**Unapproved minutes for the North Central Special Education Cooperative meeting on Monday, Oct. 2, 2017**

**NCSEC Conference Room – 10:30 am**

* Meeting was called to order at 10:39 am by Chairman Schwan
* Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Michael Kroll (Warner), Jim Hulscher (Doland), Jeff Kosters (Frederick), Brian Heupel (Leola), Monte Nipp (Langford), Ryan Bruns (Northwestern) and Karen Fox (Edmunds Central)
* Members Absent: None
* Approve Agenda: – **Warner/Doland**
* Disclosure of Conflict of Interest (If Any): **No conflicts to report**
* ACTION ITEMS:
  1. Approve minutes, financial statements, and bills – **Leola/Northwestern**
  2. Approve Conflict Disclosure Policy Revision (2nd Reading) – **Hitchcock-Tulare/Frederick**
  3. Approve Criminal Background Check Policy (2nd Reading) – **Northwestern/Langford**
  4. Approve revised contract with Center for Disabilities: **Doland/Warner**
     + Presenter has changed as well as the cost has went down.
* DISCUSSION ITEMS:
  1. Teacher In-Service
     + Wednesday, January 3, 2018
     + Flyer was included with packet
     + Discussion was held on options for lunch.
  2. CPI Training
     + Working with Frederick to find a date for training.
     + Train the Trainer – Kristi will be taking Roxana’s place as a trainer for CPI and will attend the 5 day training with Diane this spring.
  3. 1st Reading of the Technology Usage Policy
* INFORMATION ITEMS:
  1. Monthly caseloads were reviewed and a handout provided for districts
  2. Reading and Data Assistance:
     + Workshops to be held at Edmunds Central and Langford
  3. Technology Update:
     + Working on updating the NCSEC Website
     + Working on updating the procedures for staff and iPads to make all Apple ID’s separate instead of using their own personal accounts or the one NCSEC account.

Adjournment at 11:16 am – **Frederick/Doland**

**Upcoming Board Meetings:**

* Regular Advisory Board Meeting:
  + Monday, October 30, 2017 at 10:30 am – NCSEC Conference Room.
* Governance Board Meeting:
  + Monday, November 6, 2017 at 7:00 PM – Maroon Room Graham Hall, NSU