

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR MEETING

January 6, 2020

President Nickelson called the meeting to order at 7:00 pm in the Gold Room #268 at NSU Student Union. Members present: Jeremy Moes – Doland, Toni Bukaske – Edmunds Central, Dan Nickelson – Frederick Area, Jeremy Bottum – Hitchcock-Tulare, ReEtta Sieh – Leola, Mary Mielke – Northwestern & Sharon Stroschein – Warner. Absent: Grant Rix – Groton Area & Lisa Olson – Langford. Others present were: Director Kristi Hilzendeger, Groton Area Superintendent Joe Schwan, Business Manager Mike Weber, and staff members Jennifer Deutsch & Roxana Uttermark.

Moved by Stroschein, second Bottum to approve the agenda with one amendment regarding federal mileage rate under new business. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public were allowed five minutes to address the board on any topic of their choice. With no public member present to speak, the board proceeded with their remaining agenda items.

Weber presented bills and financial statements from November and December 2019 as follows:

Treasurer's report balance November 1, 2019 – 273,578.96; Receipts – 9,152.28; Expenditures – 86,403.69; Balance November 30, 2019 – 196,327.55. NOVEMBER NON-COOP SERVICES: Net Salary – 304.87; FIT – 36.18; Medicare – 11.46; FICA – 49.00; SDRS – 48.00; AFLAC – 4.14; Wellmark – 53.84; Reliastar Life - .15; Deutsch, Jennifer – mileage, 4.64; Goethel Cathy – mileage, 9.28; Hempel, Mary – mileage, 71.92; Reyelts, Diane, mileage, 146.16. NOVEMBER OTHER SPECIAL REVENUE (COOP): Net Salary – 34,961.40; FIT – 3,603.26; Medicare – 1,371.26; FICA – 5,863.24; SDRS – 6,304.28; Horace Mann – 400.00; AFLAC – 1,079.92; AXA Equitable – 1,500.00; SD Supplemental Retirement – 50.00, Wellmark – 11,442.16; Reliastar Life – 17.13; Avesis Vision – 76.64; American News – legals, 109.43; Apple Inc. – macbook, 999.00; Bowdle Healthcare – services, 2,892.60; Century Business - copies, 33.52; Churchill, Manolis, Freeman, Kludt & Shelton – expenses, 140.00; Clark, Jeff – services, 1,000.00; Deutsch, Jennifer – expenses, 913.24; Eide Bailly – services, 6,200.00; Gardner, Jodi – expenses, 45.00; Goethel, Cathy – expenses, 1,253.12; Great Western Bank – charges, 796.11; Groton Area Schools – paper, 201.60; Hempel, Mary – expenses, 478.84; Hilzendeger, Kristi – expenses, 928.54, Holiday Inn – lodging, 203.98; Johnson, Paula – expenses, 416.20; NCS Pearson – supplies, 596.00; Neiger, Susan – expenses, 286.63; NSU – rent, 350.00; NSU Post Office – postage, 220.78; Rasmussen, Lyndsay – expenses, 1,783.26; Reyelts, Diane – expenses, 976.26; Schwan, Joe – services, 1,000.00; Sheraton – lodging, 330.00; Uttermark, Roxana – expenses, 634.86, Waltman, Diane – expenses, 760.94.

Treasurer's report balance December 1, 2019 – 196,327.55; Receipts – 182,969.32; Expenditures – 90,911.12; Balance December 31, 2019 – 288,385.75. DECEMBER NON-COOP SERVICES: Net Salary – 304.87; FIT – 36.18; Medicare – 11.46; FICA – 49.00; SDRS – 48.00; AFLAC – 4.14; Wellmark – 53.84; Reliastar Life - .15; Goethel, Cathy – mileage, 37.12; Neiger, Susan – mileage, 41.30; Rasmussen, Lyndsay – mileage, 35.96; Reyelts, Diane – mileage, 145.00; Waltman, Diane – mileage, 39.44. DECEMBER OTHER SPECIAL REVENUE (COOP): Net Salary – 34,869.26;

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FIT – 3,653.86; Medicare – 1,369.96; FICA – 5,857.72; SDRS – 6,304.92; Horace Mann – 400.00; AFLAC – 1,079.92; AXA Equitable – 1,500.00; SD Supplemental Retirement – 50.00; Wellmark – 11,442.16; Reliastar Life – 17.13; Avesis Vision – 76.64; Bowdle Healthcare – services, 4,779.60; Century Business – copies, 53.39; Churchill, Manolis Freeman, Kludt & Shelton – services, 150.62; Deutsch, Jennifer – expenses, 1,178.88; Gardner, Jodi – expenses, 53.00; Goethel, Cathy – expenses, 1,019.38; Great Western Bank – charges, 425.65; Hempel, Mary – expenses, 462.60; Hilzendeger, Kristi – expenses, 325.72, Johnson, Paula – expenses, 458.54; McLeod’s – checks, 112.10; Neiger, Susan – expenses, 199.34; Northwestern Area Schools – supplies, 230.00; NSU – expenses, 567.21; NSU Post Office – postage, 37.76; Office Depot – supplies, 358.38; Quality Inn – lodging, 75.00; Rasmussen, Lyndsay – expenses, 1,501.96; Reyelts, Diane – expenses, 808.64; Uttermark, Roxana – expenses, 831.48; Waltman, Diane – expenses, 506.94.

Superintendent Schwan presented a list of action items from the Advisory Board Meeting held on December 5, 2019 and January 6, 2020 including minutes and bills, Birth to Three Provider Agreement, meal contracts for in-service and FY’19 audit.

Director Hilzendeger reported on discussion and information items from the Advisory Board Meeting held on October 7 and November 1, 2019 including, audit, caseloads, Special Ed Interim Committee, staff evaluation tool, technology update, teacher in-service, Birth to Three Agreement, School Crisis Response Team, ASBPT life insurance carrier changes, Negotiations Team, School Psychologist Intern possibilities and hearing screening dates.

Moved by Moes, second Bottum to approve the following consent agenda items: minutes from November 4, 2019 Governing Board Meeting, approve bills and financial statements from November and December 2019, South Dakota Birth to Three Provider Agreement, teacher in-service meal contracts, FY’19 audit, NCSEC Advisory Board of Superintendents making recommendations to Governance Board concerning employment of personnel, budgets, policy and other concerns deemed necessary, NCSEC Advisory Board of Superintendents approving bills for payment with final approval at the next Governance Board Meeting. Motion carried.

The board reviewed first reading of Staff Evaluation Tool, appointed Rix and Olson as Negotiations representatives and acknowledged federal mileage rate decrease from \$0.58 to \$0.575.

Moved by Mielke, second Sieh to go into executive session at 7:47 pm, pursuant to SDCL 1-24-2(1) for a personnel matter. Motion carried.

Nickelson declared the board out of executive session at 7:51 pm.

Moved by Stroschein, second Bottom to adjourn. Motion carried.

M. J. Weber, Business Manager

Dan Nickelson, President

The addition of signatures to this page verifies these minutes as official.
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