

UNOFFICIAL PROCEEDINGS OF  
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE  
GOVERNANCE BOARD

REGULAR MEETING

March 1, 2021

President Nickelson called the meeting to order at 7:01 pm. The meeting was held on-line via Zoom. Roll call attendance included Toni Bukaske – Edmunds Central, Dan Nickelson – Frederick Area, Grant Rix – Groton Area, Jennifer Wegleitner – Langford Area, Richard Westphal – Leola, Heidi Boeckelheide – Northwestern Area and Sharon Stroschein - Warner. Absent: Jeremy Moes – Doland and Jeremy Bottum – Hitchcock-Tulare. Others present were Director Kristi Hilzendeger, Advisory Board President Joe Schwan, Business Manager Mike Weber, and Coop staff member Roxana Uttermark.

Moved by Stroschein, second Westphal to approve the agenda as presented. Motion carried 6-0 on a roll call vote with members Nickelson, Rix, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public member present to speak, the board proceeded with their remaining agenda items.

Bukaske joined the meeting at 7:04 pm.

Bills and financial statements from January and February 2021 were presented as follows:

Treasurer's report balance January 1, 2021 – 325,874.73; Receipts – 10,307.77; Expenditures – 89,952.51; Balance January 31, 2021 – 246,229.99. JANUARY NON-COOP SERVICES: Net Salary – 296.71; FIT – 42.01; Medicare – 11.38; FICA – 48.68; Delta Dental – 2.53; SDRS – 48.00; AFLAC – 4.14; Wellmark – 53.84; Standard Life - .15; ESTR Publications – supplies, 13.40; Pro-Ed – supplies, 73.04; Reyelts, Diane – mileage, 125.44. JANUARY OTHER SPECIAL REVENUE (COOP): Net Salary – 43,179.48; FIT – 4,636.40; Medicare – 1,661.30; FICA – 7,103.42; Delta Dental – 340.43; SDRS – 6,239.72; Horace Mann – 400.00; AFLAC – 955.84; AXA Equitable – 1,500.00; SD Supplemental Retirement – 50.00, Wellmark – 10,338.16; Standard Life – 17.13; Avesis Vision – 71,18; American News – legals, 140.60; ASBSD – fee, 25.00; Bowdle Healthcare – services, 1,984.16; Century Business - copies, 33.20; Deutsch, Jennifer – expenses, 787.44; ESTR Publications – supplies, 53.60; Gardner, Jodi – expenses, 140.69; Goethel, Cathy – expenses, 800.75; Great Western Bank – charges, 365.20; Hempel, Mary – expenses, 546.76; Hilzendeger, Kristi – expenses, 227.00, Johnson, Paula – expenses, 279.64; Neiger, Susan – expenses, 178.84; NCSEC – bank fee, 11.30; NSU – rent, phone, 570.29; NSU Post Office – postage, 57.25; Pro-Ed – supplies, 292.16; Rasmussen, Lyndsay – expenses, 1,133.08; Reyelts, Diane – expenses, 553.48; Uttermark, Roxana – expenses, 357.49, Waltman, Diane – expenses, 383.12.

Treasurer's report balance February 1, 2021 – 246,229.99; Receipts – 21,741.38; Expenditures – 76,432.37; Balance February 28, 2021 – 191,539.00. FEBRUARY NON-COOP SERVICES: Net Salary – 304.35; FIT – 34.37; Medicare – 11.38; FICA – 48.68; Delta Dental – 2.53; SDRS – 48.00; AFLAC – 4.14; Wellmark – 53.84; Standard Life - .15; Reyelts, Diane – mileage, 120.40. FEBRUARY OTHER SPECIAL REVENUE (COOP): Net Salary – 35,882.86; FIT – 3,485.32;

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Medicare – 1,398.06; FICA – 5,977.78; Delta Dental – 340.43; SDRS – 6,368.38; Horace Mann – 400.00; AFLAC – 955.84; AXA Equitable – 1,500.00; SD Supplemental Retirement – 50.00; Wellmark – 10,338.16; Standard Life - 17.13; Avesis Vision – 71.18; Bowdle Healthcare – services, 2,218.48; Century Business – copies, 62.19; Deutsch, Jennifer – expenses, 1,085.92; Fettig, Jodi – expenses, 145.00; Goethel, Cathy – expenses, 1,088.02; Great Western Bank – charges, 70.00; Hempel, Mary – expenses, 761.80; Hilzendeger, Kristi – expenses, 167.64, Johnson, Paula – expenses, 645.32; LRP Publications – subscription, 379.50; Neiger, Susan – expenses, 323.08; NSU – expenses, 544.27; NSU Post Office – postage, 21.95; Rasmussen, Lyndsay – expenses, 1,741.80; Reyelts, Diane – expenses, 718.68; Uttermark, Roxana – expenses, 715.88; Waltman, Diane – expenses, 457.32.

Advisory Board President Schwan presented a list of action items from the Advisory Board Meeting held on February 1 and March 1, 2021 including minutes, financial statements and bills, Head Start Agreement, 2021-22 Director contract, Psychological Contract with Ipswich School District, and advertisement for full time Speech/Language Pathologist.

Director Hilzendeger reported on discussion and information items from the Advisory Board Meeting held on February 1 and March 1, 2021 including, time and effort documents, negotiation team members, staff evaluations, accountability review schedule, BDI 3 testing, preschool screening, hearing screening, caseloads, District calendars, GEER funding, interview teams, teacher in-service, website and state special education conference.

Moved by Rix, second Stroschein to approve the following consent agenda items: minutes from January 6, 2021 Governing Board Meeting, approve bills and financial statements from January and February 2021, Head Start Agreement, Psychological Services Contract with Ipswich, NCSEC Advisory Board of Superintendents making recommendations to Governance Board concerning employment of personnel, budgets, policy and other concerns deemed necessary and NCSEC Advisory Board of Superintendents approving bills for payment with final approval at the next Governance Board Meeting. Motion carried 7-0 on a roll call vote with members Bukaske, Nickelson, Rix, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

Moved by Bukaske, second Rix to approve hiring a full time Speech/Language Pathologist with a \$1,500 signing bonus in September 2021 and \$1,500 signing bonus in September 2022. Motion carried 7-0 on a roll call vote with members Bukaske, Nickelson, Rix, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

Moved by Westphal, second Stroschein to go into executive session at 7:37 pm, pursuant to SDCL 1-24-2(1) for personnel matters and SDCL 1-24-2(4) for negotiations. Motion carried 7-0 on a roll call vote with members Bukaske, Nickelson, Rix, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

Nickelson declared the board out of executive session at 8:16 pm.

Moved by Wegleitner, second Stroschein to approve 2021-22 Director Contract with Kristi Hilzendeger with terms to be determined at a later date. Motion carried 7-0 on a roll call vote with members Bukaske, Nickelson, Rix, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

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Moved by Westphal, second Rix to adjourn at 8:17 pm. Motion carried 7-0 on a roll call vote with members Bukaske, Nickelson, Rix, Wegleitner, Westphal, Boeckelheide and Stroschein voting aye.

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M. J. Weber, Business Manager

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Dan Nickelson, President

The addition of signatures to this page verifies these minutes as official.  
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