

UNOFFICIAL PROCEEDINGS OF  
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE  
GOVERNANCE BOARD

REGULAR MEETING  
September 7, 2021

President Rix called the meeting to order at 7:13 p.m. The meeting was held in the Groton Area Conference Room with members also joining on-line via Zoom. Present: Craig Hanson – Doland, Toni Bukaske – Edmunds Central, Eric Sumption – Frederick Area, Grant Rix – Groton Area, Jennifer Wegleitner – Langford Area, Doug Stahl – Northwestern Area and Sharon Stroschein - Warner. Absent: Jeremy Bottum – Hitchcock-Tulare and Richard Westphal – Leola. Others present were Director Kristi Hilzendeger, Groton Area Superintendent Joe Schwan and Business Manager Mike Weber.

Moved by Sumption, second Bukaske to approve the agenda as presented. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Weber presented bills and financial statements from July and August 2021, and the 2021-22 Coop Budget.

Treasure's report balance July 1, 2021 – 330,797.27; Receipts – 2,487.97; Expenditures – 36,641.83; Balance July 31, 2021 – 296,643.41. JULY NON-COOP SERVICES: Net Salary – 368.65; FIT – 8.08; Medicare – 12.64; FICA – 54.08; SDRS – 52.36; Deutsch, Jennifer – mileage, 47.60; Goethel, Cathy – mileage, 11.76; Neiger, Susan – mileage, 39.20, Rasmussen, Lyndsay – mileage, 108.64. JULY OTHER SPECIAL REVENUE (COOP): Net Salary – 12,279.10; FIT – 721.39; Medicare – 407.76; FICA – 1,743.46; Delta Dental – 62.10; SDRS – 1,820.44; AFLAC – 108.03; SD Supplemental Retirement – 942.00; Wellmark – 1,562.00; Standard Life – 1.92; Avesis Vision – 14.01; Aberdeen American News – legals, 32.69; Apple Inc. – iPads, 2,196.00; Bowdle Healthcare – services, 294.48; Century Business – copies, 15.45; Deutsch, Jennifer – expenses, 377.64; EMC – insurance, 10,843.00; Gibbs, Lora – expenses, 112.20; Goethel, Cathy – expenses, 318.28; Great Western Bank Card – charges, 2,846.66; Hempel, Mary – expenses, 383.24; Hilzendeger, Kristi – expenses, 144.46; Johnson, Paula – expenses, 135.72; NCS Pearson – supplies, 3,215.26, Neiger, Susan – expenses, 60.68; NCSEC – bank charges, 16.90; NSU Finance Office – rent, phone, 449.55; NSU Post Office – postage, 4.22; Quill – shredder, supplies, 1,562.91; Rasmussen, Lyndsay – expenses, 467.24; Reyelts, Diane – expenses, 45.00; Riverside Insights – supplies, 5,238.20; School Specialty – supplies, 55.91; Uttermark, Roxana – expenses, 45.00; Waltman, Diane – expenses, 263.00.

Treasure's report balance August 1, 2021 – 296,643.41; Receipts – 288.57; Expenditures – 52226.53; Balance August 31, 2021 – 244,705.45. AUGUST NON-COOP SERVICES: Net Salary – 671.02; FIT – 22.79; Medicare – 23.28; FICA – 99.60; SDRS – 96.42; Deutsch, Jennifer – mileage, 68.32; Goethel, Cathy – mileage, 39.20; Johnson, Paula – mileage, 58.24; Neiger, Susan – mileage, 40.32; Rasmussen, Lyndsay – mileage, 84.56. OTHER SPECIAL REVENUE (COOP): Net Salary – 14,073.38; FIT – 815.69; Medicare – 441.70; FICA – 1,888.68; Delta Dental – 62.10;

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SDRS – 2,073.02; AFLAC – 108.03; SD Supplemental Retirement – 942.00; Wellmark – 1,562.00; Standard Life – 1.92; Avesis Vision – 14.01; Aberdeen American News – legals, 170.51; Aberdeen Fire and Rescue – services, 600.00; Aramark – catering, 194.87; Century Business – copies, 26.99; Deutsch, Jennifer – expenses, 342.92; Gen Pro – sanitizer, 114.98; Gibbs, Lora – expenses, 68.20; Goethel, Cathy – expenses, 764.52; Great Western Bank – charges, 567.45; Hempel, Mary – expenses, 159.24; Hilzendeger, Kristi – expenses, 77.48; Johnson, Paula – expenses, 132.36; Kilber, Haylee – expenses, 453.57; Master Teacher – supplies, 71.25; MHS – forms, 680.00; Midwest Instruments – services, 449.00; NCS Pearson – supplies, 555.00; Neiger, Susan – expenses, 241.54; NCSEC – bank fee, 6.60; NSU Finance Office – expenses, 1,181.84; Office Depot – owl labs, 1,199.00; Pro-Ed – kits, 276.47; Quill - supplies, 550.46; Rasmussen, Lyndsay – expenses, 365.32; Reyelts, Diane – expenses, 308.68; Scarlett, Darla – services, 2,250.00; Super Duper – supplies, 605.94; Uttermark, Roxana – expenses, 186.12; Waltman, Diane – expenses, 342.28.

Schwan reported on action items from the Advisory Board Meetings held on August 3 and September 1, 2021, including Title IX policy, budget and staff lane change.

Hilzendeger reported on discussion and information items from recent Advisory Board Meetings held on August 3 and September 1, 2021, including federal funds, new members, all-school calendar, staff assignments, meeting days, NSU facilities, website update, COVID procedures, Totem – Aspen training, new sped teacher training, collaboration cohort, IEP workshops, IDEA application, teacher in-service, caseloads, region 4 representative, Bright Beginnings, preschool screening and IEP Technical Assistance Guide.

Moved by Stahl, second Sumption to approve the following consent agenda items; minutes of July 8, 2021 Governance Board meeting, bills and financial statements from July and August 2021, Title IX policy, contract amendment for Paula Johnson lane change to BA+30, NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning employment of personnel, budgets, policy and other concerns as deemed necessary and approve bills for payment with final approval at the next Governance Board Meeting. Motion carried.

Moved by Stahl, second Stroschein to approve 2021-22 Coop Budget as amended from July 8, 2021, as follows: Revenue – Special Revenue Coop Funds from \$1,150,242 to \$1,149,242 and Total Revenue from \$1,173,242 to \$1,172,242, Expenditures – Special Revenue Coop Funds from \$1,118,451 to \$1,121,3906 and Total Expenditures from \$1,157,682 to \$1,160,621. Motion carried.

Hilzendeger reported that IDEA application has been submitted. She also presented her goals for 2021-22 and discussed future board meeting dates.

Moved by Stroschein, second Stahl to adjourn at 8:18 pm. Motion carried.

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M. J. Weber, Business Manager

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Grant Rix, President

The addition of signatures to this page verifies these minutes as official.  
Published once at the total approximate cost of \_\_\_\_\_.