

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

April 2, 2024

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Rix called the meeting to order at 7:00 p.m. The meeting was held in the NCSEC Conference Room, Present: Eric Sumption-Fredrick, Jeremy Bottum – -Hitchcock-Tulare, Krissa Sampson – Langford Area, Richard Westphal – Leola, Val Jensen – Warner Absent: Sarah Lambert-Doland, Doug Stahl – Northwestern Area, Toni Bukaske–Edmunds Central. Others present were Director Becky Erickson, NCSEC Advisory Board President Joe Schwan, and Business Manager Becky Hubsch.

Moved by Westphal, second Sampson to approve the agenda with an amendment of removing consent agenda item #3 of approving Ipswich School District contract for 2024-2025 school year. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public are allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Hubsch presented bills and financial statements from February 2024, and March 2024 as follows:

February 2024: Treasurer's report balance February 1, 2024 – 475,088.39; Receipts – 41,572.38; Expenditures – 83,018.95; Balance February 29, 2024 – 433,641.82 NON-COOP SERVICES: Net Salary – 315.31; Benefits: 259.70; Gothel, Cathy – mileage, 2.01; Johnson, Paula- mileage 1.34, Perrion, Annie-mileage- 52.26; Reyelts, Diane-mileage-103.85. OTHER SPECIAL REVENUE (COOP): Net Salary – 39,039.59; Benefits- 36,855.36, Aberdeen American News legals 84.56; Beck, ASBSD-webinar training 30.00.Tammi-expenses 502.92, Century Business Products-copies 53.61, Erickson, Becky-expenses 683.82,Gibbs, Lora – expenses, 50.00; Goethel, Cathy – expenses, 1,223.84, Hempel, Mary-expenses, 833.90, Johnson, Paula – expenses, 378.30, Mastercard-charges 101.65, Neiger, Susan – expenses 304.27; NSU Finance Office – rent, phone, postage, 567.48, Perrion-Annie-expenses 482.15, Rasmussen, Lyndsay – expenses, 2,024.49; Reyelts, Diane – expenses, 898.89, Uttermark, Roxana – expenses, 50.00, Waltman, Diane – expenses, 464.06.

March 2024:Treasure's report balance March 1, 2024 – 433,501.26; Receipts – 76,382.41; Expenditures – 84,211.91; Balance March 31, 2024 – 425,671.76 NON-COOP SERVICES: Net Salary – 315.31; Benefits: 259.70; Goethel, Cathy – mileage, 13.40, Hempel, Mary- mileage 26.80; Johnson, Paula- mileage-130.65, Reyelts, Diane-mileage-103.85 OTHER SPECIAL REVENUE (COOP): Net Salary – 40,055.07, Benefits- 35,252.09; ASBSD online webinar-30.00; Beck, Tammi-expenses 661.04;Century Business – copies, 34.51,Eide Bailly-FY 23 audit 4,612.23,Erickson, Becky-expenses 839.73, Gibbs, Lora – expenses, 50.00; Goethel, Cathy – expenses, 1,258.68; Hempel, Mary – expenses, 808.44 Johnson, Paula – expenses, 799.53;LRP Publications -publication 405.00, Mastercard-charges 1,190.21, Neiger, Susan – expenses, 309.96; NSU Finance Office – rent, phone, postage 467.47, NSU Post Office-postage 9.61, Perrion-Annie-expenses 545.80; Quill Corporation-toner supplies 97.99, Rasmussen, Lyndsay – expenses, 1,695.52; Reyelts, Diane – expenses, 1,178.95, University of South Dakota-conference 185.00, Uttermark, Roxana – expenses, 50.00; Waltman, Diane – expenses, 647.64.

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Hubsch's business manager report included a discussion on health insurance provider options, a year-to-date financial report, and auditor quotes.

Erickson updated caseload summaries, yearly evaluation comparisons, psych services, SLP, trainings on ASERT Safety Care, and parent survey updates. The last spring screening will take place at Hitchcock-Tulare on April 19, and school districts have been sent information on the Pre-ETS Summer Initiative Grant program. Negotiations will take place on April 11, and Erickson provided positive feedback on the SPED Conference which was held in Sioux Falls in March.

Bottum moved, second Sumption, to approve Cahill-Bauer as Auditor for the FY24 audit. The motion carried.

Moved by Sumption, second Jensen, to approve the FY23 Audit from Eide Bailly. Motion carried.

Moved by Westphal, second by Sampson, to approve the following consent agenda items: minutes from February 5, Governing Board meeting, February and March 2024 bills and financial statements, ASBSD Protective Trust Health Fund Participation Agreement and Plan Options, ASBSD Protective Trust Workers' Compensation Renewal Agreement, ASBSD Protective Trust Joint Powers Agreement and Bylaws, Cooperative Membership School Agreement, lane changes for Annie Perrion from MS+30 to MS+45, authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning employment of personnel, budgets, policy, and other matters deemed necessary, and authorize NCSEC Advisory Board of Superintendents to approve bills for payment with final approval at the next meeting of the Governance Board. Motion carried.

Moved by Jensen, second Bottum to move into executive session pursuant SDCL 1-25-2(1) personnel, and SDCL 1-25-2(4); Negotiations at 7:36pm. Motion carried. The Board declared to be out of executive session at 8:09pm.

Moved by Jensen, second by Sampson to approve request for sabbatical leave for 2024-2025 school year for Roxana Uttermark. Motion Carried.

Moved by Westphal, second by Bottum to approve amended contract for 2023-2024 school year for Diane Reyelts to show additional 25 days and an additional \$9,626 making her contract to be 203 days and a salary of \$78,158.20. Motion carried.

Moved by Sumption, second Westphal to adjourn at 8:11pm. Motion carried.

Becky Hubsch, Business Manager

Grant Rix, President

The addition of signatures to this page verifies these minutes as official.

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