

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

February 5, 2024

PAGE 1

Rix called the meeting to order at 7:00 p.m. The meeting was held in the NCSEC Conference Room, Present: Sarah Lambert-Doland (Zoom), Toni Bukaske–Edmunds Central, Eric Sumption-Fredrick, Jeremy Bottum – Hitchcock-Tulare, Krissa Sampson – Langford Area, Richard Westphal – Leola, Doug Stahl – Northwestern Area, Absent: Val Jensen – Warner. Others present were Director Becky Erickson, and Business Manager Becky Hubsch.

Moved by Westphal, second Bukaske to approve the agenda with an amendment of an addition to the consent agenda #2 to approve the resignation/retirement of Mary Hempel at the completion of her 2023-2024 contract with early resignation benefits, and #3 Establish negotiation team. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Hubsch presented bills and financial statements from November 2023, December 2023, and January 2024 as follows:

Treasure's report balance November 1, 2023 – 271,258.29; Receipts – 277.43; Expenditures – 89,025.46; Balance November 30, 2023 – 182,510.26 OCTOBER NON-COOP SERVICES: Net Salary – 314.63; Benefits:\$260.38; Gothel, Cathy – mileage, 13.10; Johnson, Paula- mileage 34.79, Reyelts, Diane-mileage-110.04. OCTOBER OTHER SPECIAL REVENUE (COOP): Net Salary – 39,407.15; Benefits- 36,682.21; Aberdeen American News legals 61.32; Beck, Tammi-expenses 661.12, Erickson, Becky-expenses 934.91,Gibbs, Lora – expenses, 86.43; Goethel, Cathy – expenses, 1,259.55; Hempel, Mary – expenses, 910.67; Hubsch-expenses 72.00, Johnson, Paula – expenses, 563.15, Mastercard-charges 174.91, Neiger, Susan – expenses, 271.39; NSU Finance Office – rent, phone,437.79, Perrion-Annie-expenses 696.49, Pro-Ed record forms, 132.00, Rasmussen, Lyndsay – expenses, 1,895.79; Reyelts, Diane – expenses, 1,219.83, SASD-workshop 50.00, Uttermark, Roxana – expenses, 50.00, Waltman, Diane – expenses, 875.64.

Treasure's report balance December 1, 2023 – 182,510.26 ; Receipts – 198.05; Expenditures – 87,359.37; Balance December 31, 2023 – 95,348.94 NOVEMBER NON-COOP SERVICES: Net Salary – 314.63; Benefits: \$260.38; Erickson, Becky – mileage, 73.36, Johnson, Paula- mileage 26.20; Reyelts, Diane-mileage-91.70. NOVEMBER OTHER SPECIAL REVENUE (COOP): Net Salary – 38,171.20, Benefits- 36,089.74; Aberdeen American News-legals 64.02, Beck, Tammi-expenses 609.37;Century Business – copies, 58.03, Clark, Jeff-1st half recorder 1,000.00; Eide Bailly-FY 23 audit 5,000.00,Erickson, Becky-expenses 465.09, Gibbs, Lora – expenses, 50.00; Goethel, Cathy – expenses, 853.27; Hempel, Mary – expenses, 1,023.27, Johnson, Paula – expenses, 467.89; Mastercard-charges 187.81, Neiger, Susan – expenses, 269.43; NSU Finance Office – rent, phone 437.71, NSU Post Office-postage 13.00, Perrion-Annie-expenses 823.49; Rasmussen, Lyndsay – expenses, 1,798.20; Reyelts, Diane – expenses, 1,223.76, Schwan, Joseph-

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

February 5, 2024

PAGE 2

FY 24 chairman 1st half 1,000.00, Uttermark, Roxana – expenses, 50.00; Waltman, Diane – expenses, 826.11, Western Psychological Services-ABLLS R protocol- 44.95.

Treasure's report balance January 1, 2024 – 95,348.94; Receipts – 383,482.37; Expenditures – 88,668.51; Balance January 31, 2024 – 390,162.80 DECEMBER NON-COOP SERVICES: Net Salary – 315.31; Benefits:\$259.70; Gothel, Cathy – mileage, 37.52; Reyelts, Diane-mileage-35.51. DECEMBER OTHER SPECIAL REVENUE (COOP): Net Salary – 37,842.51; Benefits- 35,782.98; Beck, Tammi-expenses 398.40, Century Business Products copies 67.26, Erickson, Becky-expenses 430.56, ESTR Publications TRS 1.0/2.0 68.60, Gibbs, Lora – expenses, 50.00; Goethel, Cathy – expenses, 646.30; Hempel, Mary – expenses, 626.20; Hubsch-expenses 27.72, Johnson, Paula – expenses, 405.74, Mastercard-charges 31.84, NCS Pearson-WISC-V forms 396.86, Neiger, Susan – expenses, 269.72; NSU Finance Office – rent 350.00, NSU Post Office-postage 14.59, Perrion-Annie-expenses 410.12, Rasmussen, Lyndsay – expenses, 1,173.59; Reyelts, Diane – expenses, 904.25, SDSLHA-job posting 75.00, USD-conference registration 160.00, Uttermark, Roxana – expenses, 50.00, Waltman, Diane – expenses, 482.82.

Hubsch business manager report included a discussion on health insurance provider options, a year-to-date financial report, and a federal mileage rate increase to \$0.67/mile.

Erickson updated caseload summaries, yearly evaluation comparisons, psych services, and SLP updates. Internal reviews have been taking place, along with working with districts on their Special Education accountability reviews with Langford this year, and Leola, Fredrick, Groton, and Edmunds Central happening 24-25 school year. Spring screening schedules have been set, and the board has been provided with potential preschool schedule changes for next year. Erickson notified the board of applying for the Pre-ETS Summer Initiative Grant, and she is wrapping up staff evaluations. Erickson also provided a list of upcoming training to the board.

Stahl moved, second Sumption, to approve Susan Neiger's resignation/retirement at the completion of her 2023-2024 contract and a \$500 early retirement payout to be paid at the end of her contract. The motion carried.

Moved by Stahl, second Bottum, to approve the resignation/retirement of Mary Hempel at the completion of her 2023-2024 contract and a \$500 early retirement payout to be paid at the end of her contract. Motion carried.

The Board established a 2024 negotiation team with Lambert and Westphal as Governing Board representatives.

Discussions were held on restraint/seclusion tools and the opportunity to train in Safety Care. No action was taken.

The Board acknowledged the semi-annual certification of Time & Effort documentation.

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

February 5, 2024

PAGE 3

Moved by Westphal, second by Lambert, to approve the following consent agenda items: minutes from November 6, Governing Board meeting, November 2023, December 2023, and January 2024 bills and financial statements, authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning employment of personnel, budgets, policy, and other matters deemed necessary, and authorize NCSEC Advisory Board of Superintendents to approve bills for payment with final approval at the next meeting of the Governance Board.

Moved by Bukaske, second Sampson to move into executive session pursuant SDCL 1-25-2(1) personnel, Director's evaluation, and SDCL 1-25-2(4); Negotiations at 8:01pm. Motion carried. Board declared to be out of executive session at 8:27pm.

Moved by Bottum, second Westphal to adjourn at 8:28pm. Motion carried.

Becky Hubsch, Business Manager

Grant Rix, President

The addition of signatures to this page verifies these minutes as official.

Published once at the total approximate cost of _____.