

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR MEETING

March 6, 2023

President Rix called the meeting to order at 7:02 p.m. The meeting was held in the Groton Area Conference Room with members also joining on-line via Zoom. Present: Toni Bukaske – Edmunds Central, Eric Sumption – Frederick Area, Grant Rix – Groton Area, Jeremy Bottum – Hitchcock-Tulare, Richard Westphal – Leola, Doug Stahl – Northwestern Area and Sharon Stroschein – Warner. Absent: Craig Hansen – Doland and Krissa Samson – Langford. Area Others present were Director Becky Erickson, Groton Area Superintendent Joe Schwan and Business Manager Mike Weber.

Moved by Westphal, second Bukaske to approve the agenda as presented. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public member present to speak, the board proceeded with their remaining agenda items.

Bills and financial statements from January and February 2023 were presented as follows:

Treasurer's report balance January 1, 2023 – 399,728.39; Receipts – 9,144.00; Expenditures – 77,603.51; Balance January 31, 2023 – 331,268.88. JANUARY NON-COOP SERVICES: Net Salary – 299.18; FIT – 31.02; Medicare – 12.44; FICA – 53.22; Delta Dental – 2.78; SDRS – 52.42; AFLAC – 4.14; SD Supplemental Retirement – 40.00; Wellmark – 56.00; Standard Life - .15; Reyelts, Diane – mileage, 35.00. JANUARY OTHER SPECIAL REVENUE (COOP): Net Salary – 35,093.79; FIT – 3,464.93; Medicare – 1,496.28; FICA – 6,397.98; Delta Dental – 341.28; SDRS – 6,673.82; AFLAC – 1,014.75; AXA Equitable – 1,500.00; SD Supplemental Retirement – 4,100.46; Wellmark – 9,336.00; Standard Life – 41.25; Avesis Vision – 51.48; ASBSD – fee, 25.00; Century Business - copies, 62.40; Erickson, Becky – expenses, 525.63; Gibbs, Lora – expenses, 45.00; Goethel, Cathy – expenses, 800.00; Hempel, Mary – expenses, 651.88; Huron School District – forms, 17.00; Johnson, Paula – expenses, 358.75; Kappenman, Haylee – expenses, 548.13; Mastercard – charges, 948.98; Neiger, Susan – expenses, 214.38; NCSEC – fee, 22.85; NSU – rent, 350.00; NSU Post Office – postage, 18.28; Perrion, Annie – expenses, 471.50; Rasmussen, Lyndsay – expenses, 1,067.50; Reyelts, Diane – expenses, 315.63; USD – fee, 30.00; Uttermark, Roxana – expenses, 145.00 and Waltman, Diane – expenses, 471.25.

Treasurer's report balance February 1, 2023 – 331,268.88; Receipts – 19,395.01; Expenditures – 85,503.98; Balance February 28, 2023 – 265,159.91. FEBRUARY NON-COOP SERVICES: Net Salary – 299.18; FIT – 31.02; Medicare – 12.44; FICA – 53.22; Delta Dental – 2.78; SDRS – 52.42; AFLAC – 4.14; SD Supplemental Retirement – 40.00; Wellmark – 56.00; Standard Life - .15; Johnson, Paula – mileage, 37.99; Perrion, Annie – mileage, 18.34; Reyelts, Diane – mileage, 154.58. FEBRUARY OTHER SPECIAL REVENUE (COOP): Net Salary – 41,339.73; FIT – 4,189.30; Medicare – 1,717.92; FICA – 7,345.74; Delta Dental – 341.28; SDRS – 6,850.56; AFLAC – 1,014.75; AXA Equitable – 1,500.00; SD Supplemental Retirement – 4,100.46; Wellmark – 9,336.00; Standard Life - 41.25; Avesis Vision – 51.48; Aberdeen American News – legals, 80.04; Century Business – copies, 70.19; Erickson, Becky – expenses, 622.14; Gibbs, Lora –

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phone, 45.00; Goethel, Cathy – expenses, 1,019.57; Hempel, Mary – expenses, 874.54; Johnson, Paula – expenses, 455.68; Kappenman, Haylee – expenses, 1,018.25, LRP Publications – fee, 419.50; Mastercard – charges, 93.40; Neiger, Susan – expenses, 277.14; NSU – expenses, 535.99; Perrion, Annie – expenses, 304.26; Quill – supplies, 83.74; Rasmussen, Lyndsay – expenses, 1,727.97; Reyelts, Diane – expenses, 1,152.87; Uttermark, Roxana – expenses, 526.64; Waltman, Diane – expenses, 701.10.

Advisory Board President Schwan presented a list of action items from meetings held on February 6 and 28, 2023, including minutes, financial statements and bills, reduction of employment request, resignation, and amendments to Business Manager job description.

Director Erickson reported on discussion and information items from Advisory Board Meetings held on February 6 and 28, 2023, including, caseload summaries, evaluation comparisons, trainings, ed plan rollout for indicators 11 and 12, spring screening schedule, 2023-24 district calendars, virtual learning guidance, bright beginnings, internal reviews, early childhood evaluations/BDI training, requisitions, staff evaluations, federal mileage increase and Ipswich contract renewal.

Moved by Stahl, second Bukaske to approve resignation of Business Manager, Mike Weber, effective June 30, 2023. Motion carried.

The board discussed a request from Sue Neiger to reduce employment to .6 FTE in 2023-24. No action was taken.

Moved by Stahl, second Stroschein to approve the fiscal year 2022 audit. Motion carried.

Moved by Stahl, second Bukaske to approve the following consent agenda items: minutes from January 4, 2023 Governing Board Meetings, approve bills and financial statements from January and February 2023, amendments to job description for Business Manager, NCSEC Advisory Board of Superintendents making recommendations to Governance Board concerning employment of personnel, budgets, policy and other concerns deemed necessary and NCSEC Advisory Board of Superintendents approving bills for payment with final approval at the next Governance Board Meeting. Motion carried.

Moved by Westphal, second Stroschein to go into executive session at 7:36 pm, pursuant to SDCL 1-24-2(1) for personnel matters and SDCL 1-24-2(4) for negotiations. Motion carried.

President Rix declared the board out of executive session at 8:02 pm.

Moved by Bottum, second Stahl to adjourn at 8:03 pm. Motion carried.

M. J. Weber, Business Manager

Grant Rix, President

The addition of signatures to this page verifies these minutes as official.
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