



# North Central Special Education Cooperative

1200 South Jay Street Phone: (605) 626-3359  
Aberdeen, SD 57401 Fax: (605) 626-3360  
ncsec@northern.edu

## Unapproved minutes for the North Central Special Education Cooperative meeting on Tuesday, April 28, 2020 Distance meeting via Zoom – 10:30 am

- Meeting was called to order at 10:35 am
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Monte Nipp (Langford), Karen Fox (Edmunds Central), Jeff Kosters (Frederick), Bev Myer (Leola), Ryan Bruns (Northwestern), Mike Kroll (Warner), and Jim Hulscher (Doland)
- Members Absent: None
- Approve Agenda as amended – **Leola/Doland (carries 9-0 roll call vote)**
- Disclosure of Conflict of Interest (If Any): **No conflicts to report**
- Public Input: **None**
- ACTION ITEMS (Consider, discuss and take all necessary action on the following items):
  1. Approve minutes, financial statements, and bills – **Hitchcock-Tulare/Frederick (carries 9-0 roll call vote)**
    - Minutes from April 6, 2020
    - Bills and financial statements from April 2020
  2. Approve payment for Chairman and Recorder at \$2,000 per year, half to be paid at each semester – **Doland/Warner (carries 9-0 roll call vote)**
  3. Approve \$250 stipend for business manager and director for Fund 11 Administration (FY21) – **Langford/Frederick (carries 9-0 roll call vote)**
  4. Consider, discuss, and take all necessary action on the Liability Insurance quotes – **Warner/Edmunds Central (carries 9-0 roll call vote)**
  5. Approve the Director to file the FY21 IDEA Application – **Hitchcock-Tulare/Frederick (carries 9-0 roll call vote)**
  6. Approve Business Manager job description – **Leola/Doland (carries 9-0 roll call vote)**
  7. Approve Negotiated Agreements – **Frederick/Langford (carries 9-0 roll call vote)**
  8. Approve offering staff contracts based on the FY21 negotiated agreements – **Doland/Hitchcock-Tulare (carries 9-0 roll call vote)**
  9. Consider, discuss, and take all necessary action on ESY indirect/planning time during COVID – **No Action Taken**
    - Current: For every 8 hours of service = 1 hour of planning
    - Current: Service time, indirect time (planning), travel time, and mileage
  10. Approve ESY and B3 Summer Agreements: - **Hitchcock-Tulare/Warner (9-0 roll call vote)**
    - Jennifer Deutsch – approximately 30 hours @ \$44.34 per hour
    - Mary Hempel – approximately 40 hours @ \$37.17 per hour
    - Sue Neiger – approximately 19 hours @ \$37.31 per hour
    - Diane Waltman – approximately 40 hours @ \$33.96 per hour
    - Cathy Goethel – approximately 50 hours @ \$40.56 per hour

Doland\*Edmunds Central\*Frederick\*Groton Area\*Hitchcock Tulare  
Langford Area\*Leola\*Northwestern Area\*Warner

