



North Central Special Education Cooperative

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Unapproved minutes for the North Central Special Education Cooperative meeting on Monday, June 10, 2024 BBQ Twist in Aberdeen, SD – 11:00 am

1. Meeting was called to order at 10:33 am
2. Members Present: Joe Schwan (Groton), Jeff Clark (Hitchcock-Tulare), Mike Kroll (Warner), Garrett Schmidt (Doland), Jeff Kosters (Frederick), & Rob Lewis (Northwestern).
3. Members Absent: Shad Storley (Langford), Domenic Paolo (Leola), & Kevin Kunz (Edmunds Central),
4. Approve Agenda – **Frederick/Warner (carries)**
5. Disclosure of Conflict of Interest (If Any): **No conflicts to report**
6. Public Input: **None**
7. CONSENT AGENDA: **Hitchcock-Tulare/Frederick (carries)**
 1. Approve minutes, financial statements, and bills.
 - Minutes from May 6, 2024, Advisory Board Meeting.
 - Bills and financial statements from May 2024.
 2. Authorize Business Manager to Publish 24-25 North central Special Education Cooperative Budget with a 7:00 PM public hearing set for July 15, 2024.
 3. Acknowledge semi-annual certification of Time & Effort.
8. ACTION ITEMS (Consider, discuss and take all necessary action on the following items):
 1. Approve renewal quote on EMC Liability Insurance. – **Frederick/Northwestern (Carries)**
 - Increase of about 12%
 2. Pre-authorize Business Manager to make payment to EMC Liability Insurance on July 1, 2024. – **Hitchcock-Tulare/Warner (carries)**
 3. Approve Resignation of Lora Gibbs effective August 1, 2024 – **Doland/Warner (carries)**
 4. Discuss and take possible action on technology contract with Expetec. – **Frederick/Warner (carries)**
 - Contract is written per computer and also to manage iPads. Total for the year is about \$3,500. Full proposal can be viewed at the NCSEC Office.
 5. Review and approve updates to job description for Administrative Assistant – **Hitchcock-Tulare/Doland (carries)**
9. INFORMATION/DISCUSSION ITEMS:
 1. Year-End Caseload and Evaluation Summary:
 - Reviewed individual caseload numbers for staff.
 - Handouts were provided for each district.
 2. Federal IDEA Part B 611 & 619 funds and Application.
 - Still waiting for official numbers to be posted.
 - Preliminary numbers look like they will be a decrease from this year.
 3. Staffing update was given by the director.
 4. Summer Initiative Grant:
 - June 12 & 26
 - July 10 & 24

Doland*Edmunds Central*Frederick*Groton Area*Hitchcock Tulare
Langford Area*Leola*Northwestern Area*Warner

- There are 12 students signed up.
- 5. Safety Care:
 - July 30, July 31, & August 1
- 6. Fall IEP training information was sent to SPED teachers.
- 7. 2024-2025 Screening Schedule Draft was provided for review.
- 8. 2024-2025 Reevaluations were discussed.

Adjournment at 11:30 AM – **Northwestern/Frederick (Carries)**

Upcoming Board Meetings:

- Governance Board Meeting:
 - Monday, July 15, 2024, at 7:00 PM – via Zoom
- Regular Advisory Board Meeting:
 - Thursday, July 11, 2024, TBD