

UNOFFICIAL PROCEEDINGS OF  
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE  
GOVERNANCE BOARD

REGULAR MEETING

April 6, 2020

President Nickelson called the meeting to order at 7:08 p.m. The meeting was held on-line via Zoom. Roll call attendance included Toni Bukaske – Edmunds Central, Dan Nickelson – Frederick Area, Grant Rix – Groton Area, Jeremy Bottum – Hitchcock-Tulare, Lisa Olson – Langford Area, ReEtta Sieh – Leola and Mary Mielke – Northwestern Area. Absent: Jeremy Moes – Doland and Sharon Stroschein - Warner. Others present via Zoom were Director Kristi Hilzendeger, Business Manager Mike Weber, Groton Area Superintendent Joe Schwan and coop staff members Jennifer Deutsch, Jodi Gardner, Paula Johnson, Lyndsay Rasmussen, Diane Reyelts and Roxana Uttermark.

Moved by Mielke, second Olson to approve the agenda with one addition under New Business – issue FY '21 contract based on FY '20 salary. Motion carried 7-0 on a roll call vote with members Bukaske, Nickelson, Rix, Bottum, Olson, Sieh and Mielke voting aye.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public were allowed five minutes to address the board on any topic of their choice. With no public members requesting to speak, the board proceeded with their agenda items.

Weber presented bills and financial statements from March 2020 as follows:

Treasurer's report balance March 1, 2020 – 161,431.93; Receipts – 127,393.40; Expenditures – 79,067.01; Balance March 31, 2020 – 209,758.32. MARCH NON-COOP SERVICES: Net Salary – 305.63; FIT – 35.42; Medicare – 11.46; FICA – 49.00; SDRS – 48.00; AFLAC – 4.14; Wellmark – 53.84; ReliaStar Life – .15; NCS Pearson – protocols, 10.90; Reyelts, Diane – mileage, 64.40; Uttermark, Roxana – mileage, 32.20. MARCH OTHER SPECIAL REVENUE (COOP): Net Salary – 34,758.79; FIT – 3,561.85; Medicare – 1,363.16; FICA – 5,828.64; SDRS – 6,276.78; Horace Mann – 400.00; AFLAC – 1,079.92; AXA – 1,500.00; SD Supplemental Retirement – 50.00; Wellmark – 11,442.16; ReliaStar Life – 17.13; Avesis Vision – 76.64; Aberdeen American News – legals, 124.61; Bowdle Healthcare Center – services, mileage, 3,284.10; Century Business – copies, 38.89; Deutsch, Jennifer – expenses, 894.86; Gardner, Jodi – expenses, 74.23; Goethel, Cathy – expenses, 869.55; Great Western Bank – charges, 36.30; Groton Area School District – paper, 134.40; Hempel, Mary – expenses, 525.70; Hilzendeger, Kristi – expenses, 254.30; Johnson, Paula – expenses, 433.70; NCS Pearson – protocols, 43.60; Neiger, Susan – expenses, 259.05; NSU Finance Office – rent, phone, 445.79; Quill – supplies, 141.98; Rasmussen, Lyndsay – expenses, 864.87; Reyelts, Diane – expenses, 686.13; Uttermark, Roxana – expenses, 724.17; Waltman, Diane – expenses, 440.53.

Schwan presented a list of action items from the Advisory Board Meetings held on April 6, 2020.

Hilzendeger reported on discussion and information items from the Advisory Board Meeting held on April 6, 2020, including Flex Learning Plan, IEP, Evaluation and B-3 guidance, staff Zoom meetings, Spring staff evaluations, postponements, FY '21 school calendars and Negotiation dates.

REGULAR MEETING, p 2.  
April 6, 2020

Moved by Rix, second Sieh to approve the following consent agenda items: minutes from March 2, 2020 Governance Board Meeting, bills and financial statements from March 2020 meetings, second reading of Certified Staff Performance Evaluation, ASBPT Protective Trust agreement for Health Insurance, Avesis Vision and Delta Dental as self-pay options, ASBPT Protective Trust agreement for Worker's Compensation Insurance, NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning the employment of personnel, budgets, policy and other concerns, NCSEC Advisory Board of Superintendents to approve bills for payment to be approved at the next Governance Board Meeting. Motion carried 7-0 on a roll call vote with members Bukaske, Nickelson, Rix, Bottum, Olson, Sieh and Mielke voting aye.

Moved by Bottum, second Rix to approve increases for umbrella coverage in FY '20 property/liability insurance with EMC. Motion carried 7-0 on a roll call vote with members Bukaske, Nickelson, Rix, Bottum, Olson, Sieh and Mielke voting aye.

Moved by Olson, second Sieh to honor certified and classified contracts and work agreement flexible hours and days during the COVID-19 pandemic. Motion carried 7-0 on a roll call vote with members Bukaske, Nickelson, Rix, Bottum, Olson, Sieh and Mielke voting aye.

Moved by Rix, second Bottum to issue FY '21 staff contracts and work agreements based on FY '20 salary levels with a return date of April 20, 2020 and an option to re-open negotiations at a later date. Motion carried 7-0 on a roll call vote with members Bukaske, Nickelson, Rix, Bottum, Olson, Sieh and Mielke voting aye.

Moved by Mielke, second Bukaske to go into executive session at 8:27 pm pursuant to SDCL 1-25-2(4) for negotiations. Motion carried 7-0 on a roll call vote with members Bukaske, Nickelson, Rix, Bottum, Olson, Sieh and Mielke voting aye.

President Nickelson declared the board out of executive session at 9:10 pm.

Moved by Mielke, second Sieh to adjourn. Motion carried 7-0 on a roll call vote with members Bukaske, Nickelson, Rix, Bottum, Olson, Sieh and Mielke voting aye.

---

M. J. Weber, Business Manager

---

Dan Nickelson, President

The addition of signatures to this page verifies these minutes as official.

Published once at the total approximate cost of \_\_\_\_\_.