

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD
REGULAR MEETING
FEBRUARY 2, 2026

Clemensen called the meeting to order at 7:00 p.m. The meeting was held in the NCSEC Conference Room, NSU-Graham Hall #212. Present: Megan Clemensen –Northwestern Area, Jeremy Bottum – Hitchcock-Tulare, Toni Bukaske–Edmunds Central, Richard Westphal – Leola, Shannon Knuppe–Warner, and Eric Sumption-Fredrick. Absent: Grant Rix- Groton Area, Sarah Lambert-Doland, and Krissa Sampson – Langford Area. Others present were Director Becky Erickson, Joe Schwan, and Business Manager Becky Hubsch.

Moved by Bottum, seconded by Sumption, to approve the agenda as written. Motion carried.

Pursuant to SDCL 23-3, no potential conflict disclosure was reported.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with its remaining agenda items.

Hubsch presented bills and financial statements from November and December 2025 and January 2026 as follows:

NON-COOP RELATED SERVICES TREASURES REPORT BALANCE NOVEMBER 1, 2025 40,322.93
RECEIPTS 0.00, EXPENDITURES 1,106.91 BALANCE NOVEMBER 24, 2025 39,216.02; NET SALARY 369.25
NET BENEFITS 300.86; JOHNSON, PAULA B3 PART C MILES 1.40;PERRION, ANNIE B3 PART C 26 MILES
18.20;RASMUSSEN, LYNDSAY B3 PART C 40 MILES 28.00;REYELTS, DIANE NON COOP 160 MILES
112.00;NON-COOP RELATED SERVICES TREASURES REPORT BALANCE DECEMBER 1, 2025 39,216.02
RECEIPTS 0.00, EXPENDITURES 829.71 BALANCE DECEMBER 22, 2025 38,386.31; NET SALARY 369.25
NET BENEFITS 300.86; REYELTS,DIANE NON COOP MILES 47.60;NON-COOP RELATED SERVICES
TREASURES REPORT BALANCE JANUARY 1, 2026 38,386.31 RECEIPTS 2,097.60, EXPENDITURES 717.71
BALANCE JANUARY 26, 2026 39,766.20; NET SALARY 372.22 NET BENEFITS 297.89;

OTHER SPECIAL REVENUE-COOP TREASURES REPORT BALANCE NOVEMBER 1, 2025: 485,081.99
RECEIPTS 32,154.37, EXPENDITURES 93,115.82; BALANCE NOVEMBER 24, 2025: 424,120.54; RESERVE
UNEMPLOYMENT 12,000.00. NET SALARY 37,319.48, NET BENEFITS 27,018.89; BECK, MONICA NOV 25
EXPENSES 134.00; BECK, TAMMI NOV 25 EXPENSES 1220.40;CAHILL BAUER & ASSOCIATES LLC FY25
AUDIT FINAL 6,900.00;CENTURY BUSINESS PRODUCTS 51.14;CLARK, JEFFREY BOARD CHAIR 1ST
PAYMENT 1,000.00;DACOTAH BANK AMAZON SPEECH/OFFICE SUPPLIES, CPR CERTIFICATIONS
144.61;ERICKSON, BECKY NOV 25 EXPENSES 1,016.00;HABECK, ANGIE NOV 25 EXPENSES
67.99;HUBSCH, REBECCA NOV 25 EXPENSES 279.60;JOHNSON, PAULA NOV 25 EXPENSES
535.80;JUNGWIRTH, TONJA PYSCHOLOGY SERVICES 1,924.30;MCQUILLEN CREATIVE GROUP-
ABERDEEN INSIDER PUBLICATION 61.88;NEIGER, SUSAN NOV 25 EXPENSES 308.58;NSU CAREER
SERVICES 2026 TEACHER JOB FAIR 100.00;NSU FINANCE OFFICE;RENT 350.00;PERRION, ANNIE NOV
25 EXPENSES 886.60;PRAIRIE HEIGHTS HEALTHCARE SPEECH THERAPY SERVICES
5,262.14;PROFESSIONAL SPEECH THERAPISTS, LLC SPEECH TETHERAPY SERVICES
11,000.00;RASMUSSEN, LYNDSAY NOV 25 EXPENSES 1,891.70;REYELTS, DIANE NOV 25 EXPENSES
1,368.10;SCHUMACHER, NITA NOV 25 EXPENSES 386.00;SCHWAN, JOSEPH BOARD CHAIR 1ST
PAYMENT 1,000.00;WALTMAN, DIANE NOV 25 EXPENSES 899.20; OTHER SPECIAL REVENUE-COOP
TREASURES REPORT BALANCE DECEMBER 1, 2025: 424,914.38 RECEIPTS 243,909.00, EXPENDITURES
101,598.73; BALANCE DECEMBER 22, 2025: 567,224.65; RESERVE UNEMPLOYMENT 12,000.00. NET
SALARY 37,758.03, NET BENEFITS 27,052.66; BECK, MONICA DEC 25 EXPENSES 119.30;BECK, TAMMI
DEC 25 EXPENSES 696.80;BHSSC AI TRAINING 350.00;CENTURY BUSINESS PRODUCTS COPIES 40.70;
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON LEGAL FEES 169.95; DACOTAH BANK PEARSON
ASSESSMENT PROTOCOLS, ROMA IN-SERVICE DAYWALMART TRANSITION CAMP PEARSON
ASSESSMENT PROTOCOLS 506.59; EMBROIDERY FOR YOU STAFF BAGS 254.88;ERICKSON, BECKY

