



# North Central Special Education Cooperative

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## Unapproved minutes for the North Central Special Education Cooperative meeting on Thursday, April 5, 2018 NCSEC Conference Room – 10:30 AM

- Meeting was called to order at 10:39 am by Chairman Schwan
- Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Brian Heupel (Leola), Jeff Kosters (Frederick), Monte Nipp (Langford) Jim Hulscher (Doland), and Ryan Bruns (Northwestern)
- Members Absent: Karen Fox (Edmunds Central) and Michael Kroll (Warner)
  
- Approve Agenda as amended: – **Langford/Northwestern**
- Disclosure of Conflict of Interest (If Any): **No conflicts to report**
- ACTION ITEMS:
  1. Approve minutes, financial statements, and bills – **Leola/Hitchcock-Tulare**
    - Minutes from March 8, 2018
    - Bills and financial statements from March 2018
  2. Approve resignation of Administrative Assistant, Andrea Northey – **Frederick/Doland**
  3. Approve independent contract with TiAnn Rau for FY 19 Speech and Language Services: **Hitchcock-Tulare/Langford**
    - 20 hrs of service / week, rate of pay to be aligned with Birth-3 rates (code #92507) – current rate is \$13.45 per unit + mileage at the federal rate
    - All responsibilities: therapy, evaluations, referrals, and screenings
  4. Approve Hearing Screening Policy Change – 2<sup>nd</sup> Reading: **Frederick/Doland**
  5. Approve Liability Insurance with EMC Insurance: **No action taken at this time**
    - Look at other options before making a decision on liability insurance
  6. Review Health Insurance Agreement with Associated School Board protective Trust (0% Increase) and a motion with selected plan options:
    - Leave as is -- \$1,000, \$1,500, \$2,000 and \$3,000 HSA **Doland/Leola**
    - Offer vision insurance but NCSEC won't contribute towards the premium: **Leola/Langford**
  7. Review and approve protective trust ASBPT Workers' Compensation Fund Participation Agreement: **Langford/Frederick**
- DISCUSSION ITEMS:
  1. Monthly Caseloads were reviewed
  2. Hiring Committee volunteers:
    - Jim Hulscher
    - Joe Schwan
  3. Preschool screening dates for FY 19
  4. Member District FY 19 Calendars
  5. ESY numbers are currently being gathered
    - Contracts will be ready for the May meeting.
  6. Shredder needs to be ordered for the NCSEC
    - 300 sheet capacity – estimated at about \$1,000
  7. Grants Management Systems should open in May
  8. School district must distribute Parent Involvement Surveys to parents of children with disabilities by April 30<sup>th</sup>, Districts received the surveys in the fall.

9. Paraprofessional Workshop – Behavior Improvement Strategies
    - April 13, 2018 in the NSU Beulah Williams Library Room #117
    - 8:15-11:30 AM
  10. Reading Workshop for FY 19:
    - July 31<sup>st</sup>-August 1<sup>st</sup> and August 6<sup>th</sup> – August 8<sup>th</sup>
    - Need a minimum of 10 to offer
  11. Negotiations Meeting Date:
    - April 11, 2018 @ 4:30 pm in the Student Union Gold Room #268 (NSU Campus)
- EXECUTIVE SESSION: SDCL 1-25-2 (4) Negotiations
    - Enter Executive Session at 11:11 am - **Northwestern/Leola**
    - Board President declares executive session over at 11:21 am

Adjournment at 11:22 am – **Northwestern/Frederick**

**Upcoming Board Meetings:**

- Governance Board Meeting:
  - Monday, May 7, 2018 at 7:00 PM – Maroon Room Graham Hall, NSU
- Regular Advisory Board Meeting:
  - Tuesday, April 3, 2018 at 10:30 AM – NCSEC Conference Room