

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR MEETING

March 2, 2020

President Nickelson called the meeting to order at 7:00 pm in the Gold Room #268 at NSU Student Union. Members present: Jeremy Moes – Doland, Morina Hauck – Edmunds Central, Dan Nickelson – Frederick Area, Grant Rix – Groton Area, Jeremy Bottum – Hitchcock-Tulare, Wes Westphal – Leola, Mary Mielke – Northwestern & Sharon Stroschein – Warner. Absent: Lisa Olson – Langford. Others present were: Director Kristi Hilzendeger, Edmunds Central Superintendent Karen Fox, Business Manager Mike Weber and staff member Roxana Uttermark.

Moved by Rix, second Westphal to approve the agenda as presented. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public were allowed five minutes to address the board on any topic of their choice. With no public member present to speak, the board proceeded with their remaining agenda items.

Weber presented bills and financial statements from January and February 2020 as follows:

Treasurer's report balance January 1, 2020 – 288,385.75; Receipts – 215.08; Expenditures – 80,777.85; Balance January 31, 2020 – 207,822.98. JANUARY NON-COOP SERVICES: Net Salary – 305.63; FIT – 35.42; Medicare – 11.46; FICA – 49.00; SDRS – 48.00; AFLAC – 4.14; Wellmark – 53.84; Reliastar Life - .15; Reyelts, Diane – mileage, 103.50, Uttermark, Roxana – mileage, 32.20. JANUARY OTHER SPECIAL REVENUE (COOP): Net Salary – 34,415.38; FIT – 3,510.25; Medicare – 1,349.90; FICA – 5,771.92; SDRS – 6,221.90; Horace Mann – 400.00; AFLAC – 1,079.92; AXA Equitable – 1,500.00; SD Supplemental Retirement – 50.00, Wellmark – 11,442.16; Reliastar Life – 17.13; Avesis Vision – 76.64; American News – legals, 233.68; Bowdle Healthcare – services, 2,425.80; Century Business - copies, 34.07; Deutsch, Jennifer – expenses, 915.73; Edmunds Central – dues, 40.00; Eide Bailly – audit, 2,070.07; Gardner, Jodi – expenses, 127.69; Goethel, Cathy – expenses, 906.51; Great Western Bank – charges, 804.31; Hempel, Mary – expenses, 560.20; Hilzendeger, Kristi – expenses, 523.98, Johnson, Paula – expenses, 476.85; Neiger, Susan – expenses, 171.50; NSU – rent, printing, 362.00; NSU Post Office – postage, 21.08; Office Depot – supplies, 55.78; Quality Inn – lodging, 75.00; Rasmussen, Lyndsay – expenses, 809.75; Red Road Inn – fee, 1,500.00; Reyelts, Diane – expenses, 268.10; Ron's Market – juice, 39.50; SASD – fee, 30.00; Sheraton – lodging, 225.00; Sutton, Shelly – cupcakes, 450.00; Uttermark, Roxana – expenses, 516.50, Waltman, Diane – expenses, 432.55.

Treasurer's report balance February 1, 2020 – 207,822.98; Receipts – 34,884.87; Expenditures – 81,275.92; Balance February 29, 2020 – 161,431.93. FEBRUARY NON-COOP SERVICES: Net Salary – 305.63; FIT – 35.42; Medicare – 11.46; FICA – 49.00; SDRS – 48.00; AFLAC – 4.14; Wellmark – 53.84; Reliastar Life - .15; NCS Pearson – protocols, 22.00, Reyelts, Diane – mileage, 135.70. FEBRUARY OTHER SPECIAL REVENUE (COOP): Net Salary – 34,892.12; FIT – 3,581.88; Medicare – 1,368.32; FICA – 5,850.66; SDRS – 6,298.10; Horace Mann – 400.00; AFLAC – 1,079.92; AXA Equitable – 1,500.00; SD Supplemental Retirement – 50.00; Wellmark –

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11,442.16; Reliastar Life – 17.13; Avesis Vision – 76.64; Bowdle Healthcare – services, 3,805.20; Century Business – copies, 32.74; Deutsch, Jennifer – expenses, 805.16; Gardner, Jodi – expenses, 45.00; Goethel, Cathy – expenses, 1,161.08; Great Western Bank – charges, 243.75; Hempel, Mary – expenses, 373.90; Hilzendeger, Kristi – expenses, 515.48, Johnson, Paula – expenses, 381.95; LRP Publications – subscription, 374.50; My Place Hotel – lodging, 77.00; NCS Pearson – protocols, 88.88; Neiger, Susan – expenses, 219.57; NSU – expenses, 448.59; NSU Post Office – postage, 26.08; NSU Bookstore – batteries, 5.40; Quill – supplies, 57.26; Rasmussen, Lyndsay – expenses, 1,510.68; Reyelts, Diane – expenses, 583.78; SD Teacher Placement – fee, 435.00; Uttermark, Roxana – expenses, 524.55; Waltman, Diane – expenses, 331.93.

Superintendent Fox presented a list of action items from the Advisory Board Meeting held on February 3, 2020 and February 27, 2020 including minutes and bills, teacher in-service billing, FY '21 speech services and Psychological Contract with Ipswich School District.

Director Hilzendeger reported on discussion and information items from the Advisory Board Meeting held on February 3 and February 27, 2020 including, preschool student teacher, time and effort documents, workers compensation and property/liability insurance, negotiation members, evaluation tools, technology update, Psychologist Intern, accountability review, Collaboration Cohort, hearing screening dates, caseloads, FY '21 calendars, Staff Performant Evaluation Policy and state SPED Conference dates.

Moved by Stroschein, second Bottum to approve the following consent agenda items: minutes from January 6, 2020 Governing Board Meeting, approve bills and financial statements from January and February 2020, teacher in-service billing, Psychological Services Contract with Ipswich, Staff Evaluation Tool Policy, NCSEC Advisory Board of Superintendents making recommendations to Governance Board concerning employment of personnel, budgets, policy and other concerns deemed necessary, NCSEC Advisory Board of Superintendents approving bills for payment with final approval at the next Governance Board Meeting. Motion carried.

The board reviewed first reading of Staff Performance Evaluation Policy.

Moved by Mielke, second Hauck to approve FY '21 Speech Service Contract with Bowdle Healthcare at \$52/hour. Motion carried.

ReEtta Sieh was appointed to take Lisa Olson's place on the negotiation team.

Moved by Rix, second Hauck to go into executive session at 7:48 pm, pursuant to SDCL 1-24-2(1) for a personnel matters and SDCL 1-24-2(4) for negotiations. Motion carried.

Nickelson declared the board out of executive session at 8:25 pm.

Moved by Mielke, second Westphal to hold a special meeting on April 6, 2020 at 7:00 pm. Motion carried.

Moved by Stroschein, second Moes to adjourn. Motion carried.

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M. J. Weber, Business Manager

Dan Nickelson, President

The addition of signatures to this page verifies these minutes as official.
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