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DEC 25 EXPENSES 251.60; HABECK, ANGIE DEC. 25 EXPENSES 50.00; HUBSCH, REBECCA DEC. 25 EXPENSES 50.00; JOHNSON, PAULA DEC. 25 EXPENSES 288.00; JUNGWIRTH, TONJA PSYCH SERVICES 2,333.80; MCQUILLEN CREATIVE GROUP-ABERDEEN INSIDER PUBLICATION 43.68; NEIGER, SUSAN DEC. 25 EXPENSES 258.18; NSU FINANCE OFFICE RENT 350.00; PERRION, ANNIE DEC. 25 EXPENSES 448.30; PRAIRIE HEIGHTS HEALTHCARE SPEECH THERAPY SERVICES 3,099.65; PROFESSIONAL SPEECH THERAPISTS, LLC SPEECH TETHERAPY 11,000.00; QBS MIDCO LLC SAFETY CARE CERTIFICATION FEE 48.00; RASMUSSEN, LYNDASAY DEC. 25 EXPENSES 1,353.40; REYELTS, DIANE DEC. 25 EXPENSES 660.40; SCHUMACHER, NITA DEC. 25 EXPENSES 302.00; UNIVERSITY OF SOUTH DAKOTA B.E SPED CONFERENCE 160.00; WALTMAN, DIANE DEC. 25 EXPENSES 496.60; OTHER SPECIAL REVENUE-COOP TREASURES REPORT BALANCE JANUARY 1, 2026: 567,224.65 RECEIPTS 0.00, EXPENDITURES 86,413.53; BALANCE JANUARY 26, 2026: 480,811.12; RESERVE UNEMPLOYMENT 12,000.00. NET SALARY 36,059.74, NET BENEFITS 26,485.22; BECK, MONICA JAN26 EXPENSES 193.55; BECK, TAMMI JAN26 EXPENSES 611.90; DACOTAH BANK US POSTAL SERVICE STAMPS 78.00; ERICKSON, BECKY JAN26 EXPENSES 611.15; HABECK, ANGIE JAN26 EXPENSES 50.00; HUBSCH, REBECCA JAN26 EXPENSES 50.00; JOHNSON, PAULA JAN26 EXPENSES 306.65; JUNGWIRTH, TONJA PSYCH EVALUATIONS 725.00; NEIGER, SUSAN JAN26 EXPENSES 196.81; NSU FINANCE OFFICE POSTAGE & RENT 360.01; PERRION, ANNIE JAN26 EXPENSES 280.55; PRAIRIE HEIGHTS HEALTHCARE SPEECH THERAPY SERVICES 3,086.03; PROFESSIONAL SPEECH THERAPISTS, LLC SPEECH THERAPY SERVICES 11,000.00; RASMUSSEN, LYNDASAY JAN26 EXPENSES 912.75; REYELTS, DIANE JAN26 EXPENSES 492.98; SCHUMACHER, NITA JAN26 EXPENSES 253.00; SOUTH DAKOTA SPEECH-LANGUAGE- HEARING ASSOCIATION MEMBERSHIP RENEWAL BE 75.00; WALTMAN, DIANE JAN26 EXPENSES 353.05;

Hubsch gave the business manager a report and reviewed the financial statements. The board was updated on the FY25 fiscal audit, which has been completed, and on the federal mileage rate for 2026, which has increased to \$0.725/mile. Erickson reported negotiations, caseload summaries, ACT and special education, 2025 accountability reviews, Children's Home Society, Pre-ETS Summer Initiative Grant, and region SPED Director Meetings. Erickson also discussed various SPED tools under consideration and SPED legislation. Erickson updated the board on past and upcoming training sessions and screening dates.

The board acknowledged the Semi-Annual Certification of Time and Effort.

Moved by Knuppe, seconded by Bukaske, to approve the fiscal year 2025 audit. Motion carried.

Moved by Westphal, seconded by Knuppe, to approve the contract for Haley Larson, Speech-Language Pathologist, for the 2026-2027 school year, with the contracted salary to be published with the annual 2026-2027 salaries. Motion carried.

Moved by Sumption, seconded by Bukaske, to approve the following consent agenda items: minutes of November 3, 2025, Governance Board meeting: November and December 2025, and January 2026 bills and financials. Authorize the NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board on personnel employment, budgets, policy, and other matters deemed necessary. Authorize Advisory Board of Superintendents to approve bills for payment, with final authorization at the next Governing Board meeting. Motion carried.

Moved by Westphal, seconded by Sumption, to go into executive session pursuant to SDCL 1-25-2(1); Personnel, Director's evaluation, and SDCL 1-25-2(4); Negotiations at 7:38 pm. The board came out of executive session at 7:50 pm.

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Moved by Bottum, seconded by Knuppe, to adjourn at 7:50 pm. Motion carried.

Becky Hubsch, Business Manager

Megan Clemensen, President

The addition of signatures to this page verifies these minutes as official.

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