

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

November 6, 2023

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Rix called the meeting to order at 6:59 p.m. The meeting was held in the NCSEC Conference Room, with members joining via Zoom. Present: Sarah Lambert-Doland, Toni Bukaske – Edmunds Central, Eric Sumption-Fredrick, Krissa Sampson – Langford Area, Richard Westphal – Leola, Doug Stahl – Northwestern Area, and Val Jensen – Warner. Absent: Jeremy Bottum – Hitchcock-Tulare. Others present were Joe Schwan, Director Becky Erickson, and Business Manager Becky Hubsch.

Moved by Sampson, second Sumption to approve the agenda with an amendment of an addition to the consent agenda #3 to declare items as surplus. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Hubsch presented bills and financial statements from September and October 2023 as follows:

Treasure's report balance September 1, 2023 – 335,187.48; Receipts – 192,000.01; Expenditures – 83,638.06; Balance September 30, 2023 – 443,549.43 SEPTEMBER NON-COOP SERVICES: Net Salary – 397.05; Benefits:\$300.10; Gothel, Cathy – mileage, 5.90; Johnson, Paula- mileage 34.06, Perrion, Annie-mileage, 61.57, Rasmussen, Lyndsay – mileage, 68.12, Reyelts, Diane-mileage-36.68. SEPTEMBER OTHER SPECIAL REVENUE (COOP): Net Salary – 39,572.77;Benefits-40,381.01; Beck, Tammi-expenses 621.82, Century Business – copies, 50.95, Erickson, Becky-expenses 681.12, ESTR Publications-parent forms, 47.40; Gibbs, Lora – expenses, 50.00; Gothel, Cathy – expenses, 1,144.51; Hempel, Mary – expenses, 1,312.42; Johnson, Paula – expenses, 540.91, Mastercard-charges 321.68, NCS Pearson, Inc.-Qinteractive standard license, 285.00, Neiger, Susan – expenses, 239.30; NSU Finance Office – rent, paper, parking 1,046.98, Perrion-Annie-expenses 687.92, Quill Corporation-toner, 470.88, Rasmussen, Lyndsay – expenses, 1,621.35; Reyelts, Diane – expenses, 217.68, University of South Dakota-training 450.00, Uttermark, Roxana – expenses, 445.62, Waltman, Diane – expenses, 920.40.

Treasure's report balance October 1, 2023 – 443,674.79; Receipts – 960.14; Expenditures – 87,371.48; Balance October 31, 2023 – 357,263.45 SEPTEMBER NON-COOP SERVICES: Net Salary – 314.63; Benefits: \$260.38; Gothel, Cathy – mileage, 19.65; Hempel, Mary-mileage 10.48, Johnson, Paula- mileage 26.20; Rasmussen, Lyndsay – mileage, 622.93; Reyelts, Diane-mileage-64.85, Uttermark, Roxana-mileage 36.68. SEPTEMBER OTHER SPECIAL REVENUE (COOP): Net Salary – 38,860.56, Benefits- 36,562.24; Aberdeen American News-legals 85.62, Beck, Tammi-expenses 763.08;Century Business – copies, 97.35, Connecting Point-printer, monitor-828.99; Erickson, Becky-expenses 734.22, Gibbs, Lora – expenses, 50.00; Gothel, Cathy – expenses, 1,403.40; Hempel, Mary – expenses, 1,312.04, Johnson, Paula – expenses, 617.89; Mastercard-charges 396.47, Neiger, Susan – expenses, 312.00; NSU Finance Office – rent, paper, phone 385.66, NSU Post Office-postage 8.58, Perrion-Annie-expenses 640.81; Quill Corporation-supplies, 66.57; Rasmussen, Lyndsay – expenses, 1,768.07; Reyelts, Diane – expenses, 710.24,

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SASD-training 50.00, Uttermark, Roxana – expenses, 725.96; Waltman, Diane – expenses, 1,211.95.

Erickson reported on discussion and information items from the Advisory Board Meeting held on September 5 and October 2, 2023, IDEA application, caseload summaries, staff meeting and CPR training, manifestation determination document, website updates, PRF, comprehensive plans, preschool and hearing screenings, Pre-ETS Summer Initiative Grant, ASPEN/Totem, parent guide to the Special Education process, and upcoming trainings.

Moved by Westphal, second Sumption, to approve the resignation/retirement of Cathy Goethel at the completion of her 2023-2024 contract, which includes completion of her ESY services within her contract and a \$700 early retirement payout to be paid at the end of her contract. Motion carried.

Moved by Sumption, second Jensen, to approve the \$160 contribution request from Rodney Freeman to attend the Educational Law Association annual meeting. Motion carried.

Moved by Bukaske, second by Sampson, to approve the following consent agenda items: minutes from September 5, Governing Board meeting, September and October 2023 bills and financial statements, declare two tables items as surplus with no value, authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning employment of personnel, budgets, policy, and other matters deemed necessary, and authorize NCSEC Advisory Board of Superintendents to approve bills for payment with final approval at the next meeting of the Governance Board.

Moved by Bukaske, second Jensen to adjourn at 7:31 pm. Motion carried.

Becky Hubsch, Business Manager

Grant Rix, President

The addition of signatures to this page verifies these minutes as official.

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