

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR MEETING

May 2, 2022

President Rix called the meeting to order at 7:01 p.m. The meeting was held in the Groton Area Conference Room with members joining via Zoom. Present: Craig Hansen – Doland, Toni Bukaske – Edmunds Central, Grant Rix – Groton Area, Jeremy Bottum – Hitchcock-Tulare, Jennifer Wegleitner – Langford Area, Richard Westphal – Leola and Doug Stahl – Northwestern Area. Absent: Eric Sumption – Frederick Area and Sharon Stroschein – Warner. Others present Director Kristi Hilzendeger, Business Manager Mike Weber, and incoming Director Becky Erickson.

Moved by Stahl, second Hansen to approve the agenda as presented. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members requesting to speak, the board proceeded with their agenda items.

Weber presented bills and financial statements from April 2021 as follows:

Treasurer's report balance April 1, 2022 – 233,032.36; Receipts – 278,677.20; Expenditures – 84,444.18; Balance April 30, 2022 – 427,265.38. APRIL NON-COOP SERVICES: Net Salary – 315.74; FIT – 36.15; Medicare – 11.98; FICA – 51.16; Delta Dental – 2.62; SDRS – 50.40; AFLAC – 4.14; SD Supplemental Retirement, Wellmark – 53.84; Standard Life – .15; Hilzendeger, Kristi – stipend, 250.00; Johnson, Paula – mileage, 2.34; NCS Pearson – supplies, 22.80; Rasmussen, Lyndsay – mileage, 33.93; Reyelts, Diane – mileage, 131.04; Waltman, Diane – mileage, 18.72; Weber; Michael – stipend, 250.00. APRIL OTHER SPECIAL REVENUE (COOP): Net Salary – 35,532.54; FIT – 3,634.37; Medicare – 1,513.86; FICA – 6,473.26; Delta Dental – 384.66; SDRS – 6,803.40; Horace Mann – 400.00; AFLAC – 896.27; AXA – 1,500.00; SD Supplemental Retirement – 4,628.46; Wellmark – 9,556.16; Standard Life – 15.21; Avesis – 58.08; AAN – legals, 114.16; Century Business – copies, 107.46; Clark, Jeff – recorder, 1,000.00; Deutsch, Jennifer – expenses, 2,002.65; Gibbs, Lora – expenses, 45.00; Goethel, Cathy – expenses, 1,124.91; Great Western Bank – charges, 15.00; Hempel, Mary – expenses, 793.80; Hilzendeger, Kristi – expenses, 566.82; Johnson, Paula – expenses, 571.50; Kappenman, Haylee – expenses, 551.61; NCS Pearson – supplies, 262.21; Neiger, Susan – expenses, 289.98; NCSE Coop – fee, 11.30; NSU Finance Office – rent and phone, 444.37; NSU Post Office – postage, 18.10; NSU Bookstore – supplies, 2.50; Rasmussen, Lyndsay – expenses, 1,767.24; Reyelts, Diane – expenses, 658.08; Schwan, Joe – chairman, 1,000.00; Uttermark, Roxana – expenses, 616.55; Waltman, Diane – expenses, 1,557.46.

Weber reviewed the 2022-23 NCSEC Preliminary Budget in accordance with SDCL 13-11-12. No action was taken.

Hilzendeger presented a list of action items from the Advisory Board Meetings held on April 26, 2022, minutes, financials and bills, Chairman and Recorder semester stipends, Business Manager and Director Fund 11 stipends, FY '23 IDEA application, FY '23 Local Shares and ESY/B3 staff summer agreements.

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Hilzendege reported on discussion and information items from the Advisory Board Meeting held on April 26, 2022, including preliminary FY '23 budget, Comprehensive Plan, IDEA funds, staff contracts, SLP position, hearing screenings, caseload summaries, Cooperative Membership Agreements, and Preschool Screening dates.

Moved by Bottum, second Westphal to approve the following consent agenda items: minutes from April 4, 2022 and April 19, 2022 Governing Board Meetings, bills and financial statements from April, 2022, authorize Director to file IDEA application, staff contracts and work agreements, FY '23 ESY and Birth to 3 Summer Service Agreements for Jennifer Deutsch – 32 hours @ \$48.45/hour, Cathy Goethel – 45 hours @ \$44.66/hour, Mary Hempel – 55 hours @ \$41.28/hour, Paula Johnson – 55 hours @ \$42.57/hour, Haylee Kappenman – 65 hours @ \$35.85/hour, Sue Neiger – 50 hours @ \$41.42/hour, Lyndsay Rasmussen – 70 hours @ \$39.92/hour and Diane Waltman – 45 hours @ \$38.07/hour, authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning the employment of personnel, budgets, policy and other concerns deemed necessary, authorize NCSEC Advisory Board of Superintendents to approve bills payment to be approved at the next Governance Board Meeting. Motion carried.

Moved by Bottum, second Hansen to approve Advisory Board Chairman and Recorder stipends at \$2,000 per year paid in two semester payments. Motion carried.

Moved by Westphal, second Bukaske to approve Business Manager and Director Fund 11 stipends at \$250 per year. Motion carried.

Moved by Stahl, second Bukaske to set FY '23 local shares at \$375,000. Motion carried.

Moved by Stahl, second Westphal to hire Annie Perrion as .4 FTE, SLP with salary to be published in July. Motion carried.

Moved by Westphal, second Hansen to adjourn at 7:48 pm. Motion carried.

M. J. Weber, Business Manager

Grant Rix, President

The addition of signatures to this page verifies these minutes as official.
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