



North Central Special Education Cooperative

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Unapproved minutes for the North Central Special Education Cooperative meeting on Monday, August 5, 2019 NCSEC Conference Room – 10:30 am

- Meeting was called to order at 10:40 am
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Mike Kroll (Warner), Jeff Kosters (Frederick), Monte Nipp (Langford), Ryan Bruns (Northwestern), Bev Myer (Leola), and Jim Hulscher (Doland)
- Members Absent: Karen Fox (Edmunds Central)

- Approve Agenda as amended – **Frederick/Langford (carries)**

- Disclosure of Conflict of Interest (If Any): **No conflicts to report**

- Public Input: **None**

- ACTION ITEMS (Consider, discuss and take all necessary action on the following items):
 1. Advisory Board Reorganization for 2019-2020
 - President – Motion by Frederick and seconded by Hitchcock-Tulare to cast a unanimous ballot for Joe Schwan (Groton) **carries** (*Groton abstained from voting*)
 - Recorder – Motion by Frederick and seconded by Warner to cast a unanimous ballot for Jeff Clark (Hitchcock-Tulare) **carries** (*Hitchcock-Tulare abstained from voting*)
 2. Approve minutes, financial statements, and bills – **Warner/Hitchcock-Tulare (carries)**
 - Minutes from June 3, 2019
 - Bills and financial statements from July 2019
 3. Approve professional leave request for NASP Representative: **Leola/Warner (carries)**
 - Roxana Uttermark – 8 days of professional leave to fulfill duties as NASP Representative

- INFORMATION/DISCUSSION ITEMS:
 1. Fiscal Review:
 - Clean review/audit
 2. Copier Update:
 - Waiting for bids
 3. Educational Advantage (Psych reports) Update
 - Met with them last week to review product
 - Will roll out with districts individually the first week of school.
 4. Governing Board Update (handout was provided)
 5. NCSEC Governance and Advisory Board Meeting Dates were reviewed
 6. Co-Op Wide All School Calendar was provided to each district
 7. Staff Assignments were reviewed
 8. Staff Meeting Dates were discussed
 9. Discussion was held on DIBELS Training
 - September 5 or 6

Doland*Edmunds Central*Frederick*Groton Area*Hitchcock Tulare
Langford Area*Leola*Northwestern Area*Warner

10. Time and Effort Documents are completed.
11. IDEA Grant Application:
 - Submitted
12. Pre-school screening dates were reviewed
13. ESY Update was given
14. Director Goals were Presented to Advisory Board
 - Communication with Staff and Member Districts
 - Technology Updates
 - Ongoing Professional Development for Staff and Member Districts
 - Update Evaluation Tool
15. Handout was provided with dates for IEP workshops
16. Co-Op Collaboration Cohort Dates were discussed
 - October 4th
 - February 7th
17. CPR Training for Staff at August 15th In-service
18. Technology Update
 - Website Update
 - iPad Management
 - New computers for office staff

Adjournment at 11:13 am –**Frederick/ Doland (carries)**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Monday, September 3, 2019 at 7:00 PM – Maroon Room Graham Hall
- Regular Advisory Board Meeting:
 - Tuesday, August 27, 2019 at 10:30 AM – NCSEC Conference Room