



# North Central Special Education Cooperative

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## Unapproved minutes for the North Central Special Education Cooperative meeting on Monday, February 6, 2023 NCSEC Conference Room #212 (NSU Campus) – 10:30 am

- Meeting was called to order at 10:32 am
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Kevin Kunz (Edmunds Central), Garrett Schmidt (Doland), Rob Lewis (Northwestern), Mike Kroll (Warner), Bev Myer (Leola), and Jeff Koters (Frederick)
- Members Absent: Ryan Bruns (Langford)
- Approve Agenda – **Warner/Edmunds Central (carries)**
- Disclosure of Conflict of Interest (If Any): **None**
- Public Input: **None**
- ACTION ITEMS (Consider, discuss and take all necessary action on the following items):

### Consent Agenda: **Frederick/Hitchcock-Tulare (Carries)**

1. Approval of Minutes, Financial Statements, and Bills
  - Minutes from January 4, 2023
  - Approve bills and financial statements from January 2023
2. Consider reduction of employment request from Sue Neiger – **tabled until more information is gathered on potential full-time employees.**

- INFORMATION/DISCUSSION ITEMS:

1. Caseload Summary:
  - Caseloads were reviewed and a handout was provided for each district.
  - Caseloads are seeing a slight rise within some areas.
2. Update given on Yearly Evaluation Comparison (handout provided)
3. Time and Effort Documents
  - All have been returned and completed
4. ED Plan rollout for Indicators 11 & 12
  - All districts have received email with login instructions.
5. Spring Screening schedule
  - Handout provided with updated dates
6. District Calendars for 2023-2024
  - Forward to NCSEC when approved at district level.
7. Virtual Learning Guidance
  - Information given on what the state is giving for guidance when virtual learning is used for service time.

Doland\*Edmunds Central\*Frederick\*Groton Area\*Hitchcock Tulare  
Langford Area\*Leola\*Northwestern Area\*Warner

8. Bright Beginnings update given
9. Internal Reviews:
  - NCSEC Director will check with State on how to handle internal reviews for Co-Op staff that service multiple districts.
10. Early childhood evaluations/BDI Training:
  - Discussion on who gives BDI training when child is turning 6 years old.
  - Discussion on possible BDI training for district staff.
11. Requisitions:
  - Handed out requisition forms to NCSEC staff at January meeting with forms due back at the March staff meeting.
12. Staff Evaluations:
  - Will all be completed by the end of next week.
13. Past and Upcoming Trainings:
  - Dyslexia Training through SDSLHA
  - 3 Part Series on Challenging Behaviors through USD
    - January, February, March
  - Dyslexia Winter Workshop through CASE
    - February 8-10
  - Collaboration Cohort
    - Sent out information on Transition to those who could not attend.
  - SPED Conference at Deadwood
  - Early Childhood Conference
    - April in Huron
  - Title IX Training
    - NCSEC Director completed last week

Executive Session: SDCL 1-25-2(1) Personnel/Director's Evaluation

In: **Edmunds Central/Warner at 11:13 am (carries)**

Out: Chairman Schwan declared the board out of executive session at **11:25 am**

Adjournment at 11:25 AM – **Frederick/Leola (carries)**

#### **Upcoming Board Meetings:**

- Governance Board Meeting:
  - Monday, March 6, 2023, at 7:00 PM - Groton High School Conference Room & via Zoom
- Regular Advisory Board Meeting:
  - Tuesday, February 28, 2023, at 10:30 AM: NCSEC Conference Room on NSU Campus.