

UNOFFICIAL PROCEEDINGS OF
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE
GOVERNANCE BOARD

REGULAR MEETING
September 3, 2019

President Nickelson called the meeting to order at 7:00 p.m. in Student Union Room 268 on NSU Campus. Present: Toni Bukaske – Edmunds Central, Dan Nickelson – Frederick Area, Grant Rix – Groton Area, Jeremy Bottum – Hitchcock-Tulare, Richard Westfall for ReEtta Sieh – Leola, Mary Meilke – Northwestern Area and Sharon Stroschein – Warner. Absent: Jeremy Moes – Doland and Lisa Olson – Langford Area. Others present were: Director Kristi Hilzendeger, Superintendent, Joe Schwan – Groton Area, Business Manager Mike Weber and coop staff members Mary Hempel, Diane Reyelts and Diane Waltman.

Moved by Bottum, second Meilke to approve the agenda as presented. Motion carried.

There were no potential conflict disclosures pursuant to SDCL 23-3.

Members of the public were allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Weber presented bills and financial statements from July and August 2019, and the 2019-20 Coop Budget.

Treasure's report balance July 1, 2019 – 306,162.49; Receipts – 700.29; Expenditures – 46,634.49; Balance July 31, 2019 – 260,228.29. JULY NON-COOP SERVICES: Net Salary – 669.35; FIT – 20.77; Medicare – 23.20; FICA – 99.08; SDRS – 95.90; Deutsch, Jennifer – mileage, 109.62; ESTR – protocols, 34.40; Goethel, Cathy – mileage, 67.86; Great Western Bank Card – charges, 250.40; Johnson, Paula – mileage, 74.24; Rasmussen, Lyndsay – mileage, 84.68; and Waltman, Diane – mileage, 1.16. JULY OTHER SPECIAL REVENUE (COOP): Net Salary – 12,783.52; FIT – 832.68; Medicare – 458.10; FICA – 1,958.78; SDRS – 1,943.66; AFLAC – 249.47; Wellmark – 2,815.00; Reliastar Life – 3.84; Avesis Vision – 33.86; Aberdeen American News – legals, 37.85; Academic Therapy – protocols, 220.00; Bowdle Healthcare – speech services, 999.00; Deutsch, Jennifer – expenses, 428.96; ESTR – protocols, 137.60; Gardner, Jodi – expenses, 55.63; Goethel, Cathy – expenses, 503.20; Great Western Bank Card – charges, 2,107.01; Groton Area Schools – paper, 113.60; Hempel, Mary – expenses, 198.12; Hilton Garden Inn – lodging, 102.28; Hilzendeger, Kristi – expenses, 271.20; Houghton Mifflin – protocols, 2,156.88; Johnson, Paula – expenses, 202.76; Learning Without Tears – supplies, 472.95; Neiger, Susan – expenses, 107.41; NSU Finance Office – rent, phone, 445.45; NSU Post Office – postage, 54.24; NSU Bookstore – supplies, 16.50; Office Depot – supplies, 408.22; Pro-Ed – protocols, 1,380.50; Quill – supplies, 285.97; Rasmussen, Lyndsay – expenses, 766.52; Reyelts, Diane – expenses, 45.00; School Health Corporation – supplies, 62.22; Speech Corner – supplies, 95.91; Super Duper – protocols, 437.45; Supreme School Supply – receipt book, 26.05; Uttermark, Roxana – expenses, 255.00; Waltman, Diane – expenses, 165.64.

Treasure's report balance August 1, 2019 – 306,162.49; Receipts – 21,151.01; Expenditures – 36,906.26; Balance August 31, 2019 – 244,473.04. AUGUST NON-COOP SERVICES: Net Salary – 909.90; FIT – 36.46; Medicare – 31.76; FICA – 135.92; SDRS – 131.52; Deutsch, Jennifer –

REGULAR MEETING, p 2.
September 3, 2019

mileage, 111.36; Goethel, Cathy – mileage, 29.58; Rasmussen, Lyndsay – mileage, 18.56. OTHER SPECIAL REVENUE (COOP): Net Salary – 13,672.06; FIT – 966.55; Medicare – 492.46; FICA – 2,105.54; SDRS – 2,085.74; AFLAC – 249.47; Wellmark – 2,815.00; Reliastar Life – 3.84; Avesis Vision – 33.86; Aberdeen American News – legals, 180.35; ASBSD – conference fee, 185.00; Bowdle Healthcare – services, 933.60; Deutsch, Jennifer – expenses, 362.84; Education Advantage – tech services, 1,500.00; Gardner, Jodi – expenses, 68.20; Goethel, Cathy – expenses, 533.94; Great Western Bank Card – charges, 306.82; Hempel, Mary – expenses, 365.52; Hilzendeger, Kristi – expenses, 404.60; Johnson, Paula – expenses, 362.84; Midwest Special Instruments – services, 449.00; Neiger, Susan – expenses, 258.28; NSU Finance Office – rent, phone, supplies, 1,092.52; NSU Post Office – postage, 13.63; Office Depot – supplies, computers, 2,438.49; QQP – supplies, 408.20; Rasmussen, Lyndsay – expenses, 435.34; Reyelts, Diane – expenses, 352.44; Riverside – protocols, 197.57; Sanford – training, 585.00; Uttermark, Roxana – expenses, 162.16; Waltman, Diane – expenses, 577.64.

Schwan reported on action items from the Advisory Board Meetings held on August 5 and August 27, 2019.

Hilzendeger reported on discussion and information items from recent Advisory Board Meetings.

Moved by Rix, second Stroschein to approve the following consent agenda items; minutes of July 15, 2019 Governance Board meeting, bills and financial statements from July and August 2019, 2019-20 Coop Budget as published for the budget hearing on July 15, 2019, as follows: Expenditures – Non Coop Fund from \$42,425 to \$42,775, Special Revenue Coop Funds from \$1,063,942 to \$1,065,442 and Total expenditures from \$1,106,367 to \$1,108,217, approve professional leave request for NASP representative, authorize NCSEC Advisory Board of Superintendents to make recommendations to the Governance Board concerning employment of personnel, budgets, policy and other concerns as deemed necessary and approve bills for payment with final approval at the next Governance Board Meeting. Motion carried.

Hilzendeger reported the following: IDEA Application had been approved by the state and a copy given to each member school district, Educational Advantages psychological report update, Acadience Reading is the new name for DIBES Next and the workshop will be held September 5th and 6th, AFLAC registration is completed and a list of Director Goals were reviewed.

Moved by Westfall, second Stroschein to adjourn at 8:03 pm. Motion carried.

M. J. Weber, Business Manager

Dan Nickelson, President

The addition of signatures to this page verifies these minutes as official.

Published once at the total approximate cost of _____.