



North Central Special Education Cooperative

1200 South Jay Street Phone: (605) 626-3359
Aberdeen, SD 57401 Fax: (605) 626-3360
ncsec@northern.edu

Unapproved minutes for the North Central Special Education Cooperative meeting on Monday, Oct. 30, 2017 NCSEC Conference Room – 10:30 am

- Meeting was called to order at 10:33 am by Chairman Schwan
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Jim Hulscher (Doland), Jeff Kosters (Frederick), Brian Heupel (Leola), and Karen Fox (Edmunds Central)
- Members Absent: Michael Kroll (Warner), Monte Nipp (Langford) and Ryan Bruns (Northwestern)
- Approve Agenda: – **Frederick/Doland**
- Disclosure of Conflict of Interest (If Any): **No conflicts to report**
- ACTION ITEMS:
 1. Approve minutes, financial statements, and bills – **Frederick/Hitchcock-Tulare**
 2. Approve Acceptable Usage Policy (2nd Reading) – **Leola/Hitchcock-Tulare**
 3. Approve Payment of \$135 to Churchill, Manolis, Freeman, Kludt, Shelton & Burns LLP Attorneys at Law for Rodney Freeman, NCSEC Attorney, to attend the annual ELA Conference – **Hitchcock-Tulare/Doland**
 4. Approve Professional Development Contract for teacher in-service break-out sessions:
Frederick/Doland
 - Penny McCormick-Gilles: \$650 (SPED Accommodations in Regular Classroom and Confidentiality)
 - Allan Bertam: \$50 + mileage (Building the Culture within your district, classroom and team)
 - Roxane Dyk: \$450 (Math interventions)
- DISCUSSION ITEMS:
 1. Director Goals:
 - January 2018 In-Service
 - Explore Collaboration with area non-NCSEC schools
 - Professional Development for NCSEC staff and Member Districts
 - Updating NCSEC Policy and Procedure Handbook
 - Technology Updates
 - Staff Communication
 2. Discussion on monthly caseloads
 - Looking into possibilities for help with speech/language caseload.
 3. SD School for the Deaf – Mobile Hearing Lab
 - Hearing Screenings in May
 4. Discussion on possible incentives for hiring hard to fill positions.
 - Scholarships
 - Signing Bonus
 - Tuition Reimbursements
 - Grad Credit Reimbursements
 5. Teacher In-Service Update
 - Wednesday, January 3, 2018
 - Break-Out Session Presenter List
 - Budget Review

- **INFORMATION ITEMS:**

1. IDEA Part B Application - approved.
2. Personnel Record Form (PRF) - submitted.
3. Risk Assessment for Educational Cooperatives:
 - Will fill out with Business Manager, Mike Weber
4. CPI Training at Frederick on November 3 & 10
5. Coop Collaboration Cohort:
 - December 1st
 - Missouri River Room in Graham Hall
 - 8:30 am – 10:30 am
6. Technology Update:
 - iPads – Mosyle Management System (Free)

Adjournment at 11:15 am – **Doland/Frederick**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Monday, November 6, 2017 at 7:00 PM – Maroon Room Graham Hall, NSU
- Regular Advisory Board Meeting:
 - Monday, December 4, 2017 at 10:30 am – TBD