda – **Northwestern/Warner (carries)**
- Disclosure of Conflict of Interest (If Any): **No conflicts to report**
- Public Input: **None**
- ACTION ITEMS (Consider, discuss and take all necessary action on the following items):
 1. Approve minutes, financial statements, and bills: **Hitchcock-Tulare/Edmunds Central (Carries)**
 - Approval of Minutes from April 2, 2024
 - Approve bills and financial statements from April 2024.
 2. Approve payment for Chairman and Recorder services at \$2,000 per year, half to be paid at each semester (FY25) – **Hitchcock-Tulare/Doland (Carries)**
 3. Approve \$250 stipend for business manager and director for Fund 11 Administration (FY25) – **Warner/Langford (carries)**
 4. Authorize the Director to file the FY25 IDEA Application – **Hitchcock-Tulare/Langford (carries)**
 5. Adopt Supplemental Budget #FY24-1 – **Edmunds Central/Warner (carries)**
 6. Discuss Preliminary Budget for FY25 and approve Local Share Amount – **Hitchcock-Tulare/Edmunds Central(carries)**
 - Raise fixed cost to \$12,5000 per district – Total Local Share was raised to \$409,000.
 7. Approve ESY and B3 Summer Agreements – **Doland/Warner (carries)**
 - Annie Perrion – approx. 17 hours @ \$41.39/hr.
 - Sue Neiger – approx. 24 hours @ \$45.10/hr.
 - Mary Hempel – approx. 35 hours @ \$44.96/hr.
 - Paula Johnson – approx. 42 hours @ \$48.29/hr.
 - Diane Waltman – approx. 37 hours @ \$41.62/hr.
 - Cathy Goethel – approx. 47 hours @ \$48.48/hr.
 - Lyndsay Rasmussen – approx. 30 hours @ \$43.55/hr.
 - Tammi Beck - approx. 72 hours @ \$29.25/hr.
 8. Approve IEE Agreement with the Aberdeen School District – **Langford/Hitchcock-Tulare (carries)**
 9. Approve contract for psychological services with Ipswich School District for 2024-2025 school year. – **Hitchcock-Tulare /Langford (carries)**
 10. Approve Negotiated Agreements – **Doland/Northwestern (carries)**
 - Certified Staff for 2024-2025 school year.
 - Speech-Language Pathologist Assistant for 2024-2025 school year.
 - Director for 2024-2025 school year.

Doland*Edmunds Central*Frederick*Groton Area*Hitchcock Tulare
Langford Area*Leola*Northwestern Area*Warner

- Memorandum of Understanding for Roxana Uttermark for 2023-2024 school year.
- 11. Approve issuing staff contracts with a return date of May 10, 2024 – **Edmunds Central/Langford (carries)**
- 12. Continued discussion and possible action on restraint/seclusion training tool:
 - Safety Care training:
 - July 30 & 31, August 1
 - Motion to approve 2 co-op employees to attend trainings – **Northwestern/Hitchcock-Tulare (carries)**
- INFORMATION/DISCUSSION ITEMS:
 1. Monthly Caseloads:
 - Reviewed individual caseload numbers for staff.
 - Handouts were provided for each district.
 2. Year-to-Date Evaluation Comparison was reviewed.
 3. June & July meeting dates were discussed:
 - Proposed dates:
 - June 10th
 - July 11th
 - Location TBD
 4. Update was given on staffing and open positions.
 5. Internal Reviews
 - Due to DOE by June 1st
 6. Update given on ASERT training and staff attending this training.
 7. Summer/Fall dates:
 - NCSEC Fall Inservice & New Teacher Training:
 - August 7th
 - Safety Care:
 - July 30 & 31, August 1
 - Summer Transition Camp:
 - June 12 & 26, July 10 & 24
 - 9:00 – 2:00
 - Office Hours/Schedule for summer were reviewed:
 - NCSEC has to be out of their offices in May for construction.
 8. 2024-2025 screening dates were reviewed, and a handout was provided for each district.
 9. 2024-2025 Reevaluations were discussed.

Adjournment at 11:35 AM – **Langford/Edmunds Central (Carries)**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Monday, May 6, 2024, at 7:00 PM – NCSEC Conference Room – NSU Graham Hall
- Regular Advisory Board Meeting:
 - Monday, June 10, 2024, TBD