



North Central Special Education Cooperative

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Unapproved minutes for the North Central Special Education Cooperative meeting on Thursday, July 11, 2024 K.O. Lee Library (215 4th Ave. SE Aberdeen, SD) – 10:30 am

- Meeting was called to order at 10:32 am
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Shad Storley (Langford), Jeff Kusters (Frederick), Mike Kroll (Warner), Garrett Schmidt (Doland), Rob Lewis (Northwestern), and Domenic Paolo (Leola).
- Members Absent: Kevin Kunz (Edmunds Central)
- Approve Agenda as amended – **Frederick/Doland (carries)**
- Disclosure of Conflict of Interest (If Any): **Frederick/Doland (Approve as is with no conditions) -carries**
 1. **Becky Hubsch (Business Manager): Under Contract at Groton and NCSEC**
- Public Input: **None**
- ACTION ITEMS (Consider, discuss and take all necessary action on the following items):
 1. Nominate President and Recorder for FY23 –
 - President – Joe Schwan (Groton) - **Frederick/Langford (Carries)**
 - Recorder – Jeff Clark (Hitchcock-Tulare) – **Frederick/Northwestern (Carries)**
 2. Appoint Advisory Board Negotiators for 2024-2025 school year –
 - Kevin Kunz (Edmunds Central) & Jeff Clark (Hitchcock-Tulare) pending Governing Board Member selection
 3. Approve NCSEC Handbook with changes for 2024-2025 School Year – **Hitchcock-Tulare/Warner (carries)**
 4. Consent Agenda: **Northwestern/Langford (Carries)**
 - Approval of Minute from June 10, 2024 Advisory Board meeting.
 - Approve bills and financial statements from June 2024 and July 2024
 - Authorize Business Manager to publish staff salaries:
 - Becky Erickson - \$85,000; Cathy Goethel - \$34,416.23; Paula Johnson - \$68,548.22; Susan Neiger - \$38,700; Annie Perrion - \$39,660; Lyndsay Rassmussen - \$61,527.44; Diane Reyelts - \$71,500; Diane Waltman - \$65,000; Tammi Beck - \$40,500; and Becky Hubsch - \$13,000.
 - Designate Dakotah Bank of Groton as official depository
 - Appoint Rodney Freeman as legal counsel/cooperative attorney
 - Designate Title IX Coordinator – NCSEC Business Manager Becky Hubsch
 - Designate Director of Federal Programs – NCSEC Director Becky Erickson
 - Designate Co-Op Business Manager, Becky Hubsch, South Dakota Retirement authorized agent.
 - Authorize business manager to continue existing funds, establish new accounts and invest and borrow money.
 - Approve Birth-to-Three Agreement for 2024-2025 School Year

Doland*Edmunds Central*Frederick*Groton Area*Hitchcock Tulare
Langford Area*Leola*Northwestern Area*Warner

- Approve 2024-2025 NCSEC Comprehensive Plan
- 5. Discussion and Motion to designate official newspaper.
 - Aberdeen Insider – **Langford/Warner (carries)**

- **INFORMATION/DISCUSSION ITEMS:**

1. Budget hearing will be held on July 15, 2024 during the Governing Board Meeting.
 - Becky Hubsch (NCSEC Business Manager) reviewed the proposed budget with the advisory board,
2. Federal IDEA Part B 611 & 619 funds and Application
 - Update was given on the application by NCSEC director.
3. Staff Update was given:
 - Admin Assistant
 - Speech/Language Pathologist
 - School Psychologist
4. Summer Initiative Transition Camp:
 - Update was given including financials
5. Safety Care Training
 - July 30, July 31, August 1
 - Training to be held at Warner School.
6. Totem/ASPEN
 - The subscription was renewed for 2024-2025 school year.
 - Reminder to districts that it is available for use.
7. Reminder to district to approve comprehensive plans.
8. Trainings/Important dates
 - Preschool & Hearing Screenings – handout provided for each district with dates.
 - NCSEC SPED Back to School Inservice
 - August 7th
 - 9:30-2:30 at the K.O. Lee Library in Aberdeen
 - Email was sent to all district SPED staff.
 - Proposed Board Meeting Dates – Handout provided with Advisory Board meeting dates for the year.
 - Fall IEP Trainings – Handout was provided

Adjournment at 11:29 AM – **Frederick/Northwestern (carries)**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Monday, July 15, 2024 at 7:00 PM – via Zoom
- Regular Advisory Board Meeting:
 - Monday, August 5, 2024, at 10:30 AM: NSU Campus – Jewett Science Center.