



North Central Special Education Cooperative

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Unapproved minutes for the North Central Special Education Cooperative meeting on Tuesday, February 28, 2023 NCSEC Conference Room #212 (NSU Campus) – 10:30 am

- Meeting was called to order at 10:38 am
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Kevin Kunz (Edmunds Central), Garrett Schmidt (Doland), Rob Lewis (Northwestern), Mike Kroll (Warner), Bev Myer (Leola), and Jeff Koster (Frederick)
- Members Absent: (Langford)
- Approve Agenda – **Frederick/Warner (carries)**
- Disclosure of Conflict of Interest (If Any): **None**
- Public Input: **None**
- ACTION ITEMS (Consider, discuss and take all necessary action on the following items):

Consent Agenda: **Hitchcock-Tulare/Frederick (Carries)**

1. Approval of Minutes, Financial Statements, and Bills
 - Minutes from February 6, 2023
 - Approve bills and financial statements from February 2023
 2. Approve resignation of Business Manager, Mike Weber, effective June 30, 2023 – **Hitchcock-Tulare/Doland (carries)**
 - **The North Central Special Education Cooperative and its member schools would like to thank Mr. Weber for his years of dedicated service as Business Manager and wish him all the best in his retirement.**
 3. Review and approve amendments to job description of the Business Manager – **Frederick/Doland (carries)**
- INFORMATION/DISCUSSION ITEMS:
 1. Caseload Summary:
 - Caseloads were reviewed and a handout was provided for each district.
 - Caseloads are seeing a slight rise within some areas.
 2. Update given on Yearly Evaluation Comparison (handout provided)
 3. ED Plan rollout for Indicators 11 & 12
 - Site is not completely ready yet, but some things are up and running correctly.
 4. Spring Screening schedule:
 - March 3 – Langford, Warner
 - March 23 - Frederick
 5. District Calendars for 2023-2024

Doland*Edmunds Central*Frederick*Groton Area*Hitchcock Tulare
Langford Area*Leola*Northwestern Area*Warner

- Forward to NCSEC when approved at district level.
6. Virtual Learning Guidance
 - Information given on what the state is giving for guidance when virtual learning is used for service time when schools are at home doing E-learning for snow days.
 7. Internal Reviews:
 - Plan will be developed for Co-op so staff isn't overwhelmed.
 8. Early childhood evaluations/BDI Training:
 - Friday, March 31st (AM)
 9. Federal Mileage increase as of January 1, 2023
 - Current rate will be \$0.655 up from \$0.625
 10. Audit:
 - Completed audit was finished and everything was good.
 11. Ipswich Contract:
 - No increase since 2018
 - Proposal to increase contract from \$18,000 to \$21,000 for 15 evaluations.
 12. Past and Upcoming Trainings:
 - 3 Part Series on Challenging Behaviors through USD
 - January, February, March
 - Diane, Becky, Annie
 - Dyslexia Winter Workshop through CASE
 - Roxanna, Diane, Becky
 - SPED Conference at Deadwood
 - March 15-16

Executive Session: SDCL 1-25-2(1) Personnel, Business Manager & SLP vacancies; SDCL 1-25-2(4) Negotiations

In: **Warner/Hitchcock-Tulare at 11:00 am (carries)**

Out: Chairman Schwan declared the board out of executive session at **11:38 am**

Adjournment at 11:38 AM – **Frederick/Doland (carries)**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Monday, March 6, 2023, at 7:00 PM - Groton High School Conference Room & via Zoom
- Regular Advisory Board Meeting:
 - Tuesday, March 28, 2023, at 10:30 AM: NCSEC Conference Room on NSU Campus.