

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR MEETING
SEPTEMBER 5, 2023

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Rix called the meeting to order at 6:58 p.m. The meeting was held in the NCSEC Conference Room with members joining in person and via Zoom. Present: Sara Sarah Lambert -Doland, Toni Bukaske – Edmunds Central, Eric Sumption – Frederick Area, Grant Rix – Groton Area, Jeremy Bottum – Hitchcock-Tulare, Richard Westphal – Leola, and Doug Stahl – Northwestern Area. Absent: Krissa Sampson – Langford Area, and Val Jensen – Warner. Others present Director Becky Erickson, Groton Area Superintendent Joe Schwan, and Business Manager Becky Hubsch.

Moved by Westphal, second Sumption to approve the agenda as written. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Hubsch presented the FY 2024 budget, along with bills and financial statements from July and August 2023 as follows:

Treasure's report balance July 1, 2023 – 398,398.52; Receipts – 174.72; Expenditures – 34,828.65; Balance July 31, 2023 – 363,744.59 JUNE NON-COOP SERVICES: Net Salary – 39.95; FIT – 0.10; Medicare – 1.34; FICA – 5.74; Delta Dental – 0.00; SDRS –5.56; AFLAC – 0.00, SD Supplemental – 0.00; Wellmark –0.00; Standard Life – 0.00; Gothel, Cathy – mileage, 32.10; Hempel, Mary – mileage, 43.23; Johnson, Paula- Mileage 29.48, Rasmussen, Lyndsay – mileage, 26.86. JUNE OTHER SPECIAL REVENUE (COOP): Net Salary – 11,374.09; FIT – 795.99; Medicare – 417.04; FICA – 1783.12; Delta Dental – 69.40; SDRS – 1775.06; AFLAC – 293.07; AXA Equitable – 0.00; SDRS Supplemental – 200.00; Wellmark – 1615.00; Standard Life – 26.04; Avesis – 0.00; Aberdeen American News – legals, 218.84; Apple-Ipads, 1,155.90 Century Business – copies, 85.09; Erickson, Becky-expenses 102.40; ESTR Publications-psych forms, 26.20; Gibbs, Lora – expenses, 50.00; Goethel, Cathy – expenses, 118.12; Hempel, Mary – expenses, 247.16; Johnson, Paula – expenses, 285.80; Lakeshore Learning Materials– supplies, 175.11, Mastercard-charges 3,430.57, McLeod's Printing-office supplies, 123.85, NCS Pearson, Inc.-testing forms, 4,690.87, Neiger, Susan – expenses, 218.34; NSU Finance Office – rent, phone 358.47; Quill Corporation-paper, 504.85; Rasmussen, Lyndsay – expenses, 300.87; Reyelts, Diane – expenses, 50.00, Speech Corner-supplies 101.97, Super Duper Publications-supplies 186.84; Uttermark, Roxana – expenses, 50.00; Waltman, Diane – expenses, 313.97; Western Psychological Services-testing supplies 1,167.55.

Treasure's report balance August 1, 2023 – 363,744.59; Receipts – 3,563.12; Expenditures – 32120.23; Balance August 31, 2023 – 335,187.48 JUNE NON-COOP SERVICES: Net Salary – 203.34; FIT – 0.00; Medicare – 6.82; FICA – 29.18; Delta Dental – 0.00; SDRS –28.24; AFLAC – 0.00, SD Supplemental – 0.00; Wellmark –0.00; Standard Life – 0.00; Johnson, Paula- Mileage 96.94. AUGUST OTHER SPECIAL REVENUE (COOP): Net Salary – 10,640.65; FIT – 844.50; Medicare – 393.98; FICA – 1684.74; Delta Dental – 69.40; SDRS – 1679.92; AFLAC – 293.07; AXA Equitable – 0.00; SDRS Supplemental – 200.00; Wellmark – 1615.00; Standard Life – 26.04;

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Avesis – 0.00; Aberdeen American News – legals, 23.98; ASBSD-convention, 205.00; Erickson, Becky-expenses 619.08; Gibbs, Lora – expenses, 109.69; Goethel, Cathy – expenses, 544.53; Hempel, Mary – expenses, 333.62; Johnson, Paula – expenses, 102.40; Mastercard-charges 592.68, Midwest Special Instruments.-calibrations, 570.00, Neiger, Susan – expenses, 84.58; NSU Finance Office – rent, 350, computer 1,459.00; Perrion, Annie-expenses, 162.01; Pro-Ed Inc- protocols, 551.10; Rasmussen, Lyndsay – expenses, 364.40; Reyelts, Diane – expenses, 50.00, Riverside Insights-manipulatives 55.70; SD Speech-Language-Hearing-job advertisement 150.00; USD Center for Disabilities-conference fee 125; Uttermark, Roxana – expenses, 280.00; Waltman, Diane – expenses, 157.42.

Schwan presented a list of action items from the July and August 2023 Advisory Board Meeting, including prior minutes, bills, financials, surplus listing, resignation of Haylee Kappenman, SLP with liquidated damages, approval of NCSEC Special Education Comprehensive Plan, approval of NESD Head Start agreement, approval of final budget, and denial of contract amendment for Annie Perrion from MS+30 to MS+45.

Erickson reported on discussion and information items from the July and August 2023 Advisory Board Meeting including IDEA application update, Bright Beginnings, ADOS/ASERT training opportunities, 2023-2028 Accountability Schedule, Updated Eligibility/IEP documents, Procedural Safeguards/Parental Rights, staffing update, caseload summaries and district assignments, preschool screenings, hearing screenings, back to school in-service, tri-state law conference, SD Conference on Developmental Disabilities, IEP workshops, paraprofessional training, and FERPA Virtual Training.

Moved by Stahl, second Bottum to approve the FY 2024 Budget. Motion carried.

Moved by Bottum, second by Westphal, to deny lane change for Annie Perrion from MS+30 to MS+45 due to notification after the June 1 deadline. Motion carried.

Moved by Westphal, second Sumption to approve the following consent agenda items: approve minutes from July 13, 2023, Governing Board meeting, approve minutes from August 21, 2023, Special Governing Board meeting, approve July and August 2023 bills and financial statements, declare items as surplus, approve agreement with Northeast SD Head Start Program, approve NCSEC Special Education Comprehensive Plan, authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning employment of personnel, budgets, policy, and other matters deemed necessary, authorize NCSEC Advisory Board of Superintendents to approve bills for payment with final approval at the next meeting of the Governance Board. Motion carried.

Moved by Westphal, second Sumption to adjourn at 7:36 pm. Motion carried.

Becky Hubsch, Business Manager

Grant Rix, President

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The addition of signatures to this page verifies these minutes as official.

Published once at the total approximate cost of _____.